



Republic of the Philippines

Department of Education

Region VII, Central Visayas

**DIVISION OF CEBU PROVINCE**

Sudlon, Lahug, Cebu City



**JAN 13 2014**

Division Memorandum:  
No. 010 S, 2014

### TITLING OF SCHOOL SITES

To: OIC, Assistant Superintendents  
Education Supervisors / Coordinators  
District Supervisors / OICs  
Elementary and Secondary School Heads

1. It has been observed that almost all of the school sites of this division remained untitled in the name of DepEd and are still in the name of the municipality or in the name of the donor as owner, exposing subject lots to risk of future adverse claims by Local Governments (LGUs) concerned and private individuals such as heirs of donors.
2. In this regard, all school heads are directed to negotiate with their municipal mayors, barangay captains and private individuals to effect the donation of the school sites and the possible titling of the said lots.
3. All school heads shall take serious and prompt action for the titling of school sites to avoid adverse claims detrimental to DepEd.
4. Immediate and wide dissemination of this Memorandum is highly desired.

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ARDEN D. MONISIT, Ed.D.  
Schools Division Superintendent

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