



March 12, 2014

DIVISION MEMORANDUM
No. 134, s. 2014

**FOURTH DIVISION EXECUTIVE CONFERENCE
FOR SCHOOL YEAR 2013-2014**

**To: OIC, Assistant Superintendents
Education Supervisors/Coordinators
District Supervisors/OICs
Central School Principals
Secondary Lead Principals**

1. The **4th Division Executive Conference for School Year 2013-2014** shall be held at the Ecotech Center Pavilion, Sudlon, Lahug, Cebu City on March 19, 2014 from 8:00 AM to 5:00 PM.
2. Likewise, the **Honoring of PSDS Retirees** shall be conducted at the same venue at 1:00 PM.
3. Relative to this, all travels of the expected participants are hereby cancelled in preference for the said conference.
4. Meals, snacks, venue rental and other expenses relative to the conduct of the said activity shall be chargeable against **Division MOOE/INSET Funds**, subject to the usual accounting and auditing rules and regulations.
5. This serves as participants' Authority to Travel.
6. Immediate and wide dissemination of this Memorandum is directed.

ARDEN D. MONISIT, Ed.D.
Schools Division Superintendent

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