

March 12, 2014

DIVISION MEMORANDUM
No. 136, s. 2014

2015-16 HUBERT H. HUMPREY FELLOWSHIP PROGRAM IN THE UNITED STATES

**To: OIC, Assistant Superintendents
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads**

1. Attached is Regional Memorandum No. 154, s. 2014, dated March 10, 2014, entitled, **“2015-16 Hubert H. Humprey Fellowship Program in the United States.”**
2. Wide dissemination of this Memorandum is desired.

ARDEN D. MONISIT, Ed.D.
Schools Division Superintendent



Telephone Numbers:
Schools Division Superintendent: (032) 255-6405
Asst. Schools Division Superintendent: (032) 414-7457
Accounting Section: (032) 254-2632
Disbursing Section: (032) 255-4401
Admin/Legal: (032) 253-7847

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E-mail Add : depedcebuprovince@yahoo.com



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



MAR 10 2014

REGIONAL MEMORANDUM
No. 154 s. 2014

2015-16 HUBERT H. HUMPREY FELLOWSHIP PROGRAM IN THE UNITED STATES

To : Schools Division Superintendents
Officers-In-Charge of Regular and Interim Divisions

1. Enclosed is a letter from Esmeralda S. Cunanan, Executive Director, Philippine-American Educational Foundation, requesting assistance from this Office in recruiting qualified applicants for the **2015-2016 Hubert H. Humprey Fellowship Program in the United States**, for your appropriate action.
2. Scholarship application period, application instructions and other information, refer to the attached communication.
3. For information and wide dissemination.


CARMELITA T. DULANGON
Director III
Officer-In-Charge

CTD/EBE, j/mgb

Regional Director's Office: Tel. nos.: (032) 231-1433; 231-1309; Telefax 414-7399; 414-7325; Asst. Regional Director's Office Telefax: (032) 255-4542;
Field Effectiveness Division: (032) 414-7324; Curriculum Learning Materials Division (032) 414-7323;
Quality Assurance and Accountability Division: (032) 231-1071; Resource Mobilization and Special Programs and Projects Division: (032) 254-7062;
Training and Development Division: (032) 255-5239 loc. 112; Planning, Policy and Research Division: (032) 233-9030; 414-7065;
Administrative Division: (032) 414-7326; 255-1313; 414-7366 414-4367; Budget and Finance Division: (032) 256-2375; 253-8061; 414-7321
Website: <http://www.depedro7.com.ph>

" EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat "



RD2014-3874

5 - Mar

March 1, 2014

Dr. Carmelita T. Dulangon
OIC - Regional Director
Department of Education - Region VIII
Sudlon, Lahug
Cebu City

Dear Dr. Dulangon:

This is to request your assistance in recruiting qualified applicants for the 2015-2016 Hubert H. Humphrey Fellowship Program in the United States. The application period is from March 3, 2014 to June 6, 2014.

The Humphrey Program brings accomplished professionals from developing countries, including the Philippines, to the United States at a mid-point in their careers for ten (10) months of non-degree study and related practical professional experiences. Fellowships are granted competitively to candidates with a commitment to public service in both the public and private sectors. The program is designed to meet the requirements of policy makers, planners, and managers who have a public service orientation, are committed to their country's development, and have demonstrated leadership potential.

Applicants may come from the following areas:

- Agricultural and rural development
- Communications/journalism
- Economic development
- Educational administration, planning and policy
- Finance and banking
- Educational administration, planning and policy
- Higher Education Administration
- HIV/AIDS policy and prevention
- Human resource management
- Law and human rights
- Natural resources, environmental policy and climate change
- Public health policy and management
- Public policy analysis and public administration
- Substance abuse education, treatment and prevention
- Teaching of English as a Foreign Language
- Technology policy and management
- Trafficking in persons, policy and prevention
- Urban and regional planning

10/F Ayala Life/FGU Center-Makati
6811 Ayala Avenue, 1226 Makati City
PHILIPPINES
Tel. Nos. : (632) 812-0919; (632) 812-0945
(632) 812-5890
Fax No. : (632) 812-0822
Email : fulbright@fulbright.org.ph
Website : www.fulbright.org.ph

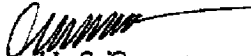
The Humphrey program is NOT intended for technicians, research-oriented professionals, or faculty members with no administrative functions. However, applicants for the Teaching of English as a Foreign Language can solely be teachers with no administrative functions. Candidates should be mid-career professionals committed to public service and should have demonstrated ability to achieve positions of significant responsibility and have the promise of assuming future leadership roles. Other qualification requirements are in the enclosed information materials on the 2015 Humphrey competition. Dossiers of selected nominees for the Philippines will be reviewed by a panel in the U.S. Final selection of successful candidates will be made by the selection committee in the U.S.

We have enclosed one (1) set of application materials. Additional application forms and information materials may be obtained from the Philippine-American Educational Foundation (PAEF) office at the 10th Floor, Ayala Life-FGU Center, 6811 Ayala Avenue, Makati City. The application form can also be downloaded from the PAEF website www.fulbright.org.ph and may be photocopied. Completed applications should be received at the PAEF on or before June 6, 2014.

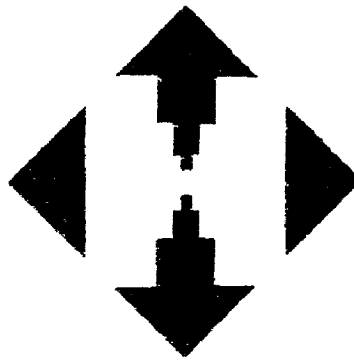
Since it began in 1978, one hundred six (106) Filipino professionals from the public and private sectors, including non-governmental organizations, have gone to the United States on the Humphrey program. They currently occupy important leadership positions in their respective fields and organizations. We look forward to continuing this excellent record of Humphrey fellowships through your help in identifying appropriate candidates.

Thank you for your continued support.

Sincerely,


Esmeralda S. Cunanan
Executive Director

Enclosures: One (1) set of information/application materials



**Application for Admission to the
Hubert H. Humphrey Fellowship Program
for Mid-Career Professional Study
in the United States
2015 – 2016 Program**



**United States
Department of State**



Philippine-American Educational Foundation

Application Period: 03 March to 06 June 2014



APPLICATION FOR THE
HUBERT H. HUMPHREY FELLOWSHIP PROGRAM
FOR MID-CAREER PROFESSIONAL STUDY IN THE UNITED STATES

INFORMATION AND APPLICATION INSTRUCTIONS
(Please read carefully.)

PROGRAM DESCRIPTION: The Humphrey Fellowship Program provides mid-career professionals from designated countries of Africa, Asia, Latin America, the Caribbean, the Middle East, Europe and Eurasia with an opportunity to enhance their professional capabilities through participation in specialized, 10-month, non degree programs developed specifically for small clusters of Humphrey Fellows at selected U.S. universities. The Humphrey Program was initiated in 1978 to honor the memory and accomplishments of the late Senator and Vice President, Hubert H. Humphrey. Fellows are selected based on their potential for national leadership and commitment to public service, in either the public or private sector. The program provides a basis for establishing long-lasting productive partnerships and relationships between citizens of the United States and their professional counterparts in other countries, fostering an exchange of knowledge and mutual understanding throughout the world.

Funding for the Humphrey Program is provided by the U.S. government through the United States Department of State and other co-sponsors. The Institute of International Education (IIE) collaborates with the State Department's Bureau of Educational and Cultural Affairs in administering the program. The types of university programs arranged for Humphrey Fellows depart from a traditional discipline-oriented focus and have a problem-solving and experience-sharing emphasis. The programs are not degree-related or aimed at providing scholarly preparation or basic training in a field. The objective is to provide Humphrey Fellows with an overall experience that broadens their perspectives, enhances their capability to assume greater career responsibilities, and provides opportunities to establish useful professional contacts. To accomplish these objectives, programs are designed to include various combinations of course work, independent projects, internships, consultations with U.S. faculty or experts, field trips, and special seminars. Under the guidance of a designated faculty advisor or "coordinator," fellows plan programs that best suit their individual career development needs.

DURATION OF GRANT: The program arranged for Humphrey fellows extends from August or early September to the following June. Applicants who need additional English training may be required to arrive in the United States as early as June for intensive language study before beginning their regular university program. Candidates must be able to participate in the full period of the English and/or university programs.

NONDEGREE STATUS: The program designed for Humphrey fellows does not result in the awarding of a degree. While fellows are able to enroll in courses relevant to their professional interests, the Humphrey Program is not appropriate for those who wish to concentrate on academic work required for a U.S. degree. Humphrey fellows spend a considerable portion of their time engaged in off-campus activities such as internships, field trips, workshops, and special projects that give them practical experience in their professional fields. Fellows who successfully complete the program are awarded a Certificate of Participation.

FINANCIAL PROVISIONS: The Humphrey Fellowship provides tuition and university fees, a monthly maintenance allowance, a book and supplies allowance, round-trip international travel to the host institution (and to the fellow's English-language training program, when applicable) and domestic travel to Washington, D.C. for a special seminar. Supplementary funds are available for professional activities such as field trips or attendance at conferences. Humphrey Fellowships are not renewable.

Humphrey fellows should plan to bring with them some personal funds to cover incidental expenses not covered in the grant. Humphrey Fellowships do not include funds for dependents (family members). Humphrey fellows are responsible for providing travel, insurance, and financial support for any dependents accompanying them to the United States. Please note that English and orientation centers cannot accommodate dependents. Therefore, dependents should not arrive in the United States until the fellows are settled in their academic year programs and have secured housing (at least 30 days after the fellow's arrival).

PROGRAM FIELDS: The programs arranged for Humphrey fellows are related to one of the following fields: (1) agricultural and rural development; (2) communications/journalism; (3) economic development; (4) educational administration, planning and policy; (5) finance and banking; (6) higher education administration; (7) HIV/AIDS policy and prevention; (8) human resource management; (9) law and human rights; (10) natural resources, environmental policy, and climate change; (11) public health policy and management; (12) public policy analysis and public administration; (13) substance abuse education, treatment, and prevention; (14) teaching of English as a foreign language; (15) technology policy and management; (16) trafficking in persons policy and prevention; (17) urban and regional planning. The university programs do not address themselves to the scientific or technical aspects of these fields, but rather to broad policy-making and problem-solving issues.



Bio-Sheet A

1

TYPE OR COMPUTER-GENERATE IN ENGLISH USING BLACK INK ONLY.

1. NAME OF APPLICANT (As it appears or will appear on your passport.)

Family First Middle
Mr.
Ms.
Dr.

ATTACH HERE A PHOTOGRAPH TAKEN WITHIN THE PAST 6 MONTHS.

(Make sure your full name is written on the back for identification should the photograph become accidentally detached.)

2. PERMANENT ADDRESS

Telephone number: (city code) (number) Mobile: Fax:
E-mail address: Fax:

3. PLACE AND DATE OF BIRTH (city or town and country) Month Day Year

6. GENDER
 Male Female

4. POSTAL ADDRESS (if same as above, write 'same')

7. CIVIL STATUS (single, married, separated, or widowed)

5. DO YOU NOW HAVE, OR HAVE YOU EVER HAD: U.S. Citizenship? Yes No
U.S. Dual Citizenship? Yes No
U.S. Permanent Residency? Yes No

8. AGES OF CHILDREN (if any)

9. COUNTRY OF CITIZENSHIP

10. INDICATE YEAR OF ANY PREVIOUS FULBRIGHT GRANTS (if none, write 'none')

11. EDUCATION: List all post-secondary educational institutions attended, beginning with the most recent, including any in which you are currently enrolled. Copies of diplomas, academic transcripts, certificates, and English translations should be submitted.

INSTITUTION AND LOCATION (write name in full)	MAJOR FIELD OF STUDY	DATES ATTENDED (month and year)		ACTUAL NAME OF DEGREE OR DIPLOMA (do not translate)	DATE RECEIVED OR EXPECTED
		From	To		
		/	/		
		/	/		
		/	/		

12. NAME YOUR MOST SIGNIFICANT PUBLICATIONS/HONORS/AWARDS/PROJECTS/OTHER ACCOMPLISHMENTS.

13. FIELD OF STUDY (Choose one field from the Humphrey program fields listed on the Information and Application Instructions page.)

14. GIVE A 50-WORD SUMMARY OF YOUR PROPOSED PROGRAM PLAN (more complete plan to be explained on page 3; be sure this summary captures the essence of your program plan)



Program Plan

3

TYPE OR COMPUTER-GENERATE IN ENGLISH USING BLACK INK ONLY.

NAME OF APPLICANT:

21.1. Please describe your major area of interest and explain how this area addresses the specific development needs of our country.
(Please limit your answer to the space provided.)

21.2. Describe the type of Humphrey program you would like to design in order to meet these challenges. Indicate the kinds of academic course work, internship experiences, and/or professional training experiences you would like to undertake.
(Please limit your answer to the space provided.)

21.3. Describe how the acquisition of new knowledge and skills will assist you in helping our country to achieve its development goals.
(Please limit your answer to the space provided.)



Personal Statements B

5

TYPE OR COMPUTER-GENERATE IN ENGLISH USING BLACK INK ONLY.

NAME OF APPLICANT:

24. Describe a problem or challenging situation that you have resolved by using your initiative. What was the outcome? Please select this example carefully. It should illustrate something that you want the review panel to know about your problem-solving skill, leadership abilities, or commitment to public service.



Personal Information

7

TYPE OR COMPUTER-GENERATE IN ENGLISH USING BLACK INK ONLY.

NAME OF APPLICANT: _____

I. PERSONAL FINANCIAL INFORMATION *(Indicate all funds in our local currency.)*

- Your annual salary _____
Income per year from other sources _____
- Will your salary be continued during your stay in the U.S.?
 Yes No

II. DEPENDENTS: The Hubert H. Humphrey Fellowship Program does not provide allowances for dependents. If your dependents accompany you, you will be responsible for providing all travel, adequate medical insurance, and support for them. English/Orientation Centers cannot accommodate dependents.

Dependents may not arrive until you are settled in your academic program and have found housing (at least 30 days after your arrival at academic placement). Your dependent/s will be responsible for their U.S. non-immigrant visa application.

- List the relationships and ages of any persons who will require financial assistance from you during your academic year in the U.S.

NAME	RELATIONSHIP	AGE

- Will any dependents accompany you to the U.S.? Yes No

If yes, give name(s) as shown on passport(s), gender, relationship(s), date(s) of birth, city/country of birth, and citizenship for each dependent. Please state how you intend to provide for them during your stay in the U.S.

III. ENGLISH LANGUAGE PROGRAM

- History of Formal Study of English

Native (Home) Language:

LEVEL	NUMBER OF YEARS	NUMBER OF MONTHS PER YEAR	NUMBER OF HOURS PER WEEK	NATIVE LANGUAGE OF INSTRUCTOR
Secondary School				
University				
Private Study				

- If required, will you be able to arrive for English language training as early as May, June or July? Yes No
- Will you be able to obtain a leave of absence from your current position for a period of 10 months, or up to 12 months if you require English training? Yes No



**APPLICATION FOR THE
HUBERT H. HUMPHREY FELLOWSHIP PROGRAM
FOR MID-CAREER PROFESSIONAL STUDY IN THE UNITED STATES**

8

TYPE OR COMPUTER-GENERATE IN ENGLISH USING BLACK INK ONLY.

CONFIDENTIAL LETTER OF REFERENCE FROM CURRENT EMPLOYER

This letter of reference must be written by the applicant's current supervisor in his/her professional position. If this letter is not written in English, an accurate translation must be attached.

NAME OF APPLICANT: _____

COUNTRY OF RESIDENCE: _____

NAME and TITLE OF EVALUATOR: _____

ORGANIZATION or EMPLOYER: _____

HOW LONG HAVE YOU KNOWN THE APPLICANT? _____

SIGNATURE (in ink) _____

DATE _____

PROGRAM DESCRIPTION

The Humphrey Fellowship Program provides mid-career professionals from designated countries of Africa, Asia, Latin America, the Caribbean, the Middle East, Europe, and Eurasia with an opportunity to enhance their professional capabilities through participation in specialized 10-month programs developed specifically for small clusters of Humphrey Fellows at selected U.S. universities. Primary funding for the Humphrey Program is provided by the U.S. government through the United States Department of State. The Institute of International Education (IIE) administers the program on behalf of the State Department.

The types of university programs arranged for Humphrey fellows depart from a traditional discipline-oriented focus and have a problem-solving and experience-sharing emphasis. The programs are not degree-related and not aimed at providing scholarly preparation or basic training in a field. The objective is to provide Humphrey fellows with an overall experience that broadens their perspectives, enhances their capability to assume greater career responsibilities, and provides opportunities to establish useful professional contacts. To accomplish these objectives, programs are designed to include various combinations of course work, independent projects, internships, consultations with U.S. faculty or experts, field trips, and seminars. Under the guidance of a designated faculty advisor or "coordinator," fellows plan programs that best suit their individual career development needs.

I. In the rating chart below, please evaluate the applicant in comparison with other professionals whom you have known during your professional career.

	EXCELLENT	VERY GOOD	AVERAGE	BELOW AVERAGE
Knowledge of Field (<i>has substantial educational background and/or relevant experience that applicant can build upon during Fellowship</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work Habits (<i>takes initiative, is self-motivated, defines goals, demonstrates achievement</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Seriousness of Purpose (<i>is committed to making a difference / impact in his/her professional field</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commitment to National Development (<i>is dedicated to addressing the development needs of his/her country</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resourcefulness and Initiative (<i>is able to identify needs and seek out resources in order to address those needs</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emotional Maturity (<i>functions in a sensible manner; takes responsibility for actions</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adaptability to New Situations (<i>demonstrates ability to embrace change and flexibility to adjust to unfamiliar surroundings</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership Qualities (<i>demonstrates potential in providing direction and guidance to others in order to achieve goals</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

THE REVERSE SIDE OF THIS FORM SHOULD ALSO BE COMPLETED.



**APPLICATION FOR THE
HUBERT H. HUMPHREY FELLOWSHIP PROGRAM
FOR MID-CAREER PROFESSIONAL STUDY IN THE UNITED STATES**

9

TYPE OR COMPUTER-GENERATE IN ENGLISH USING BLACK INK ONLY.

CONFIDENTIAL LETTER OF REFERENCE

This letter of reference must be written by a professor, professional mentor, or other associate outside the candidate's current work setting. Personal friends or family members are NOT acceptable references. If this letter is not written in English, an accurate translation must be attached.

NAME OF APPLICANT: _____

COUNTRY OF RESIDENCE: _____

NAME and TITLE OF EVALUATOR: _____

ORGANIZATION or EMPLOYER: _____

HOW LONG HAVE YOU KNOWN THE APPLICANT? _____

SIGNATURE (in ink) _____

DATE _____

IN WHAT CAPACITY HAVE YOU KNOWN THE APPLICANT?

TEACHER or PROFESSOR OTHER (pls. specify) _____

HOW LONG HAVE YOU KNOWN THE APPLICANT? _____

PROGRAM DESCRIPTION

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i. In the rating chart below, please evaluate the applicant in comparison with other professionals whom you have known during your professional career.

	EXCELLENT	VERY GOOD	AVERAGE	BELOW AVERAGE
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Work Habits (takes initiative, is self-motivated, defines goals, demonstrates achievement)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Seriousness of Purpose (is committed to making a difference / impact in his/her professional field)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Commitment to National Development (is dedicated to addressing the development needs of his/her country)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Resourcefulness and Initiative (is able to identify needs and seek out resources in order to address those needs)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Emotional Maturity (functions in a sensible manner; takes responsibility for actions)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adaptability to New Situations (demonstrates ability to embrace change and flexibility to adjust to unfamiliar surroundings)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership Qualities (demonstrates potential in providing direction and guidance to others in order to achieve goals)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

THE REVERSE SIDE OF THIS FORM SHOULD ALSO BE COMPLETED.

NOTICE

Applicants interested in the

**2015 - 2016 Hubert H. Humphrey
Fellowship Program**

can download the application form:

www.fulbright.org.ph

Application forms may also be photocopied.