



March 19, 2014

DIVISION MEMORANDUM

No. 146 s. 2014

**PROGRAM IMPLEMENTATION REVIEW CUM WORKSHOP ON
KINDERGARTEN EDUCATION PROGRAM**

**To: Education Supervisors/Coordinators
District Supervisors/OICs
District Preschool Coordinators**

1. This Office announces the conduct of “**Program Implementation Review Cum Workshop on Kindergarten Education Program**” on April 10, 11 and 12, 2014. Venue to be announced later.
2. This seminar aims to:
 - Assess the implementation of the Kindergarten Education program
 - Reorient the District Preschool Coordinators on the proper administration of SREYA;
3. To attend this training are:
 - All District Preschool Coordinators
4. The members of the training team are expected to be at the venue on Day 0 (April 9, 2014) to prepare materials needed for the conduct of the said training.
5. Travel expenses shall be chargeable against School MOOE/PTA Funds/Local Funds and SEF, while accommodation, meals, snacks, and other incidental expenses relative to this seminar shall be chargeable against Division Inset Funds/Division Kindergarten Funds, subject to the usual accounting and auditing rules and procedures. First meal for the participants is breakfast on Day 1 and last meal is afternoon snacks on Day 3.
6. This Memorandum serves as Authority to Travel.
7. For information and compliance.

ARDEN D. MONISIT, Ed. D.
Schools Division Superintendent