



MAY 07 2014

DIVISION MEMORANDUM
No. 207, s. 2014

**SCHEDULE OF DIVISION CONFERENCE-WORKSHOP FOR FILLING-UP OF
NEWLY-CREATED TEACHER-1 ITEMS FOR SY 2014-2015**

To: Assistant Superintendents
Education Supervisors/Coordinators
District Supervisors/OICs/Caretakers
Elementary and Secondary School Heads

1. In order to ensure that newly-hired teachers for SY 2014-2015 could report to their respective stations on June 2, 2014, this Office will conduct a Division Conference-Workshop for Filling-up of Newly-created Teacher-1 items for SY 2014-2015 on the following schedules, to wit:

Dates	Venue	Participants	Districts
May 19, 2014	Minglanilla Central School (174 pax)	<ul style="list-style-type: none">- District Supervisors/ OICs/ Caretakers- 2 Elementary School Heads per district- Secondary Lead Principals- 2 Secondary School Heads per municipality- Division Supervisors/ Coordinators	Minglanilla 1 & 2, San Fernando, Sibonga, Argao 1 & 2, Dalaguete 1 & 2, Alcoy, Boljoon, Oslob, Santander, Samboan, Ginatilan, Malabuyoc, Alegria, Badian, Moalboal, Ronda, Alcantara, Dumanjug 1 & 2, Barili 1 & 2, Aloguinsan, Pinamungajan 1 & 2, Balamban 1 & 2 and Asturias
May 20, 2014	Liloan Central School (152 pax)	<ul style="list-style-type: none">- Chairman, Division Personnel Selection Board- Chairman, Division Selection Committee (Secondary)	Cordova, Consolacion, Liloan, Compostela, Carmen, Tudela, Pilar, Poro, San Francisco, Catmon, Sogod, Borbon, Tabogon, Medellin, Daanbantayan 1 & 2, San Remigio 1 & 2, Bantayan 1 & 2, Sta. Fe, Madrideojos, Tabuelan and Tuburan 1 & 2

2. Participants are requested to bring the following documents:
- Copies of Assignment Orders of Kinder Volunteer Teachers and Locally-funded teachers as of SY 2012 – 2013
 - Approved Ranklist of Transferees
 - Form 3 of secondary schools
3. Travelling expenses, snacks and lunch of the participants and other incidental expenses in the conduct of the conference-workshop shall be charged against Division Training Funds, subject to its availability and the usual accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is directed.


ARDEN D. MONISIT, Ed.D.
Schools Division Superintendent

ADM/rng14

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