



May 13, 2014

DIVISION MEMORANDUM

No. 217 s. 2014

GUIDE IN THE IMPLEMENTATION OF BRIGADA ESKWELA 2014

**To: Assistant Superintendents
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads**

1. As we prepare for the opening of School Year 2014-2015, all schools are directed to conduct Brigada Eskwela on May 19-24, 2014 ensuring **Disaster-Preparedness and Safety in Schools**.
2. School Heads are enjoined to invite stakeholders (LGU, PTA, NGO's, PO's, etc.) to get involved in the School's Brigada Eskwela Activities.
3. For this year, The Brigada Launching and Caravan shall be held in the three Municipalities in Bantayan Island namely: Madridejos, Bantayan and Santa Fe with the Central Office, Regional Office Personnel and those from the participating Divisions in Region VII.
4. The School/District/Municipality may conduct a caravan in their own depending on the agreement of the School Heads however, short program to launch the Brigada activity must be conducted in every school emphasizing the following:
 - Importance of the conduct of the Brigada Eskwela
 - Disaster-Preparedness and Safety in Schools
 - School Safety Program
 - Culture of Safety in every school (Educate, Inform, Remind parents & community through signages)
 - Labeled areas in school which are disastrous to school children
 - Needs of the school to be addressed during the Brigada Week (e.g. school fence, clear & readable name of the school, roofing etc.)
 - Tasks of stakeholders/volunteers
5. Attached in this Memorandum is a copy of the Safety Tips for Natural Disaster, Tarpaulin and T-shirt design for your perusal.
6. District Supervisors, Lead Secondary Principals and all School Heads must ensure that the Brigada Eskwela is implemented and conducted in every school and likewise document all the activities done for reporting.
7. All **Brigada Reports** shall be submitted to this Office on or before **June 23, 2014**.
8. Immediate and wide dissemination of this Memorandum is desired.

ARDEN D. MONISIT, Ed. D.
Schools Division Superintendent