



Republic of the Philippines

Department of Education

Region VII, Central Visayas

DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City



May 14, 2014

DIVISION MEMORANDUM

No. 224, s. 2014

**DIVISION PLANNING CONFERENCE FOR DIVISION SUPERVISORS/
COORDINATORS AND GRADE 3 TRAINERS**

**To: Assistant Superintendents
Division Supervisors/Coordinators
District Supervisors/OICs
Elementary School Heads**

1. This Office announces the conduct of a **Planning Conference for Division Supervisors/Coordinators and Grade 3 Trainers** at the DepED Cebu Province Conference Hall on May 16, 2014 from 8:00 AM to 5:00 PM.
2. Participants to this conference are the Division Supervisors/Coordinators and the Grade 3 Trainers who attended the 2014 National Training of Trainers (NTOT) at Crown Regency Hotel, Guadalupe, Cebu City last April 27 to May 3, 2014. Please refer to the attached list of trainers.
3. This activity will focus on the following objectives:
 - a. discuss the project management structure and the delivery of the training program;
 - b. finalize the Resource Package and session guides; and
 - c. express commitment for quality delivery of the program.
4. Participants are requested to bring the following:
 - a. laptop;
 - b. list of supplies needed for the mass training; and
 - c. soft and hard copies of CGs, TGs, LMs and session guides by subject area.
5. Travel expenses shall be chargeable against **local school MOOE Funds**, while snacks, lunch and other expenses relative to the conduct of the said activity shall be chargeable against **Division INSET/K to 12 Funds**, subject to the usual accounting and auditing rules and regulations.
6. This serves as participants' Authority to Travel.
7. Immediate and wide dissemination of this Memorandum is directed.

ARLEN DOMONISIT, Ed.D.
Schools Division Superintendent

LIST OF K TO 12 GRADE 3 TRAINERS

- | | |
|--------------------------|--------------------------------|
| 1. NENITA JARALVE | - Division Office |
| 2. JUVIMAR MONTOLO | - Division Office |
| 3. JESSON ALBARAN | - Argao CS |
| 4. NONITO ANDAN, JR. | - Ronda CS |
| 5. ELIZABETH ARREGLO | - Gibitngil IS, Medellin |
| 6. MARIBETH BACALTOS | - Camboang ES, Dumanjug I |
| 7. VIURINA BAGUIO | - Alegria ES, Cordova |
| 8. JANET COBRADO | - Liloan |
| 9. AMOR BAÑARES | - Agujo ES, Daanbantayan II |
| 10. LUTHGARDA BORGONIA | - Balamban CS |
| 11. MILA BUOT | - Carmen |
| 12. GRESILDA BUSTAMANTE | - Dalaguete CS |
| 13. GLICERIO CAMONGAY | - Tuburan District I |
| 14. DOMINGA CAÑETE | - Pilar CS |
| 15. ELI CARMELOTES | - Balamban District II |
| 16. CRISMA COMPLETO | - San Isidro ES, Asturias |
| 17. MARJORIE DIÑOSO | - Poo ES, Santa Fe |
| 18. DORIS ESMERO | - Tuburan District II |
| 19. CHLOE GARRUCHA | - Madridejos District |
| 20. REMEDIOS LUPO | - Alcantara District |
| 21. DANILO MANGUILIMOTAN | - Aloguinsan District |
| 22. MERCEDITA ALVARADO | - Cordova |
| 23. RAQUEL MODEQUILLO | - Tangki PS, Sogod |
| 24. MARY GRACE MONDEJAR | - Mohon ES, Sogod |
| 25. JOEL MONDELO | - Cajel ES, Borbon |
| 26. RAMIL MONTECILLO | - Tabuelan CS |
| 27. RAQUEL ACEBEDO | - San Isidro ES, San Francisco |
| 28. CRISTINA OCAMPO | - Langub ES, Asturias |
| 29. NIDA OTADOY | - Poro CS |
| 30. CLEOFE PAPANGO | - Bantayan CS |
| 31. JUDILYN SUQUIB | - Balamban |
| 32. MONA LIZA PARDILLO | - Bacay ES, Minglanilla I |
| 33. CLOVER REDULA | - Madridejos ES, Alegria |
| 34. MARYBEL REVILLA | - Tangil ES, Dumanjug II |
| 35. RENA MANAGAYTAY | - Pinamungajan |
| 36. LORNA SOCO | - Tayud ES, Consolacion |
| 37. QUIRICO SUMAMPONG | - Cogon ES, Dumanjug I |
| 38. MARITES TOONG | - Calero IS, Liloan |
| 39. JOHN JENNIS TRINIDAD | - Bolocboloc ES, Barili |
| 40. JOEL UMBAY | - San Fernando CS |
| 41. ROQUITO URACA | - Baclayan ES, Boljoon |
| 42. ABEGAIL VILLAMOR | - Consolacion CS |
| 43. CELIETA YABO | - Samboan District |
| 44. EDUARDO LUMAYAG | - Argao District II |