



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
IPHO Bldg., Sudlon, Lahug, Cebu City



June 5, 2014

DIVISION MEMORANDUM

No. 258 s. 2014

**SPECIAL CONFERENCE OF SPORTS TOURNAMENT AND ASSISTANT
TOURNAMENT MANAGERS**

To: Assistant Superintendents
Division Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads

1. In preparation for the staging of the Cebu Provincial Sports and Cultural Festival 2014, a **Special Conference of Sports Tournament and Assistant Tournament Managers** will be conducted on Friday, June 27, 2014 at the Division of Cebu Social Hall, IPHO Bldg., Sudlon, Lahug, Cebu City to start at 8:00 A.M. to 5:00 P.M.
2. Each concerned technical/tournament manager shall bring his/her list of needed sports equipment and supplies and sports officiating officials for the upcoming Cebu Provincial Sports Festival 2014.
3. A registration fee of Php 150.00 each participant including that of travel expenses are chargeable against Local SEF/School MOOE Funds, while other incidental expenses related to this activity shall be chargeable to Division INSET Funds, subject to its usual accounting and auditing rules and regulations.
4. District Supervisors/OICs / Secondary Principals are requested to inform their respective participants to ensure PERFECT ATTENDANCE.
5. This Memorandum shall serve as the participants' Authority to Travel.
6. Immediate dissemination of this Memorandum is desired.


ARDEN B. MONISIT, Ed. D.
Schools Division Superintendent