



July 10, 2014

**DIVISION MEMORANDUM**  
No. 319, s. 2014

**SUBMISSION OF SCHOOL- BASED CHILD PROTECTION AND ANTI-BULLYING  
AND REPORTS ON COMPLIANCE**

**TO :** Assistant Superintendents  
Division Supervisors/Coordinators  
Public Schools District Supervisors/ OICs  
Public Elementary and Secondary School Heads  
Heads, Private Elementary and Secondary Schools

1. Attached is Regional Memorandum No. 387 s. 2014 entitled, **SUBMISSION OF SCHOOL-BASED CHILD PROTECTION AND ANTI-BULLYING AND REPORTS ON COMPLIANCE** for your reference and guidance.

2. For purposes of emphasis, Section 2 a & b of the said Memorandum is quoted for easy reference, to wit:

*"a. All public and private kindergarten, elementary and secondary schools **MUST** submit the following to the School Division (SDOs) on or before July 3, 2014:*

- i. Copy of the School's Anti-Bullying Policy or Child Protection Policy; and*
- ii. Report on relevant information and statistics on bullying and retaliation from the preceding school year (Enclosure No. 1)*

*Further, all private kindergarten, elementary and secondary schools which will apply or with pending application for permit to operate and/or recognition, must submit a copy of the School's Anti-Bullying Policy or Child Protection Policy in addition to the requirements prescribed by the existing rules of the Department."*

*"b. The **SDOs** must submit to the Regional Office on or before July 31, 2014 the following:*

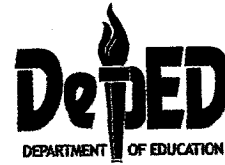
- i. Consolidated report on the submission of School-Based Child Protection or Anti-Bullying Policies (Enclosure No. 2); and*
- ii. Consolidated statistics and report of schools on bullying and retaliation (Enclosure No. 3)"*

3. Wide dissemination, preferential attention and compliance of this Memorandum is desired.

**ARDEN D. MONISIT, Ed. D.**  
Schools Division Superintendent



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON**  
DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
Region VII, Central Visayas  
Sudlon, Lahug, Cebu City



July 2, 2014

**REGIONAL MEMORANDUM**  
NO. 387, s. 2014

**SUBMISSION OF SCHOOL-BASED CHILD PROTECTION AND ANTI-BULLYING POLICIES AND  
REPORTS ON COMPLIANCE**

**TO :** Schools Division/City Superintendents  
Officers-in-Charge of Regular/City Divisions  
Head, Public and Private Elementary and Secondary Schools  
All Others Concerned

1. DepED Order No. 55 s. 2013, entitled Implementing Rules and Regulations (IRR) of Republic Act No. 10627 Otherwise known as the *Anti-Bullying Act of 2013*, took effect on January 3, 2014, fifteen days after its publication on December 19, 2013.

2. Pursuant to the provisions in the (IRR) of Republic Act No. 10627, the Schools Division Superintendents are hereby directed to ensure compliance with the following :

- a. All public and private kindergarten, elementary and secondary schools must submit the following to the School Division Office (SDOs) on before July 3, 2014 :
  - i. Copy of the School's Anti-Bullying Policy or Child Protection Policy; and
  - ii. Report on relevant information and statistics on bullying and retaliation from the preceding school year (Enclosure No. 1)

Further, all private kindergarten, elementary and secondary schools which will apply or with pending application for permit to operate and/or recognition, must submit a copy of the School's Anti-Bullying Policy or Child Protection Policy in addition to the requirements prescribed by the existing rules of the Department.

- b. The **SDOs** must submit to the Regional Office on or before **July 31, 2014** the following :
  - i. Consolidated report on the submission of School-Based Child Protection or Anti-Bullying Policies (Enclosure No. 2); and
  - ii. Consolidated statistics and report of schools on bullying and retaliation (Enclosure No. 3).

Regional Director's Office: Tel. nos.: (032) 231-1433; 231-1309; Telefax 414-7399; 414-7325; Asst. Regional Director's Office Telefax: (032) 255-4542;  
Field Effectiveness Division: (032) 414-7324; Curriculum Learning Materials Division (032) 414-7323;  
Quality Assurance and Accountability Division: (032) 231-1071; Resource Mobilization and Special Programs and Projects Division: (032) 254-7062;  
Training and Development Division: (032) 255-5239 loc. 112; Planning, Policy and Research Division: (032) 233-9030; 414-7065;  
Administrative Division: (032) 414-7326; 255-1313; 414-7366 414-4367; Budget and Finance Division: (032) 256-2375; 253-8061; 414-7321  
Website: <http://www.depedro7.com.ph>

*" EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat "*

3. The **Regional Office** will submit the consolidated report to the Office of the Undersecretary for Legal Affairs on or before **August 15, 2014**:

- i. Consolidated report on the submission of School-Based Child Protection Policy or Anti-Bullying Policies (Enclosure No. 4);
- ii. Regional consolidated statistics and report of schools on bullying and retaliation (Enclosure No. 5).

4. Immediate dissemination of this Memorandum is desired.

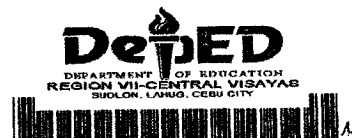
  
CARMELITA T. DULANGON

Director III

 Officer-in-Charge



Republic of the Philippines  
Department of Education



RD2014-11392

24 - Jun 2014

18 JUN 2014

DepEd MEMORANDUM  
No. **68**, s. 2014

**SUBMISSION OF SCHOOL-BASED CHILD PROTECTION AND ANTI-BULLYING  
POLICIES AND REPORTS ON COMPLIANCE**

To: Regional Directors  
Schools Division Superintendents  
Heads, Public and Private Elementary and Secondary Schools  
All Others Concerned

1. DepEd Order No. 55 s. 2013, entitled *Implementing Rules and Regulations (IRR)* of Republic Act No. 10627 Otherwise Known as the *Anti-Bullying Act of 2013*, took effect on January 3, 2014, fifteen days after its publication on December 19, 2013.

2. In this connection, the following provisions in the IRR as enclosed in said Order are reiterated:

a. **Schools**

**Reporting Requirement** (Rule VII, Section 13), provides that:

- i. *All private and public kindergarten, elementary and secondary schools shall submit a copy of their child protection or anti-bullying policy to the Division Office within six (6) months from the effectivity of this IRR. They shall also submit to the Division Office within the first week of each school year a report on relevant information and statistics on bullying and retaliation from the preceding school year.*

*In addition to the requirements for an application for a permit to operate and/or recognition as prescribed by the existing rules of the Department, private schools shall submit a child protection or anti-bullying policy to the Regional Director. The Regional Director shall review the policy to ensure that it is consistent with the Act and this IRR.*

b. **Division Offices** (Rule VI, Section 8.3 (B) and (E), provides that:

- i. *The Division Offices shall monitor the adoption of anti-bullying policies in all public and private elementary and secondary schools within the Division, maintain a repository of such policies, and submit reports on compliance to the Regional Office; and*
- ii. *The Division Offices shall review the anti-bullying policies submitted by the schools, to ensure compliance with this IRR.*

c. **Regional Offices** (Rule VI, Section 8.2 (B) and (C), provide that:

- i. *The Regional Offices shall review the policies adopted by public and private schools forwarded by Division Offices as required by the Act and submit consolidated reports to the Central Office through the Office of the Undersecretary for Legal and Legislative Affairs; and*

- ii. *The Regional Offices shall consolidate reports on incidents and cases of the Division Offices within the Region and submit a Regional Report to the Office of the Undersecretary for Legal and Legislative Affairs.*

d. **Sanctions for Non-compliance** (Rule VII, Section 14), provides that:

i. *Public Schools*

*School personnel of public kindergarten, elementary or secondary schools who fail to comply with the provisions of the Act or this IRR shall be subject to administrative disciplinary proceedings in accordance with the Civil Service Rules and the relevant issuances of the Department of Education.*

ii. *Private Schools*

*School personnel of private kindergarten, elementary or secondary schools who fail to comply with the requirements of the Act or this IRR shall be subject to appropriate disciplinary sanctions as may be imposed by the private school. A copy of the decision in such cases shall be submitted to the Division Office.*

*Private schools that fail to comply with the requirements of the Act or this IRR shall be given notice of such failure by the Division Office. The school shall be given thirty (30) days to comply. An extension of not more than one (1) month may be granted by the Regional Director in meritorious cases.*

*The Secretary of the Department of Education, through the Regional Director, may suspend or revoke, as appropriate, the permit or recognition of a private school that fails to comply with the requirements under the Act or this IRR.*

3. Pursuant to the abovementioned provisions, all concerned are hereby directed to ensure compliance with the following:

- a. All public and private kindergarten, elementary and secondary schools must submit the following to the school division office (SDOs) on or before **July 3, 2014**:
  - i. Copy of the School's Anti-Bullying Policy or Child Protection Policy; and
  - ii. Report on relevant information and statistics on bullying and retaliation from the preceding school year (Enclosure No. 1).

Further, all private kindergarten, elementary and secondary schools which will apply or with pending application for permit to operate and/or recognition, must submit a copy of the School's Anti-Bullying Policy or Child Protection Policy in addition to the requirements prescribed by the existing rules of the Department.

- b. The SDOs must submit the following to their respective regional office (RO) on or before **July 31, 2014**:
  - i. Consolidated report on the submission of School-Based Child Protection or Anti-Bullying Policies (Enclosure No. 2); and
  - ii. Consolidated statistics and report of schools on bullying and retaliation (Enclosure No. 3).

- c. The ROs must submit the following to the **Office of the Undersecretary for Legal and Legislative Affairs** on or before **August 15, 2014**:
- i. Consolidated report on the submission of School-Based Child Protection or Anti-Bullying Policies (Enclosure No. 4); and
  - ii. Regional consolidated statistics and report of schools on bullying and retaliation (Enclosure No. 5).
4. Immediate dissemination of this Memorandum is desired.

  
**BR. ARMIN A. LUISTRO FSC**  
Secretary

Encls.:  
As stated

References:  
DepEd Order: (No. 55, s. 2013)  
DepEd Memorandum: No. 180, s. 2013

To be indicated in the Perpetual Index  
under the following subjects:

LEGISLATION  
POLICY  
PUPILS  
REPORTS  
RULES and REGULATIONS  
SCHOOLS  
STUDENTS

Model: Submission of School-Based Anti Bullying Version 2  
0326-April 30, 2014/5-2/5-6



**Division Consolidated Reports on the Submission of School-Based Child Protection or Anti-Bullying Policies**  
(As of July 2014)

Division : \_\_\_\_\_

Total Number of Public Schools:  
Elementary: \_\_\_\_\_  
Secondary: \_\_\_\_\_  
TOTAL: \_\_\_\_\_

Total Number of Private Schools:  
Kindergarten: \_\_\_\_\_  
Elementary: \_\_\_\_\_  
Secondary: \_\_\_\_\_  
TOTAL: \_\_\_\_\_

Name of School	School I.D.	Policy Submitted *		
		School-Based Child Protection Policy <u>with</u> Anti-Bullying Policy	School-Based Child Protection Policy <u>without</u> Anti-Bullying Policy	Anti-Bullying Policy only
<b>I. Public</b>				
<b>A. Elementary</b>				
1				
		<b>TOTAL :</b>	<b>TOTAL :</b>	<b>TOTAL :</b>
<b>B. Secondary</b>				
1				
		<b>TOTAL :</b>	<b>TOTAL :</b>	<b>TOTAL :</b>
<b>II. Private</b>				
<b>A. Kindergarten</b>				
1				
		<b>TOTAL :</b>	<b>TOTAL :</b>	<b>TOTAL :</b>
<b>B. Elementary</b>				
1				
		<b>TOTAL :</b>	<b>TOTAL :</b>	<b>TOTAL :</b>
<b>C. Secondary</b>				
1				
		<b>TOTAL :</b>	<b>TOTAL :</b>	<b>TOTAL :</b>

**Instruction:**

- \* Put a check ( ✓ ) on the kind of policy the school has submitted. Choose one.
- Get the total no of policy submitted per category. ( Ex. Total no. of School Base-Child Protection with Anti-Bullying Policy submitted by Public Elem. )

Prepared by: \_\_\_\_\_

Reviewed and Conformed by: \_\_\_\_\_

Designation \_\_\_\_\_

Designation \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_







(To be submitted to the Office of the Undersecretary for Legal and Legislative Affairs on or before August 15, 2014)

**Regional Consolidated Reports on Incidents of Bullying and Retaliation**  
School Year 2013-2014

Region : \_\_\_\_\_

Total Number of Public Schools:

Elementary: \_\_\_\_\_

Secondary: \_\_\_\_\_

TOTAL \_\_\_\_\_

Total Number of Private Schools:

Kindergarten: \_\_\_\_\_

Elementary: \_\_\_\_\_

Secondary: \_\_\_\_\_

TOTAL \_\_\_\_\_

**1. PRIVATE SCHOOLS**

Division	Kindergarten						Elementary						Secondary						Total No. of Bullying and Retaliation						
	Nature of Bullying Incidents		Psychological		Cyber-bullying		Retaliation		Nature of Bullying Incidents		Psychological		Cyber-bullying		Retaliation		Nature of Bullying Incidents			Psychological		Cyber-bullying		Retaliation	
	Physical No. of Victims	Female	Male	Female	Male	Female	Male	Female	Male	Physical No. of Victims	Female	Male	Female	Male	Female	Male	Physical No. of Victims	Female		Male	Female	Male	Female	Male	
1																									
2																									
3																									
4																									
5																									
6																									
7																									
8																									
9																									
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16																									
17																									
18																									
19																									
20																									

Instruction:

1. Write all the Division within the Region on the first column.
2. Using ANNEX C of this DepEd Memorandum, write the number of incidents of bullying according to nature, per category.
3. Get the subtotal per nature of the reported incident, per category.
4. Get the Total no. of incidents per nature.

**Regional Consolidated Reports on Incidents of Bullying and Retaliation**  
 School Year 2013-2014

Region : \_\_\_\_\_

**I. PUBLIC SCHOOLS**

Division	Elementary						Secondary						Total no. of Bullying and Retaliation			
	Nature of Bullying Incidents		Cyber-Bullying		Retaliation		Nature of Bullying Incidents		Cyber-Bullying		Retaliation					
	Physical No. of Victims	Psychological No. of Victims	Male	Female	Male	Female	Male	Female	Physical No. of Victims	Psychological No. of Victims	Male	Female		Male	Female	
1																
2																
3																
4																
5																
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10																
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- Instruction:
1. Write all the Division within the Region on the first column.
  2. Using ANNEX C of this Dated Memorandum, write the number of incidents of bullying according to nature, per category.
  3. Get the sub-total per nature of the reported incident, per category.
  4. Get the Total no. of incidents per nature.

Prepared By: \_\_\_\_\_

Reviewed and Confirmed by: \_\_\_\_\_

Date: \_\_\_\_\_  
 Designation: \_\_\_\_\_

Date: \_\_\_\_\_  
 Designation: \_\_\_\_\_