



July 21, 2014

DIVISION MEMORANDUM
No. 340, s. 2014

**TURNOVER CEREMONIES OF REGION VII CHINESE VOLUNTEER TEACHERS AND SCHOOL VISITS
TO SPFL-CHINESE MANDARIN IMPLEMENTING SCHOOLS OF REGION VII**

**To: Assistant Superintendents
Education Supervisors/Coordinators
Secondary School Heads**

1. Attached is Regional Memorandum No. 417, s. 2014, entitled, "Turnover Ceremonies of Region VII Chinese Volunteer Teachers and School Visits to SPFL-Chinese Mandarin Implementing Schools of Region VII."
2. This Memorandum also serves as participants' Authority to Travel.
3. Immediate dissemination of this Memorandum is desired.


ARDEN B. MONISIT, Ed.D.
Schools Division Superintendent

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REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



JUL 17 2014

REGIONAL MEMORANDUM

No. 417, s. 2014

**TURNOVER CEREMONIES OF REGION VII CHINESE VOLUNTEER TEACHERS AND SCHOOL VISITS
TO SPFL-CHINESE MANDARIN IMPLEMENTING SCHOOLS OF REGION VII**

To: Schools Division/City Superintendents/ Officers- In-Charge of:
Cebu Province Mandaue City
Cebu City Bohol Prov.

Attention : Division Language Coordinators, School Heads, and Teachers of the Special Program in Foreign Language (SPFL) – French, Spanish, Japanese and Chinese of:

- | | |
|----------------------------------|----------------------------------|
| 1. Compostela STEC High School | 5. Cebu City Science High School |
| 2. Mabolo National High School | 6. Jagobiao National High School |
| 3. Talamban National High School | 7. Biking TechVoc High School |
| 4. Pardo National High School | 8. Lourdes National High School |

1. Per agreement made by the SPFL- Chinese Mandarin Regional/ Division/ School focal persons and teacher-implementers during the planning conference last July 11, 2014 held at the Applied Nutrition Center, as guided by an unnumbered DepEd Memorandum from Usec Dina S. Ocampo on the Deployment of Chinese Volunteer Teachers under the Special Program in Foreign Language (SPFL)- Chinese Mandarin, this Office announces the **Formal Turnover Ceremonies of Region VII Chinese Volunteer Teachers and School Visits to SPFL- Chinese Mandarin Implementing Schools of Region VII on July 31- August 1, 2014 at DepEd Regional Office Conference Room.** (Please see enclosures for the itinerary of activities of the two-day Turnover Ceremony & School Visits, List of Working Committees, and the Schedules for the F3 Follow- through Enhancement sessions & Mentoring Program).

2. Schools Division Superintendents, Division SPFL coordinators, School principals, and SPFL- Chinese Mandarin teachers and everyone involved in the SPFL program, are strongly advised to attend in the activity to ensure an effective implementation of the SPFL- Chinese Mandarin Mentoring Program. Directors of both the Philippine and Chinese Hanban Headquarters/Chinese Institute- Angeles University Foundation (CI-AUF) and personnel from the DepEd Central Office will also be attending.

3. To avoid disruption of classes of the participating teachers, School Heads shall assign school personnel or anybody to provide alternative learning materials and activities, such as modules for reading and viewing materials in compliance with DepEd Order No. 9, s. 2005, entitled *Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith.*

"Educating for a Strong Republic"

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256-2375/253-8061 (Budget & Finance); 254-7065 (Elem. Educ.); 414-7326/255-1313 (Admin Office);
254-7062 (Sec. Educ.); 414-4367 (NFE); 233-9030 (Planning); 231-1071 (Cashier); 232-9925 (Probe);
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4. Travel and other incidental expenses of the participants incurred during this activity are chargeable against Local funds/ School MOOE/ SEF while the morning snacks shall be shouldered by the Regional Office Funds, subject to the usual accounting and auditing rules.
5. This Memorandum also serves as Travel Order.
6. For immediate dissemination and strict compliance.



CARMELITA T. DULANGON, Ed. D.

Director III

OIC, Office of the Regional Director

CTD/LCJ/ msd
CLMD

Enclosure No. 1 - ITINERARY OF ACTIVITIES & LIST OF WORKING COMMITTEES

I. Day 1- Thursday, July 31, 2014

- 8:00- 8:30 AM - Registration
- 8:30- 9:30 AM - Turnover Ceremony of Region VII Chinese Volunteer Teachers
- 9:30 AM – 5:00 PM - Visit SPFL- Chinese Implementing Schools of Region VII

- 9:30- 12:00 NN - Compostela STEC High School
- 1:30- 3:00 PM - Jagobiao National High School
- 3:00- 4:30 PM - Talamban National High School
- 4:30- 5:00 PM - (Ecotech Dormtel for the guests' overnight stay)

II. Day 2- Friday, August 1, 2014

- 8:00- 9:00 AM - Observe classes of local Chinese Mandarin teachers of the Mabolo National HS, Pilot School for Chinese Mandarin
- 9:00- 10:00 AM - Pardo National High School
- 10:00- 12:00 NN - Cebu City Science High School
- 1:00 – 5:00 PM - Bohol Province Division
Lourdes National High School & Biking TechVoc High School

III. Working Committees:

1. Airport Fetch during arrival of the Chinese Volunteers & Guests - DepEd RO-7 C/O Ms. Ida Cabantan
2. Snacks for 40 pax during the Turnover Ceremony -DepEd RO-7 C/O Ms. Ida Cabantan
3. Kaohsiung Bus and Police Security during School Visits - Cebu City Science HS
4. Philippine & Chinese Flaglets and Music for National Anthem - Talamban National HS
5. House accommodation for the Chinese Volunteer teachers:
 - For Cebu City, Cebu Province & Mandaue City - Mabolo National HS
 - For Bohol Province Schools - Bohol Province Division
6. Welcome Activity and Chinese classrooms re-structuring - All concerned schools
7. Transpo & Security for Chinese Volunteers during F3 Mentoring - Host schools
8. Daily Meal provision for the Chinese Volunteer teachers - Confucius Institute-Angeles
University Foundation (CI-AUF)

**Schedule of Weekly Face to Face Follow-through Enhancement Sessions
and Mentoring Program or Provision of Technical Assistance**

I. For Bohol Province Division:

- **Teacher Mentoring program** - **One (1) week per school**
(Giving of TA during the Chinese Mandarin classes)
- **F3 Follow-through Enhancement Sessions** - **Every other Saturday/2x a month**
for all the SPFL teachers of two (2) schools (9:00 AM- 3:00 PM) starting Aug. 9
- **Feedbacking sessions with the Division SPFL Coordinator,**
School Principals, and SPFL teachers - **Once every Quarter (Last Saturday)**
(right after Follow-through session)

II. For Cebu City, Cebu Province and Mandaue City Divisions:

- **Teacher Mentoring program** - **Once every week per school**
(Giving of TA during the actual Chinese Mandarin classes)
 - Talamban National High School - **Every Monday**
 - Pardo National High School - **Every Tuesday**
 - Mabolo National High School - **Every Wednesday morning**
 - Jacobiao National High School - **Every Wednesday afternoon**
 - Cebu City National Science High School - **Every Thursday**
 - Compostela Science & Technology Center - **Every Friday**
- **F3 Follow-through Enhancement Sessions** - **Every other Saturday/2x a month**
for all the SPFL teachers of six (6) schools (9:00 AM- 3:00 PM) starting Aug. 9
- **Feedbacking sessions with the Division SPFL Coordinator,**
School Principals, and SPFL teachers - **Once every Quarter (Last Saturday)**
(right after Follow-through session)

- III. Submission of Division Quarterly Report on SPFL Implementation and Issues & Concerns on the Mentoring Program to the Regional Office (Attention: Ms. Marcelita S. Dignos, Regional SPFL Coordinator)**
- **1st Monday right after each Quarter**

Enclosure No. 3 - TURNOVER PROGRAMME
(8:30-9:30 AM)

PROGRAMME

Philippine National Anthem	- Mrs. Marites V. Patinio School Principal Cebu City National Science HS
Chinese National Anthem	- Multi-media System
Invocation	- Mary Ann Flores Division SPFL Coordinator Cebu Province Division
Words of Welcome	- Dr. Luz C. Jandayan OIC Chief, CLMD DepEd RO-7
Acknowledgment of Participants and Guests	- Ms. Marcelita S. Dignos Regional SPFL Coordinator DepEd RO-7
Turnover of Chinese Volunteer Teachers and Message	- Dr. Lourdes T. Nepomuceno Philippine Director Confucius Institute- Angeles University Dr. Zhang Shifang Chinese Director Confucius Institute- Angeles University
Acceptance and Messages	- Dr. Carmelita T. Dulangon Regional Director DepEd RO-7 Schools Division Superintendents of Cebu City, Cebu Prov., Mandaue City, & Bohol Province
Messages	- Ms. Anamarie Hernandez Team Leader, SPFL DepEd, BSE Ms. Marivic Tolitol National SPFL-Chinese Mandarin Coor DepEd, BSE
Meet and Greet	- Ms. Yang Zeng & Ms. Li Fei

Ladies of Ceremony:

Dr. Leah B. Apao
EPS II, HRDD RO-7
DepEd RO-7

Dr. Josephine Eronico
Division SPFL Coordinator
Bohol Province Division