



Republic of the Philippines

Department of Education

Region VII, Central Visayas

DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City



October 13, 2014

DIVISION MEMORANDUM

No. 505, s. 2014

**DIVISION TRAINING - WORKSHOP ON INSTRUCTIONAL SUPERVISION:
DEVELOPING CREATIVE AND APPROPRIATE INSTRUCTIONAL PLANS**

**To: Assistant Superintendents
Division Supervisors/ Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads**

1. This Office announces the conduct of the **Division Training-Workshop on Instructional Supervision: Developing Creative and Appropriate Instructional Plans** on October 15-18, 2014 in Consolacion, Cebu.
2. Participants to this training-workshop are Districts Supervisors and School Heads who are capable of conducting an echo- training in their respective municipalities/districts. (Please refer to Enclosure No. 1 for the Allocation of Participants Per Municipality/District, Session Rooms and Billeting Areas.)
3. This training aims to:
 - a. critique instructional plans;
 - b. develop creative and appropriate instructional plans; and
 - c. display stronger commitment to improve students' performance as instructional leaders.
4. The Division Training and Development Team, together with the subject area facilitators (Please refer to Enclosure 2.) are required to be at the venue on Day 0, October 14, 2014 to finalize plans and prepare the materials for the said training.
5. Expenses for meals, snacks and training materials shall be chargeable against **Division INSET Funds**, while transportation and other expenses relative thereto, shall be chargeable against **local/school MOOE/SEF/PTA Funds**, subject to their availability and the usual accounting and auditing rules and procedures.
6. This Memorandum serves as participants' Authority to Travel.
7. Immediate and wide dissemination of this Memorandum is desired.

ARDEN D. MONISIT, Ed.D.
Schools Division Superintendent

**DIVISION TRAINING - WORKSHOP ON INSTRUCTIONAL SUPERVISION:
DEVELOPING CREATIVE AND APPROPRIATE INSTRUCTIONAL PLANS
October 15-18, 2014**

Allocation of Participants Per District/Municipality

Municipality/Districts	Elem	Sec	Total	Training Venue	Billeting Area		
Alcantara	2	2	4	Consolacion NHS	Consolacion NHS		
Aloguinsan	2	2	4				
Argao I	2	2	6				
II	2						
Balamban I	2	2	6				
II	2						
Barili I	2	2	6				
II	2						
Catmon-Secondary		2	2				
Dumanjug I	2	2	6				
II	2						
Malabuyoc	2	2	4				
Minglanilla I	2	2	6				
II	2						
Moalboal	2	2	4				
Pinamungajan I	2	2	6				
II	2						
Ronda	2	2	4				
San Fernando	2	2	4				
Sibonga	2	2	4				
		Total	66				
Alegria	2	2	4	Malagar Hall, Consolacion Central School	Consolacion Central School		
Badian	2	2	4				
Bantayan I	2	2	6				
II	2						
Boljoon	2	2	4				
Dalaguete - Secondary		2	2				
Ginatilan	2	2	4				
Madridejos	2	2	4				
Oslob	2	2	4				
Pilar	2	2	4				
Poro	2	2	4				
Samboan	2	2	4				
Santa Fe	2	2	4				
San Francisco	2	2	4				
Santander	2	2	4				
Sogod	2	2	4				
Tudela	2	2	4				
Catmon-Elementary	2		2				
		Total	66				

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October 15-18, 2014**

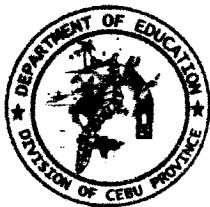
Allocation of Participants Per District/Municipality

Municipality/Districts	Elem	Sec	Total	Training Venue	Billeting Area
Alcoy	2	2	4	Consolacion Central School Function Room	Yati Elementary School, Liloan
Asturias	2	2	4		
Borbon	2	2	4		
Daanbantayan I	2	2	6		
II	2				
Medellin	2	2	4		
San Remigio I	2	2	6		
II	2				
Tabogon	2	2	4		
Tabuelan	2	2	4		
Tuburan I	2	2	6		
II	2				
Dalaguete I	2		4		
II	2				
Carmen	2	2	4		Consolacion Central School
Compostela	2	2	4		
Consolacion	2	2	4		
Cordova	2	2	4		
Liloan	2	2	4		
		Total	66		

**DIVISION TRAINING - WORKSHOP ON INSTRUCTIONAL SUPERVISION:
DEVELOPING CREATIVE AND APPROPRIATE INSTRUCTIONAL PLANS**
October 15-18, 2014

List of Facilitators

1. Mr. Roseller N. Gelig
2. Dr. Gerardo S. Mantos
3. Mrs. Rosemary N. Oliverio
4. Mrs. Glenna Plarisan
5. Mrs. Hermogena Miranda
6. Dr. Clavel Salinas
7. Mrs. Josefina Almacin
8. Mrs. Emilia S. Ibones
9. Mrs. Maxima Osoreo
10. Mrs. Clover Redula
11. Mrs. Gina Molejon
12. Mr. Romeo Mejia



October 13, 2014

DIVISION MEMORANDUM

No. 506, s. 2014

2014 AREA LEVEL CAMPUS JOURNALISM WORKSHOP

To : Assistant Superintendents
Division Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads
Heads, Private Elementary and Secondary Schools

1. In preparation for the Division Schools Press Conference, this Office announces the conduct of the **2014 Area Level Campus Journalism Workshop** in the following clusters, dates and venues:

Clusters	Dates	Venues
Southeast	October 21-22, 2014	Minglanilla CS
Southwest	October 28-29, 2014	Ronda CS
Northeast	November 4-5, 2014	Consolacion NHS
Northwest	November 6-7, 2014	Buanoy NHS, Balamban

2. With the theme, *"Empowering Campus Journalists for Disaster Preparedness,"* this workshop aims to:

- demonstrate understanding on the importance of promoting environmental awareness and disaster preparedness through varied journalistic forms and approaches;
- enhance journalistic competence through healthy and friendly competitions; and
- select the participants to the Division Schools Press Conference.

3. There will be lecture-discussions and contests in Newswriting, Feature Writing, Editorial Writing, Editorial Cartooning, Sports Writing, Copyreading and Headline Writing, Science Writing, Photojournalism and Radio Broadcasting in both English and Filipino.

4. Participants to this workshop are the pupil/student writers of public and private elementary and secondary schools with existing school publications.

5. Except for Radio Broadcasting, only the **Top Fifteen (15) Winners** in each of the contest categories are qualified to participate in the Division Schools Press Conference which will be held on November 12-14, 2014 at Dalaguete National High School, Dalaguete, Cebu.

6. A registration fee of **One Hundred Pesos (Php 100.00)** shall be charged each participant to defray the cost of the contest materials, handouts, certificates, meals and snacks for the speakers and facilitators, speakers' honoraria, etc. Travel and other expenses incurred by the participants relative to their attendance to this activity are chargeable against **local school/SEF/PTA/Campus Journalism funds** or from other available sources, subject to the usual accounting and auditing rules and procedures. Participants shall take charge of their meals.

7. This Memorandum serves as participants' Authority to Travel.

8. Immediate and wide dissemination of the contents of this Memorandum is directed.

ARDEN D. MONISIT, Ed.D.
Schools Division Superintendent