



November 17, 2014

**DIVISION MEMORANDUM**

No. 634 s. 2014

**NORFIL FOUNDATION, 2-DAY LIVE-IN TRAINING ON CLASSROOM  
MANAGEMENT AND TEACHING STRATEGIES**

**To: Assistant Superintendents  
Education Supervisors/Coordinators  
District Supervisors/OICs  
Elementary School Heads**

1. Attached is a communication from Miguelito Butron, CBR-SPED Teacher and noted by Angelina A. Dungog, Area Manager of NORFIL Foundation, Inc., inviting teachers from identified Districts of the Division of Cebu Province to attend the **2-Day Live-in Training on Classroom Management and Teaching Strategies**.
2. This Memorandum will serve as Authority to Travel.
3. Immediate and wide dissemination of this Memorandum is desired.

  
**ARDEN D. MONISIT, Ed. D.**  
Schools Division Superintendent

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**NORFIL Foundation, Inc.**

*Making a Difference for Children and Families*

**Community-Based Rehabilitation Program for Children/Youth with Disability**

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October 30, 2014

**DR. ARDEN D. MONISIT**  
**Division Superintendent**  
**Province of Cebu**

Dear Dr Monisit,

Greetings from NORFIL Foundation!

Thank you for allowing us to conduct the training on Disability and Rehabilitation for School Administrator/Principals and Regular Teachers last June and July 2014. Indeed it was a successful activities participated by selected schools from North and South areas where we implement Community Based Rehabilitation Program for Children and Youth with Disability.

To continue our advocacy in increasing the number of rehabilitated children and youth with disability that will ensure full integration and participation of these special needs children in the society, we are going to conduct second module of the training intended for regular schoolteachers entitled Classroom Management and Teaching Strategies. The training aims to provide the participants with enhanced knowledge, skills and attitudes in handling and managing children with disability in a classroom setting and appropriate strategies and techniques to assist the individual learning style and to make the learning successful. In addition, it intends to empower the teachers in implementing a classroom setting that is conducive for learning and a friendly for children and youth with disability.

The training will be conducted on November 24-25, 2014 (**South Areas**), November 27-28, 2014 (**North Areas**) from 9:00 a.m to 5:00 in the afternoon at Applied Nutrition Center, Banilad, Cebu.

In this regard, we would like to ask permission from your good office to please allow the attendance of those regular School Teachers who completed the first module of the training and provide their transportation as their counterpart. NORFIL Foundation will shoulder the board and lodging. Attached herewith is the list of target schools and the date when we are going to conduct the said activity.

We will coordinate with your office for any details about the said activity or you may call at 481-9645 / 434-8940 and 09058317864 or email us at [norfilcebuubr\\_north@yahoo.com](mailto:norfilcebuubr_north@yahoo.com).

We thank you for your enduring support for Persons with Disability and we look forward to your most favorable response to this request.

Very truly yours,

**MIGUELITO BUTRON**  
CBR SPED TEACHER

Noted:



**ANGELINA A. DUNGOG**  
Area Manager

**List of Teachers on North Areas (November 27-28, 2014)**

<b>Name of Teachers</b>	<b>Districts/Schools</b>
1. Marissa Presillas	Sogod
2. Irish Montecillo	
3. Marlene Arnan	
4. Merle Perez	
5. Sofia Coliamat	
6. Janet Octavio	
7. Sheila Corbeta	
8. Jocelyn Itol	Tabogon
9. Marites Metante	
10. Divina Mag-asin	
11. Hardy Flores	
12. Menjie Pelegrin	
13. Lane Bughao	
14. Crizalyn Tecson	
15. Fe Cortes	
16. Wellbein Hortelano	
17. Mylyn Gomez	San Remigio
18. Janet Romo	
19. Imie Descartin	
20. Ronnemaey Reyes	
21. Jerald Cejas	
22. Juvelyn Cabatana	
23. Alma Cotejo	
24. Velcar Macasil	
25. Ivy Conag	
26. Claire Antoinette Batiguas	Medellin
27. Cealon Sumalinog	
28. Albina Serafin	
29. Melba Emerzo	
30. Joannah Sebua	
31. Phoebe Larisma	

**List of Teachers on South Areas (November 24-25, 2014)**

<b>Name of Teachers</b>	<b>Districts/Schools</b>
1. Ave Maria Princepe	Oslob
2. Lorelyn Cabanlit	
3. Ursula Turalles	
4. Fatima Susada	
5. Gloria Briones	
6. Irenia Durban	
7. George Postrano	
8. Leoncia Lunday	
9. Verginia Oboasada	Boljoon
10. Elaida Manano	
11. Marie Dale Mandawe	
12. Gelyn Panajo	Samboan
13. Carolina Belamia	Dalaguete
14. Maria Dulce Velasquez	
15. Divina Sandoval	
16. Licelle Belardo	
17. Girlie Cariliman	
18. Ma. Jennifer Quevedo	
19. Maricar Gomez	Ginatilan
20. Haydee Villago	

21. Sheryl Cabañog	
22. Eleah Jale Omaña	
23. Ellen Betonta	
24. Lu Babal	
25. Noel Cadungog	
26. Yolanda Catubig	
27. Helen Lomogon	
28. Flordelyn Linawagan	
29. Charmel Avila	
30. Anna Grace Lopez	
31. Jeanette Jutba	
32. Frances Beatriz Alaras	
33. JeDodonny	