



November 24, 2014

DIVISION MEMORANDUM
No. 645, s. 2014

**ONE-DAY CONFERENCE OF ELEMENTARY MATHEMATICS KEY PERSONS
FOR SY 2014-2015 DIVISION MATH EXPO**

TO : Assistant Superintendents
Division Supervisors/Coordinators
District Supervisors/OIC
Elementary School Heads

1. This Office announces the conduct of a **"One-Day Conference of Elementary Math Key Persons for SY 2014-2015 Division Math Expo"**, on November 28, 2014 at DepEd Ecotech Center, Lahug, Cebu City from 8:00 a.m. to 5:00 p.m..
2. This conference aims to:
 - discuss the Mechanics and Guidelines of the different competitions for the Division Math Expo; and
 - organize the different working committees.
3. Participants to this conference are the Elementary Math Key Persons in every district.
4. Expenses incurred relative to the holding of the conference such as traveling, rental of the venue, meals and snacks of the participants shall be chargeable against **MTAP funds**, subject to its availability and the usual accounting and auditing rules and regulations.
5. This Memorandum serves as Travel Authority of all participants.
6. Immediate and wide dissemination of this Memorandum is desired.


ARDEN D. MONISIT, Ed. D.
Schools Division Superintendent

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