



November 24, 2014

DIVISION MEMORANDUM

No. 647 s. 2014

**ONE – DAY CONFERENCE OF ALL TECHNICAL MANAGERS IN ALL
SPORTS EVENTS TO BE COMPETED IN THE 2014 CEBU
PROVINCIAL SPORTS AND CULTURAL FESTIVAL**

To: Assistant Superintendents
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads

1. This Office announces to the field the conduct of a One-Day Conference of All Tournament Managers in All Sports Events to be Competed in the 2014 Cebu Provincial Sports and Cultural Festival on November 26, 2014 at Dalaguete NHS, Cebu City. The conference will start at 10:00 in the morning until 12:00 pm. in the afternoon. Time in the afternoon shall be spent in inspecting the playing venues.
2. Pertinent matters relative to the conduct of the sports and cultural meet shall be discussed.
3. All participants are required to bring the score sheets of the event they are officiating and other necessary documents which requires reproduction. All documents shall be reproduced in the Division Office.
4. Traveling expenses of the participants to and from the Division Office shall be chargeable against local School MOOE while food and transportation to Dalaguete shall be chargeable against Pre-Paloro funds, subject to the usual accounting and auditing rules and regulations
5. This Memorandum shall serve as Authority to Travel of the participants.
5. Immediate and wide dissemination of this Memorandum is desired.

ARDEN D. MIONISIT, ED. D.
Schools Division Superintendent