

November 26, 2014

**DIVISION MEMORANDUM**  
No. 651, s. 2014

**SEMINAR FOR PRIVATE SCHOOL ADMINISTRATORS**

**TO :** Assistant Superintendents  
Division Supervisors/Coordinators  
Heads, Private Elementary and Secondary Schools

1. Attached is Regional Memorandum No. 722 s. 2014 entitled, **SEMINAR FOR PRIVATE SCHOOL ADMINISTRATORS** for your reference and guidance.
2. For particulars please refer to the attached communication.
3. Immediate and wide dissemination of this Memorandum is directed.

  
**ARDEN D. MONISIT, Ed. D.**  
Schools Division Superintendent

Telephone Numbers:

Schools Division Superintendent: (032) 255-6405  
Asst. Schools Division Superintendent: (032) 414-7457  
Accounting Section: (032) 254-2632  
Disbursing Section: (032) 255-4401  
Admin/Legal: (032) 253-7847

Website : [www.depedcebuprovince.com](http://www.depedcebuprovince.com)  
E-mail Add : [depedcebuprovince@yahoo.com](mailto:depedcebuprovince@yahoo.com)



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
**REGION VII, CENTRAL VISAYAS**  
Sudlon, Lahug, Cebu City




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REGIONAL MEMORANDUM  
No. 722, s. 2014

**SEMINAR FOR PRIVATE SCHOOL ADMINISTRATORS**

To : Schools Division Superintendents/OICs

1. Enclosed is a letter from Ma. Teresa A. Canton, President, Private Schools and School Administrators Association of the Philippines (PRISAAP) Region VII, informing this Office of their seminar for private school administrators on "**Core Competencies for Principals and Leadership Attributes of Administrators**" and "**How to Prepare a Creativity Enhancement Program for MAPEH**" on November 29, 2014 at the Conference Room of the Phoenix-SIBS Bldg., Mayor Maximo Patalinghug Jr. Avenue, Sangi, Pajo, Lapu-lapu City.
2. For particulars, refer to the attached communication.
3. For the information of all concerned.

  
CARMELITA T. DULANGON  
Director III  
Officer-In-Charge



RS2014-21444

18 Nov

Private Schools and School Administrators Association of the Philippines

November 17, 2014

Dr. Carmelita T. Dulangon  
Director III (OIC)  
Department of Education  
Regional Office VII  
Sudlon, Lahug, Cebu City

Dear Dr. Dulangon:

The officers of PRISSAAP Region VII is organizing a seminar for private school administrators on two interesting topics: "Core Competencies for Principals and Leadership Attributes of Administrators" and "How to Prepare a Creativity Enhancement Program for MAPEH". This will be on Saturday, November 29, 2014, at the Conference Room of the Phoenix-SIBS Building on Mayor Maximo V. Patalinghug Jr. Avenue, Sangi Pajo, Lapulapu City.

Our speakers for the seminar will be Mr. Reynaldo Cabalo of the Holy Spirit College, Manila and Mr. Kris Sequina of Faber Castell.

A registration fee of five hundred pesos (P500.00) will be charged each participant. Lunch and 2 snacks will be served.

We are respectfully requesting your office to issue a memorandum for this seminar. We hope for a favorable response to our request.

Sincerely yours,

A. I. N. K. A. I.



**Private Schools and School Administrators of the Philippines**

November 17, 2014

Dear School Administrators of Region VII,

I would like to invite you to a seminar that will help us, educational administrators, become more competent and inspired to perform the many tasks expected of us in the Basic Education Institutions that we manage. PRISSAAP Region VII is organizing a seminar on two interesting topics: "Core Competencies for Principals and Leadership Attributes of Administrators" and "How to Prepare a Creativity Enhancement Program for MAPEH".

The seminar will be held on Saturday, November 29, 2014 from 8:00 A.M. to 4:30 P.M. at the Conference Room of the Phoenix-SIBS Building on Mayor Maximo V. Patalinghug Jr. Avenue, Sangi, Pajo, Lapu-lapu City. Expected participants are the principals and academic coordinators of private schools in Region VII.

Seminar facilitators will be Mr. Reynaldo Cabalo, Business Development Officer of Holy Spirit College, Manila and Mr. Kris Sequina, Promotions Coordinator of Faber Castell.

SIBS and Phoenix have agreed to allow us free use of their conference room and will provide our lunch and snacks. However, a registration fee of five hundred pesos (P500.00) will be charged each participant for certificates, speaker's honorarium, accommodation and transportation.

The Conference Room can accommodate only 70 participants. Hence, we would like you to please submit your reservations early so we can prepare more efficiently for this program. We hope you will email ([materesacanton@yahoo.com.ph](mailto:materesacanton@yahoo.com.ph)) or fax (032-272-7517) your early response.

We look forward to another productive day with you.

Sincerely yours

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