



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
IPHO Bldg., Sudlon, Lahug, Cebu City



January 11, 2016

DIVISION MEMORANDUM

No. 019 s, 2016

**TURNOVER CEREMONY OF LOT DONATIONS FOR COLAWIN HIGH SCHOOL
AND COLAWIN ELEMENTARY SCHOOL, ARGAO DISTRICT 2**

TO: ALL EPS/COORDINATORS
ALL PSDS's/DISTRICT CARETAKERS
ALL SCHOOL HEADS OF ARGAO DISTRICTS 1&2
TEACHERS OF COLAWIN HS AND COLAWIN ES

1. Please be informed that a **FORMAL TURNOVER OF LOT DONATIONS** for Colawin HS and Colawin ES, Argao 2 District will be done on January 14, 2016 at Colawin ES Covered Court to be graced by DepEd Secretary, Bro. Armin A. Luistro, FSC.
2. To this effect, all EPS's and Division Coordinators, PSDS's and District Caretakers, Secondary Head Quarter Principals in the Province, all school heads of Argao Districts 1 and 2, Teachers and students of Colawin HS and Colawin ES are hereby directed to attend and witness the Ceremony.
3. All concerned officials and employees are expected to be at the venue before 8:00AM. Attire during the Ceremony shall be observed, viz:
EPS/Coordinators/PSDS/Caretakers and HQPS
(Polo Shirt to be provided by Division Office)
School administrators and teachers of Argao 1&2 (Thursday Uniform)
4. Travel expenses incurred shall be charged to Division/School MOOE subject to usual auditing rules and regulations.
5. (Note: All other schools and districts especially those along the way to Argao from the Airport are requested to keep schools clean and tidy and observe class schedules.)
6. For information and guidance of all concerned.


RHEA MAR A. ANGTUD, CESO VI
Schools Division Superintendent