



January 28 , 2016

DIVISION MEMORANDUM
No. 059 , s. 2016

**THREE(3) DAY LIVE-OUT BASIC COURSE ON PERSONAL
EFFECTIVENESS AND SUPERVISION FOR
PUBLIC SCHOOLS ADMINISTRATORS
(PES-PSA)**

To : Assistant Superintendents
Chief Education Program Supervisors
Division Supervisors / Coordinators
District Supervisors/OICs/ Caretakers
Secondary /Elementary School Heads

1. This Office announces the conduct of the Three (3) day Live-out Basic Course on Personal Effectiveness and Supervision for Public Schools Administrators at Consolacion Central School , Consolacion, Cebu, on February 3-5,2016. The said seminar will be divided into two classes which will be composed of fifty (50) participants each class. Participants of the same are the newly installed School Administrators identified in the herein attached.
2. Registration fee of **One Thousand Eight Hundred Pesos (Php 1,800.00)** shall be collected from each participant to defray expenses for honoraria of speakers, training kit, materials and other incidental expenses which will be remitted to CSC – RO7 and which shall be chargeable against **local school SEF/MOOE/PTA Funds**, while the expenses for food, snacks and transportation for resource speakers shall be chargeable against **Division Training Funds**, subject to usual accounting and auditing rules and procedures. The said registration fee **Php. 1,800.00** will be collected in advance on Monday (February 1,2016), thru the District Supervisor of every district and will be remitted to the Human Resource Section of this division, for the issuance of Official Receipt by the CSC which will also serve as confirmation of attendance.
3. This Memorandum serves as your Authority to Travel.
5. Immediate and wide dissemination of this Memorandum is desired.


RHEA MAR A. ANGTUD , Ed.D.
Schools Division Superintendent



**PARTICIPANTS OF THE THREE(3)DAY LIVE-OUT BASIC COURSE ON
 PERSONAL EFFECTIVENESS AND SUPERVISION FOR PUBLIC
 SCHOOLS ADMINISTRATORS (PES-PSA)**

| # | NAME | POSITION | DISTRICT | SCHOOL | |
|----------------|-----------------------------|----------|-----------|-------------|----------------------------------|
| CLASS A | | | | | |
| 1 | Barcena , Merlinda | C | TIC | Borbon | Amancio Sepulveda MES |
| 2 | Novabos , Rolando | D | MT2/TIC | Borbon | Bagacay ES |
| 3 | Manza , Hilario | P | HT -1 | Borbon | Bili ES |
| 4 | Mondelo , Joel | R | TIC | Borbon | Cajel ES |
| 5 | Dela Torre , Victoriano Jr. | M | HT-3 | Borbon | Magdoling ES |
| 6 | Casas , Alma | M | MT2/TIC | Borbon | Managase ES |
| 7 | Villamor , Evelyn | P | MT2/TIC | Borbon | San Jose PS |
| 8 | Tenchavez , Alvin | I | HT3 | Carmen | Pedro Erong ES |
| 9 | Sanico , Agnes | A | HT3 | Carmen | F. Rallos ES |
| 10 | Luna , Jocelyn | A | HT3 | Carmen | Dawls Norte es |
| 11 | Giango , Primitivo | P | HT3 | Carmen | Dawis Sur ES |
| 12 | Tenchavez , Alvin | I | HT3 | Carmen | Francisco Villamor (Cantipay ES) |
| 13 | Tacocong , Isabel | B | HT3 | Carmen | Hagnaya ES |
| 14 | Kiamco , Sherlito | | MT1/TIC | Carmen | Isabelo Neiz ES |
| 15 | Bejor , Merlita | S | HT1 / TIC | Carmen | Lanipga ES |
| 16 | Pontejon , Lorelie | P | HT3 | Carmen | Puente ES |
| 17 | Cababan , Achilles | D | HT3 | Carmen | Duterte ES |
| 18 | Manco , Alice | A | HT1 / TIC | Carmen | Sac-on ES |
| 19 | Buot , Mica | T | T3/TIC | Carmen | Santikan ES |
| 20 | Tenchavez , Eva | A | T3/TIC | Carmen | Siotos ES |
| 21 | Damiles , Alma | B | T3/TIC | Carmen | Taguini ES |
| 22 | Butaya , Lindon | D | TIC | Catmon | Amancion PS |
| 23 | Arrabis , Marcelina | J | HT3 | Catmon | Anapog PS |
| 24 | Flores , Lournna | R | HT3 | Catmon | Bagalinga ES |
| 25 | Laurel , Sandra | D | HT3 | Catmon | Panalipan ES |
| 26 | Lupo , Arnold | G | HT3 | Compostela | Basak ES |
| 27 | Capua , Mary Jean | M | T2/TIC | Compostela | Dapdap ES |
| 28 | Ponce , Nicodemo | M | HT3 | Compostela | Mulao ES |
| 29 | Geray , Meriam | V | HT 1 | Compostela | Tamiao ES |
| 30 | Lupo , Verma | N | HT12/ TIC | Compostela | Tubigan ES |
| 31 | Daypuyat , Alma | | TIC | Consolacion | |
| 32 | Abing , Leonora | | TIC | Consolacion | |
| 33 | Balaba , Elena | | | Consolacion | |
| 34 | Gonzaga , Judith | | | Consolacion | |
| 35 | Perez , Rosenda | | | Consolacion | |
| 36 | Alvarado , Mercedita | E | HT3 | Cordova | Catarman ES |
| 37 | Maningo , Liza | M | HT3 | Cordova | Gilutongan ES |
| 38 | Maglasang , Dalmacio Jr. | S | TIC | Lilo-an | Cabadiangan ES |
| 39 | Piñez , Alma | A | TIC | Lilo-an | Calataban ES |
| 40 | Wagas , Wenny | | TIC | Lilo-an | Mulao ES |
| 41 | Longakit , Lorna | | TIC | Lilo-an | Sta. Cruz ES |
| 42 | Toong , Toong | | T3/TIC | Lilo-an | Tayud ES |
| 43 | Monisit , Lyndon | D | HT3 | Sogod | Damolog ES |
| 44 | Fornolles , Rodrigo | A | TIC | Sogod | Inocoyan PS |
| 45 | Mondejar , William | A | TIC | Sogod | Lib-og ES |
| 46 | Caparoso , Tessie | A | TIC | Sogod | Mangadlao ES |
| 47 | Villamor , Salathiel | M | TIC | Sogod | Nahus-an ES |
| 48 | Modequillo , Rachel | R | TIC | Sogod | Tangke PS |
| 49 | Tejano , Rosa | B | HT3 | Borbon | Bongdo NHS |
| 50 | Mananita , Gracesila | | TIC | Borbon | Doña Milagros MNHS |

CLASS B

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|-----|-----------|---------------|---|------|-------------|--------------------------|
| 51 | Perolina | , Dionesdes | S | TIC | Borbon | Mar & Dorie Darunday NHS |
| 52 | Buot | , Arlene | D | SSP1 | Carmen | Cantumog NHS |
| 53 | Malubay | , Evelyn | G | SSP1 | Carmen | Carmen NHS Night |
| 54 | Ceniza | , Al | G | SSP1 | Carmen | Caurasan NHS |
| 55 | Colonia | , Ma. Wilma | B | TIC | Catmon | Catmon NHS |
| 56 | Papas | , Luis | D | TIC | Catmon | Ceferino MNHS |
| 57 | Jamero | , Roy | P | TIC | Catmon | Tinabyanon NHS |
| 58 | Callano | , Judina | E | TIC | Compostela | Compostela NHS- Night |
| 59 | Selanoba | , Ma. Teresa | P | SSP1 | Compostela | Compostela NHS |
| 60 | Arioja | , Luis | R | P1 | Compostela | Compostela Sci.Tech. HS |
| 61 | Bingtán | , Elsa | C | HT | Compostela | Mulao NHS |
| 62 | Almirante | , Lorna | P | HT1 | Consolacion | Cabangahan NHS |
| 63 | Pitogo | , Mercedita | E | HT1 | Consolacion | Garing NHS |
| 64 | Gonzaga | , Rejie | D | HT3 | Consolacion | Pulpogan NHS |
| 65 | Sollano | , Arvin | | TIC | Consolacion | Lanipga NHS |
| 66 | Casas | , Jennifer | | P1 | Consolacion | Tayud NHS |
| 67 | Espinosa | , Adele | C | TIC | Consolacion | Tolotolo NHS |
| 68 | Vestil | , Farolito | B | TIC | Consolacion | Tugbongan NHS |
| 69 | Quiamco | , Estrellita | L | TIC | Consolacion | Consolacion NHS |
| 70 | Jumao-as | , Chona | | TIC | Cordova | Cordova Nhs |
| 71 | Pitogo | , Floriza | Q | | Lilo-an | Arcelo MNNHS |
| 72 | Cobrado | , Janet | | | Lilo-an | Calero IS |
| 73 | Ivan | , Father | | | Lilo-an | Don Bosco Ext. |
| 74 | Miñoza | , Hilario Jr. | D | P1 | Sogod | Cabalawan NHS |
| 75 | Cejano | , Vivian | A | HT3 | Sogod | Liki NHS |
| 76 | Medado | , Marcelino | M | TIC | Sogod | Mohon NHS |
| 77 | PasturaN | , Rowena | S | ESP1 | Pilar | Biasong PS |
| 78 | Ortaliz | , Madelaine | A | ESP1 | Pilar | Cawit ES |
| 79 | Villar | , Veronica | M | ESP1 | Pilar | Dapdap ES |
| 80 | Omolon | , Eleonor | C | ESP1 | Pilar | Esperanza ES |
| 81 | Mendoza | , Juvy | F | ESP1 | Pilar | Lanao ES |
| 82 | Mangubat | , Roy | T | ESP1 | Borbon | Bongoyan ES |
| 83 | Orio | , Nida | T | ESP1 | Borbon | Cadaruhan ES |
| 84 | Molde | , Joelina | M | ESP1 | Carmen | Luyang ES |
| 85 | Forzado | , Rosemarie | C | ESP1 | Carmen | Natimao-an ES |
| 86 | Blanquero | , Judisa | O | ESP1 | Catmon | Bongyas ES |
| 87 | Butlig | , Chloe | C | ESP1 | Catmon | Catmon daan ES |
| 88 | Matin -ao | , Jundi | B | ESP1 | Catmon | Ginabukan ES |
| 89 | Cape | , Ermelinda | C | ESP1 | Compostela | Buluang ES |
| 90 | Toñacao | , Ireneo | C | ESP1 | Compostela | Cabadiangan ES |
| 91 | Puebla | , Rodrigo | P | ESP1 | Compostela | Canamucan PS |
| 92 | Bugtay | , Antonieta | Y | ESP1 | Compostela | Estaca ES |
| 93 | Espinosa | , Lorna | N | ESP1 | Compostela | Panangban ES |
| 94 | Mojado | , Jasmin | F | ESP1 | Compostela | Tag-ubi ES |
| 95 | Jumao-as | , Elvira | P | ESP1 | Cordova | Buagsong ES |
| 96 | Solis | , Eaquel | C | ESP1 | Cordova | Day-as ES |
| 97 | Mabrag | , Era | D | ESP1 | Cordova | Gabi ES |
| 98 | Maquilan | , Theresa | R | ESP1 | Sogod | Bawo ES |
| 99 | Tabas | , Marilou | Y | ESP1 | Lilo-an | Catarman ES |
| 100 | Ventura | , Marisol | T | ESP1 | Lilo-an | Jubay ES |
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Prepared by :

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Administrative Officer V