



March 01 , 2016

DIVISION MEMORANDUM

No. 113 , s. 2016

**SEARCH FOR THE 2016 OUTSTANDING PUBLIC
OFFICIALS AND EMPLOYEES**

To : Assistant Superintendent
Division Supervisors / Coordinators
District Supervisors/OICs/ Caretakers
Secondary /Elementary School Heads
Secondary/Elementary Teachers

1. Relative to the letter of **Acting Director IV, Editha D. Luzano**, Civil Service Commission, Regional Office 7 , Sudlon Lahug, Cebu City, dated February 3, 2016, the Civil Service Commission commences its Search for the 2016 Outstanding Public Officials and Employees.
2. This is a government – wide search recognizes civil servants who have given pride and glory to the government service, those who have continuously shown excellence via their innovations, those who have valiantly carried out their duties despite odds.
3. The said commission believed that there are officials and employees in our agency who are worthy of the recognition. Thus, they encourage this Office to send nominations to the 2016 Outstanding Public Officials and Employees banner. The cut-off date for submission of nominations is on **March 31,2016**.
4. In this connection, a Training Program on Making a Winning Nomination to the CSC Honor Awards Program will be conducted on March 2, 2016 at the CSCRO7 Multi-Purpose Hall B,4th level, Sudlon, Lahug, Cebu City. A minimal training fee of Php 1,200.00 per participant shall be collected to cover costs of materials/handouts, meals and snack, honoraria of resource persons and such other incidental expenses. The said fee shall be chargeable against Local School SEF/MOOE/PTA funds.
5. For details, please refer to the attached letter from the Civil Service Commission.
6. Immediate and wide dissemination of this memorandum is directed.


RHEA MARA. ANGTUD, Ed.D.
Schools Division Superintendent

Telephone Numbers :

Schools Division Superintendent: (032)255-6405
Asst. Schools Division Superintendent : (032)414-7457 loc 102 (Corriente) 104 (Noveras) 105 (Gelig)
Accounting Section : (032)254-2632
Disbursing Section : (032)255-4401
Admin /Legal : (032)253-7847

Website : www.deped.gov.ph

E-mail Add : deped@deped.gov.ph



February 3, 2016

DR. RHEA MAR A. ANGTUD
Schools Division Superintendent
DepEd – Division of Cebu Province
Sudlon, Lahug, Cebu City 6000

Dear **Dr. Angtud**:

The Civil Service Commission commences its Search for the 2016 Outstanding Public Officials and Employees.

The government - wide search recognizes civil servants who have given pride and glory to the government service, those who have continuously shown excellence via their innovations and inventions, those who have valiantly carried out their duties despite odds.

Three (3) award categories are at stake, namely: Presidential or Lingkod Bayan Award, Outstanding Public Officials and Employees or Dangal ng Bayan Award and Civil Service Commission Pagasa Award.

The Presidential or Lingkod Bayan Awardees, individual and group, shall receive a gold-gilded medallion and a plaque containing citation and signature of the President of the Philippines, PhP 200,000.00 cash reward, among others. The Outstanding Public Officials and Employees or the Dangal ng Bayan Awardees shall receive a trophy designed and executed by National Artist Sculpture Napoleon V. Abueva, and PhP 200, 000.00 cash award among others. While for the third award, CSC Pagasa Award, awardees shall receive a gold-gilded medallion, a plaque signed by the Chairperson of the Civil Service Commission and PhP 100,000.00 cash award.

We believe that there are officials and employees in your agency who are worthy of the recognition. Thus, we encourage your Office to send nominations to the 2016 Search and to post the 2016 Outstanding Public Officials and Employees banner. The softcopy of the said banner is posted at www.csc.gov.ph and www.honorawardsprogram.wordpress.com. The cut-off date for submission of nominations is on March 31, 2016. There is no limit to the number of nominees.

To assist you in the preparation of a Winning Nomination, a Training Program on Making a Winning Nomination to the CSC Honor Awards Program will be conducted on March 2, 2016 at the CSCRO7 Multi-Purpose Hall B, 4th Level, Sudlon, Lahug, Cebu City. A minimal training fee of PhP 1, 200.00 per participant shall be collected to cover costs of materials/handouts, meals and snack, honoraria of resource persons and such other incidental expenses.

For confirmation, please send thru fax the duly-filled nomination form (copy attached) to our Public Assistance and Liaison Division (PALD) on the following numbers (032)414 7488; 414 7676; 253 9050 or through our e-mail account at cscro7@yahoo.com.

Thank you for your continued support to the programs and thrusts of the Commission.

Very truly yours,



EDITHA D. LUZANO
Acting Director IV

In a Race to Serve

Responsive, Accessible, Courteous and Effective Public Service

Republic of the Philippines

(Name of Agency)

(Tel. /Fax Number/e-mail address)

(Date)

To : **DIR. EDITHA D. LUZANO**
Civil Service Commission
Regional Office No. 7
Sudlon, Lahug, Cebu City

SUBJECT : **NOMINATION OF QUALIFIED APPLICANTS**

The following employees in this office are nominated to the **Seminar Workshop on Honor Awards Program: "How to make a winning nomination to the Honor Awards Program"** on **March 2, 2016** to be held at the CSC Multi-Purpose Hall, Sudlon, Lahug, Cebu City.

	NAME	NICKNAME	POSITION	APPOINTMENT STATUS
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____

(Please use additional paper if necessary)

The above-mentioned qualified personnel are nominated with commitment of agency support to attend said training program.

Very truly yours,

(Agency Head)

In case of cancellation of this nomination, the agency concerned is requested to inform the Civil Service Commission within three (3) days before the schedule.