



March 28, 2016


DIVISION MEMORANDUM

No. 157, s. 2016

ELECTION OF TEACHERS' ASSOCIATION OFFICERS

To: **District Supervisors/OICs**
Central School Principals
Secondary Lead School Principals

1. The field is hereby reminded that elections of officers for teachers associations, which start from the school level, must be conducted every school year.
2. The schedule of the elections are as follows for SY 2016-2017:
School Level (Elem. and Sec.) - within the 2nd week of June 2016
District Level (w. separate elections for both levels) - within the 3rd week of June 2016
3. Upon the conclusion of the District Level elections, an official list of the officers must be immediately submitted to this Office.
4. Before the end of July 2016, this Office will hold a division level election among the elected officers from the various districts. The Officers elected in this level will sit as representatives in the Personnel Section Board during its screening, or in any other activity that requires their representation.
5. The elected officers are entitled to be reelected for another one-year term only.
6. Wide dissemination of this Memorandum is encouraged and its strict compliance is required.


RHEA MARA A. ANGTUD, ED. D.
Schools Division Superintendent