



June 1, 2016

**DIVISION MEMORANDUM**  
No. 262, s. 2016

**INVENTORY OF LEARNING RESOURCES FOR SY 2015-2016**

**To: Assistant Superintendents  
Division Supervisors/Coordinators  
District Supervisors/OICs  
Elementary and Secondary School Heads**

1. Per Regional Memorandum No. 0319, s. 2016, entitled "**Inventory of Learning Resources for SY 2015-2016**," this Office requires each school to submit an inventory of learning resources, Learner's Material (LM) and Teacher's Guide (TG).
2. Please submit the hard copy of the inventory of the said learning resources utilizing the prescribed templates to this Office (**Attention: Mrs. Elena T. Paras**) and send the soft copy of this report to **cliffordbordaje@gmail.com** on or before June 6, 2016.
3. Immediate dissemination of and compliance with this Memorandum is desired.

**RHEA MAR A. ANGTUD, Ed.D., CESO VI**  
Schools Division Superintendent

Telephone Numbers:

Schools Division Superintendent: (032) 255-6405  
Asst. Schools Division Superintendent: (032) 414-7457  
Accounting Section: (032) 254-2632  
Disbursing Section: (032) 255-4401  
Admin/Legal: (032) 253-7847

Website : [www.depedcebuprovince.com](http://www.depedcebuprovince.com)  
E-mail Add : [depedcebuprovince@yahoo.com](mailto:depedcebuprovince@yahoo.com)



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
REGION VII, CENTRAL VISAYAS  
Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM  
No. 0319, s. 2016

MAY 27 2016

**INVENTORY OF LEARNING RESOURCES FOR SY 2015-2016**

To: Schools Division Superintendents

1. In preparation for the opening of classes for school year 2016-2017, this Office through the Curriculum and Learning Management Division (CLMD) is conducting an inventory of learning resources [Learner's Material (LM) and Teacher's Guide (TG)].
2. The inventory shall determine the gaps in the aforementioned learning resources and would be used as an input in taking the necessary measures to address it.
3. Each Schools Division shall submit an inventory of the said learning resources utilizing the prescribed electronic templates. Attached are the sample templates while the electronic copies of such shall be sent directly to the official email address of the respective schools divisions.
4. Schools Division Offices are requested to submit the accomplished templates on or before June 3, 2016 in hard and soft copies. Softcopies shall be sent through e-mail at emiliano.einar@deped.gov.ph.
5. Immediate dissemination of and compliance with this memorandum is directed.

*Juliet A. Jeruta*  
**JULIET A. JERUTA**  
Director III  
Officer-in-Charge

JAJ/FYA/EBEJ/shs  
CLMD'16

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542  
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323  
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239  
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;  
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367  
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

*"EFA 2015: Kanapatan ng Lahat, Pananagutan ng Lahat"*



Department of Education  
 Region VII - Central Visayas  
 Sudlon, Lahug, Cebu City



## INVENTORY OF LEARNING RESOURCES

Form 1 - Inventory of Learner's Materials

SDO:

Grade Level	No. of Learners (2015-16)	Number of Learner's Materials per Learning Area																									
		English	LM to Learner Ratio	Gap	Science	LM to Learner Ratio	Gap	Math	LM to Learner Ratio	Gap	Filipino	LM to Learner Ratio	Gap	Aral Pan.	LM to Learner Ratio	Gap	MAPEH	LM to Learner Ratio	Gap	TLE	LM to Learner Ratio	Gap	EaP	LM to Learner Ratio	Gap		
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2																											
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Prepared by:

Attested by:

Noted by:

Chief, SGOD

Schools Division Superintendent



Department of Education  
 Region VII - Central Visayas  
 Sudlon, Lahug, Cebu City



**INVENTORY OF LEARNING RESOURCES**

Form 2 - Inventory of Teacher's Guides

SDO:

Grade Level	No. of Teachers (2015-16)	Number of Teacher's Guides per Learning Area														
		English	Science	Math	Philippino	Art	MAPEH	TLE	Gap	TG to Teacher Ratio	Gap	TG to Teacher Ratio	Gap	TG to Teacher Ratio	Gap	TG to Teacher Ratio
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2																
3																
4																
5																
6																
7																
8																
9																
10																

Prepared by:

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Noted by:

Chief, SGOD

Schools Division Superintendent