

June 21, 2016

DIVISION MEMORANDUM
No. 316, s. 2016

**ABSORPTIVE CAPACITY PER SHS PROGRAM OFFERING AND SUBMISSION
OF THE SENIOR HIGH SCHOOL MONITORING FORM**

TO : Assistant Superintendents
Chief Education Program Supervisors
Education Program Supervisors/Coordinators
District Supervisors/OICs
Public Elementary & Secondary School Heads
Heads, Private Secondary Schools & HEIs

1. Attached is Regional Memorandum No. 369, s. 2016, entitled, **ABSORPTIVE CAPACITY PER SHS PROGRAM OFFERING**, for your reference and guidance.
2. All District Supervisors are directed to collect the accomplished templates and prepare the district consolidation and submit immediately to this Office through the promotional section c/o Mr. Isaiash T. Wagas, EPS/SHS Coordinator or Dr. Jose Garry M. Napoles, EPS II - Mobilization.
3. The Senior High School (SHS) Monitoring Form shall also be collected and compiled by district and the same shall be submitted immediately to the Division.
4. Wide dissemination and strict compliance of this Memorandum is directed.


RHEA MARA ANGTUD, Ed. D., CESO VI
Schools Division Superintendent

Telephone Numbers:

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Asst. Schools Division Superintendent: (032) 414-7457
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REPUBLIKA NG PILIPINAS
 REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
 DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
 REGION VII, CENTRAL VISAYAS
 Sudlon, Lahug, Cebu City



June 20, 2016

REGIONAL MEMORANDUM
 No. **0369**, s. 2016

JUN 20 2016

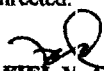
ABSORPTIVE CAPACITY PER SHS PROGRAM OFFERING

To: Schools Division/City Superintendents
 Officers-in-Charge of Regular and Interim Divisions
 SGOD Chiefs
 Education Program Supervisor in-charge of Private Schools
 Private Schools, SUCs, LUCs, HEIs, TVIs offering SHS in SY 2016-2017

1. Pursuant to Senior High School-National Task Force (SHS-NTF) Memorandum, SHS-BCD-2016-00259, the SHS-NTF requests submission of the updated data on program offerings and absorptive capacity by all private schools, SUCs, LUCs, HEIs, and TVIs offering Senior High School in School Year 2016-2017.
2. The template below shows the data requested from the aforementioned schools offering SHS Program. This template must be accomplished in Excel Format. You can download the template in Excel Format from the Facebook Group *SHS Task Force* or from this link <https://drive.google.com/.../0B1e-0qFK0H3MViyaHhLWF0e.../view...>

REGION	DIVISION	NAME OF SCHOOL	TRACK/STRAND/SPECIALIZATION TO BE OFFERED	MAXIMUM NO. OF STUDENT SLOTS PER TRACK/STRAND/SPECIALIZATION	NO. OF STUDENT SLOTS RESERVED FOR OWN GRADE 11 STUDENTS IN 2016	NO. OF STUDENT SLOTS AVAILABLE FOR INCOMING GRADE 11 STUDENTS FROM OTHER SCHOOLS IN 2016	PROJECTED NUMBER OF ENROLLEES FOR SY 2016-2017	SOURCES OF PROSPECTIVE ENROLLEES

3. The Schools Division Offices are hereby directed to collect the accomplished templates from the all private schools, SUCs, LUCs, HEIs, and TVIs offering Senior High School in School Year 2016-2017 and consolidate them as soon as possible.
4. Each Schools Division is required to submit the consolidated data to the Quality Assurance Division (QAD) of DepEd Region VII on or before June 21, 2016 via email to ro7qad@gmail.com.
5. Immediate dissemination of and compliance with this Memorandum is directed.


ATTY. FIEL Y. ALMENDRA
 Officer-in-Charge
 Office of the Assistant Regional Director

SENIOR HIGH SCHOOL MONITORING FORM

Division: _____

A. SCHOOL INFORMATION

School Name: _____	School ID: _____
Address : _____	Contact #: _____
School Head's Name: _____	Contact #: _____ (landline and mobile phone)
Position: _____	Email Address: _____

B. SCHOOL TYPE

Integrated in JHS Site
 SHS Stand Alone
 Stand Alone ES Site

C. PROGRAM OFFERING & ENROLMENT

TRACKS	STRANDS	ENROLMENT	TRACKS	STRANDS	Specialization(Specify)	ENROLMENT	
ACADEMIC	STEM		TVL	Industrial Arts			
	ABM						
	HUMSS			Home Economics			
	GAS						
SPORTS				ICT			
ARTS AND DESIGN							
					Agri-Fishery		

Enrolment encoded in Learner Information System (LIS)? Yes No

Reason: _____

D. NO. OF TEACHERS

Full Time Permanent
 Full Time Provisionary
 Part Time
 Junior High with SHS loads

Trained in Common Topics
 Trained in Arts & Design
 Trained in Sports
 Trained in Personal Development & PE

E. NO. OF CLASSROOMS & FACILITIES

Classrooms & Facilities	Required	Available	Variance	For Completion	Date of completion
Instructional Rooms					
Laboratory Rooms					
Armchairs					
Library					

F. LEARNING RESOURCES AND EQUIPMENT

RESOURCES	Availability		Observations/Findings/Status
	YES	NO	
Curriculum Guide			
Teachers Guide			
Learners Materials			
Instructional Plan (iPlan)			
Activity Sheets			
Daily Lesson Log			
Access to the Portal			
Class Activities for the First Three Weeks of SHS (RM # 339, s. 2016)			
TVL Equipment			
Academic Equipment			
Sports Equipment			
Arts & Design Equipment			

G. SESSIONS ADAPTED IN JUNIOR HIGH SCHOOL

Single Shift
 Double Shift
 Year Level
 Number of Sections

General Findings:

Prepared by: _____

Noted by: _____