



JUL 14 2016



**DIVISION MEMORANDUM**

No. 336, s. 2016

**ORIENTATION ON THE TECHNICAL FIELD ASSISTANCE TEAMS**

**To: Assistant Superintendents  
Division Supervisors/Coordinators  
District Supervisors/OICs**

1. This Office announces the conduct of the **Orientation on the Division Technical Assistance Process** on July 14, 2016 at DepEd Cebu Province Division Conference Hall, Sudlon, Lahug, Cebu City.
2. This activity aims to discuss the Technical Assistance Process Framework and the process of identifying the TA Agenda.
3. Participants to this activity are the Division Technical Assistance Teams and the District Supervisors/OICs of the 55 schools districts.
4. Travelling expenses shall be chargeable against **local school SEF/MOOE/PTA Funds**, while expenses for materials, lunch and snacks shall be chargeable against **Division MOOE Funds**, subject to their availability and the usual accounting and auditing rules and regulations.
5. This Memorandum serves as Authority to Travel.
6. Immediate dissemination of this Memorandum is desired.

  
**RHEA MAR A. ANGTUD, Ed. D., CESO VI**  
Schools Division Superintendent 

Telephone Numbers:

Schools Division Superintendent: (032) 255-6405  
Asst. Schools Division Superintendent: (032) 414-7457  
Accounting Section: (032) 254-2632  
Disbursing Section: (032) 255-4401  
Admin/Legal: (032) 253-7847

Website : [www.depedcebuprovince.com](http://www.depedcebuprovince.com)

E-mail Add : [depedcebuprovince@yahoo.com](mailto:depedcebuprovince@yahoo.com)