



July 7, 2016

DIVISION MEMORANDUM

No. 346, s. 2016

**ONE-DAY PLANNING CONFERENCE
FOR ENGLISH TRAINERS**

To: Assistant Superintendents
Division Supervisors/ Coordinators
District Supervisors/ OICs
Elementary/ Secondary School Heads

1. This Office announces the conduct of a **One-Day Planning Conference for English Trainers** on July 14, 2016 (Thursday) at Consolacion Central School, Consolacion, Cebu.
2. This gathering provides the participants the chance to:
 - a. discuss the training designs for the Workshops on Test Construction and Use of Hots both for elementary and secondary levels;
 - b. prepare the training design for the Seminar on Early Language, Literacy and Numeracy (ELLN);
 - c. prepare session guides; and
 - d. retool themselves on facilitating skills.
3. Participants to this conference are the Division English Trainers (as listed in the enclosure), as well as District OIC Doris F. Esmero and Dr. Gilda G. Bancog as they are the Division lead trainers in ELLN.
4. Considering the importance of this forum, District Supervisors and school heads concerned are enjoined to send the aforesaid trainers to the venue.
5. Travel, meals and other expenses incurred in relation to participation in this conference shall be charged against **SEF/School MOOE Funds** or other available funds, subject to their availability and accounting, as well as auditing rules and regulations.
6. This Memorandum shall serve as the Participants' Authority to Travel.
7. Immediate dissemination of and compliance with this Memorandum is hereby directed.

RHEA MAR A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent

LIST OF PARTICIPANTS

ELEMENTARY

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|------------------------------|--------------------------|
| 1. FE BELYN B. ALGUNO | - LUYO ES, BARILI I |
| 2. MARIA SHEILA V. OTLANG | - MAYANA ES, ALEGRIA |
| 3. MELINDA C. LUBANGA | - TOMINJAO ES, TUBURAN I |
| 4. WENDY BLANCHE F. CEBALLOS | - MAHANLUD ES, MALABUYOC |
| 5. EDWIN L. BABIERA | - MALHIAO ES, BADIAN |
| 6. JENICE P. GELIG | - CARMEN CS, CARMEN |
| 7. FREYL MAY M. DUMASIG | - SUA ES, ARGAO II |
| 8. ANGELI F. ALIN | - CONSOLACION CS |
| 9. CHERRYL B. ALCOVER | - DUMANJUG II |
| 10. JESSEL C. JARON | - PAZ ES, PORO |

SECONDARY

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| 1. EDMOND C. APORA | - MAYA NHS, DAANBANTAYAN |
| 2. ANA LORGIE D. DESTACAMENTO | - BANTAYAN NHS |
| 3. CHRISTY P. KIMEIAFAR | - SAN REMIGIO NHS |
| 4. CHARMAINE HUVAHIB | - JOSE CHONA JO MNHS, BALAMBAN |
| 5. RACHEL ANN S. CARIN | - DALAGUETE NHS |
| 6. ALOHA Z. BENGCOLITA | - DALAGUETE NHS |
| 7. ROSEMARIE D. CUIZON | - TUGBONGAN NHS, CONSOLACION |
| 8. VILMA C. GASAL | - PULPOGAN NHS, CONSOLACION |
| 9. CORAZON D. LANZA | - NANGKA NHS, BALAMBAN |
| 10. JESSREL GILBUENA | - STA. FE NHS |