

DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City

July 13, 2016


DIVISION MEMORANDUM

No. 364, s. 2016

DIVISION TRAINING OF TRAINERS (TOT) FOR THE CLUSTER-BASED WORKSHOP ON RPMS PERFORMANCE PLANNING AND EVALUATION

To: **Assistant Superintendents**
Division Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads

1. This Office announces the conduct of the **Division Training of Trainers (ToT) for the Cluster-Based Workshop on RPMS-Performance Planning and Evaluation** on July 25-27, 2016 at DepEd Ecotech Center, Sudlon, Lahug, Cebu City.
2. This training aims to:
 - a. reorient the selected PSDSs and school heads from each municipality/district on the RPMS cycle and the performance objectives and indicators according to RPMS guidelines;
 - b. discuss the development needs of staff, based on results of performance evaluation and the process of giving effective performance feedback; and
 - c. plan for the cluster-based workshop.
3. Please refer to Enclosure No. 1 for the **List of Participants** and Enclosure No. 2 for the **Training Matrix**.
4. Travelling expenses and registration fee of **One Thousand Three Hundred Seventy Pesos (Php 1,370.00)** shall be charged each participant to defray expenses for meals and snacks for three (3) days, chargeable against **local school MOOE/SEF/PTA Funds**, while expenses for room accommodation of live-in participants and board and lodging of facilitators, shall be chargeable against **Division MOOE/INSET Funds**, subject to the usual accounting and auditing rules and procedures.
5. This Memorandum serves as Authority to Travel.
6. Dissemination of and compliance with this Memorandum is directed.


RHEA MAR A. ANGTUD, Ed. D., CESO VI
Schools Division Superintendent

Telephone Numbers:

Schools Division Superintendent:	(032) 255-6405
Asst. Schools Division Superintendent:	(032) 414-7457
Accounting Section:	(032) 254-2632
Disbursing Section:	(032) 255-4401
Admin/Legal:	(032) 253-7847

Website : www.depedcebuprovince.com
E-mail Add : depedcebuprovince@yahoo.com

**Division Training of Trainers (ToT) for the Cluster-Based Workshop
on RPMS–Performance Planning and Evaluation**

No.	MUNICIPALITY/ DISTRICT	PARTICIPANTS	
1	Alcantara	Remedios Lupo	Norma Basilisco
2	Alcoy	Ma. Socorro Niere	Wendelyn Pansaon
3	Alegria	Delia Alocillo	Francis Jayno
4	Aloguinsan	Danilo Manguilimotan	Paterno Verano
5	Argao I	Jocelyn Pacaldo	Elma Larumbe
6	Argao II	Imelda Gealon	Jesshna Panerio
7	Asturias	Cristina Ocampo	Henry Espina
8	Badian	Artudio Lumapay	Althessa Pearl Celestial
9	Balamban I	Petronia Jo	Judilyn Suquib
10	Balamban II	Eli Carmelotes,	Marivic Yballe
11	Bantayan I	Arnulfo Compuesto	Cleofe Papango
12	Bantayan II	Annabelle Alob	Miriam Mansueto
13	Barili I	John Jennis Trinidad	Mary Jane Paras
14	Barili II	Gladys Balagtas	Josephine dela Torre
15	Boljoon	Roquito Uraca	Leonita Burreros
16	Borbon	Corazon Mondelo	Joel Mondelo
17	Carmen	Arlene Buot	Frederick Buot
18	Catmon	Teresita Monisit	Omega Sol
19	Compostela	Luis Arioja	Richard Acaso
20	Consolacion	Violeta Gonzaga	Rejie Gonzaga
21	Cordova	Ronil Manayon	Liza Maningo
22	Daanbantayan II	Ana Jellah Conejos	Amor Bañares
23	Daanbantayan I	Tony Aplacador	Elmer Baldespinoza
24	Dalaguete I	Gresilda Bustamante	Alice Carin
25	Dalaguete II	Cecilia Cartilla	Roger Banogbanog
26	Dumanjug I	Romeo Mejia	Agnes Berangel
27	Dumanjug II	Mary Bel Revilla	Eduardo Lasala
28	Ginatilan	Clover Redula	Arturo Bendanillo
29	Liloan	Glicerio Camongay	Janette Cobrado
30	Madridejos	Chloe Garrucha,	Victoria Santillan
31	Malabuyoc	Cathalie Lovina Cardoza	Rey Mahusay
32	Medellin	Elizabeth Arreglo	Maviez Ynot
33	Minglanilla I	Mona Liza Pardillo	Merari Hemane
34	Minglanilla II	Ivo Adam Villordon	Glenna Plarisan
35	Moalboal	Flordelina Redoble	Wendell Buaya
36	Oslob	Elias Concha	Maxima Osoreo
37	Pilar	Dominga Cañete	Abbie Barnes
38	Pinamungajan I	Josephine Villarin	Rose Joan Blasco
39	Pinamungajan II	Catalina Avila	Achilles Baron
40	Poro	Erwin Jaron	Lilian Otadoy
41	Ronda	Ma. Elizabeth Quijano	Nonito Andan Jr.
42	Samboan	Esther Cebrian	Jonathan Dinglasa
43	San Fernando	Angelie Guangco	Imelda Canoy
44	San Francisco	Nilo Alcaraz,	Mila Surbano

45	San Remigio I	Alan Tubigon	Reynaldo dela Rama
46	San Remigio II	Lani Arcilla	Joel Durog
47	Santa Fe	Felisa Batuigas	Marjorie Dinoso
48	Santander	Celieta Yabo	Ederlina Fernandez
49	Sibonga	Chona Redoble	Emma Montalla
50	Sogod	Roberta Fornolles	Marieber Pulvera
51	Tabogon	Rowena Dungog	Maribel Jaganas
52	Tabuelan	Teotimo Doña	Clavel Salinas
53	Tuburan I	Gilda Bancog,	Donis Esmero
54	Tuburan II	Leonora Nangasca,	Jose Glenn Gonzales
55	Tudela	Rellyn Solante	Genefer Cababat



Training Matrix

**Division Training of Trainers (ToT) for the Cluster-Based Workshop on RPMS
Performance Planning and Evaluation
July 25-27, 2016**

Time	Day 1, July 25, 2016	Day 2, July 26, 2016	Day 3, July 27, 2016
8:00-8:30 AM	Arrival and Registration	MOL	MOL
8:30- 9:00	Opening Program Doxology Philippine National Anthem Welcome Remarks and Rationale -Mr. Roseller N. Gelig Message - Dr. Rhea Mar A. Angtud Mechanics of the Workshop Energizer House Rules Host- Mr. Clifford Bordaje	Performance Development Planning -Discussion of procedures during performance development planning -Analyzing development needs	Presentation and Critiquing of Outputs
9:00-12:00 NN	Setting Perspectives Review of RPMS -RPMS Framework/Performance Management Cycle -RPMS Updates and Challenges F1- Mrs. Agustina Albiso F2- Mr. Jeremy Denampo	F1-Dr. Novie Mangubat F2- Dr. Mary Ann Flores	
12:00-1:00 PM	Lunch	Lunch	Lunch
1:00- 3:00	Performance Planning and Commitment Activity-Shooting Balls -Procedures during planning stage --objectives --indicators F1- Mr. Jeremy Denampo F2- Mr. Roseller Gelig	1:00-4:00 Giving effective performance feedback	1:00-2:00 Continuation of the Presentation and Critiquing of Outputs 2:00-3:00 Planning for the Cluster-Based Training
3:00-5:00	Writing Performance Objectives -Presentation and critiquing of sample objective statements and indicators -Preparing objective statements and indicators F1- Mr. Roseller Gelig F2- Mr. Jeremy Denampo	F1- Dr. Mary Ann Flores F2- Mrs. Agustina Albiso	3:00-4:00 Closure
		4:00-5:00 Workshop Mr. Roseller Gelig	Home Sweet Home
Officers of the Day	Mrs. Maria Elena T. Paras	Dr. Pamela A. Rodemio	Mrs. Nenita Jaralve