



DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City

September 13, 2016

DIVISION MEMORANDUM

No. 544 s.2016

SUBMISSION OF THE LIST OF NAMES OF TAKERS/EXAMINEES OF THE NATIONAL CAREER ASSESSMENT EXAMINATION (NCAE) FOR SCHOOL YEAR 2016 – 2017

**TO: Assistant Superintendents
Chiefs/Education Supervisors/Coordinators
District Supervisors/OICs
Secondary School Heads
Heads, Private Secondary Schools**

1. In line with the administration of the National Career Assessment Examination (NCAE) to all Grade 9 Learners both in public and private schools with government permit this coming December 7 and 8, 2016, this Office informs the field of the **“Submission Of The List Of Names Of Takers/Examinees Of The National Career Assessment Examination (NCAE) for School Year 2016 - 2017.**
2. The deadline of the submission of the said list of names of takers/examinees will be on or before **September 26, 2016** c/o EPS – Jane O. Gurrea.
3. The list of names submitted will be used by the Bureau of Educational Assessment (BEA) Central Office, as the basis for test materials allocation in each respective schools of this Division.
4. Attached is a Template for the submission of the said list as Enclosure No. 1 of this Memorandum.
5. Immediate and wide dissemination of this Memorandum is desired.


RHEA MARA A. ANGTUD, Ed. D., CESO VI
Schools Division Superintendent

Enclosure No. 1 of Division Memo No. _____ s. 2016

**LIST OF NAMES OF TAKERS/EXAMINEES OF THE NATIONAL
CAREER EXAMINATION (NCAE) SY 2016-2017**

Name Of School _____ Municipality/District _____
School ID _____ Classification: _____
Public _____ Private _____

NO.	LRN	NAMES (Arrange in alphabetical order regardless of sex)	GENDER

Prepared By: _____

Certified True And Correct:

School Principal