



Republic of the Philippines
Region VII, Central Visayas
Sudlon, Lahug, Cebu City



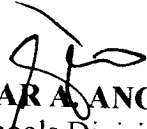
September 27, 2016

DIVISION MEMORANDUM
NO. 574, s. 2016

Corrigendum to Division Memo No. 563 Entitled Division Management Committee Meeting for October 2016 dated September 20, 2016

**TO: Assistant Schools Division Superintendents
Chiefs, CID and SGOD
Unit/Section Heads
All Concerned**

1. The office hereby informs all concerned that the **Management Committee (ManCom) Meeting is changed to September 29, 2016 (Thursday) at 8:00AM to 5:00PM at Yakal Room, DepEd Ecotech Center, Sudlon, Lahug, Cebu City.**
2. Participants of this meeting are the ASDSs, Chiefs, Unit/Section Heads of Health, Legal, ICT, Physical Facilities, Finance, Personnel, Administrative as well as the heads of the sub-sections/units in the division.
3. **Chiefs/unit/section heads** are requested to prepare a brief power point presentation of the priority/improvement areas of the unit/section/division with the corresponding work plan. Then a 5-minute discussion will follow after each presentation.
4. The cost of venue and snacks/meals of the participants will be charged to the **Division's MOOE/HRTD Funds**, subject to its availability and the usual accounting/auditing rules and regulations.
5. **Wide dissemination and strict compliance of this Memorandum is hereby requested.**


RHEA MAR A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent