



DIVISION OF CEBU PROVINCE

IPHO BUILDING Sudlon , Lahug , Cebu City

September 28 , 2016

DIVISION MEMORANDUM

No. 587 s. 2016

SUBMISSION OF RESULT- BASED PERFORMANCE MANAGEMENT SYSTEMS (RPMS) TO THE HR SECTION

To : Assistant Superintendent
Division Supervisors / Coordinators
District Supervisors/OICs/ Caretakers
Elementary/Secondary School Heads

1. In line with the Civil Service Commission Regional Office monitoring of the implementation of Approved Result – Based Performance Management Systems (RPMS). The said Office would like to know the status of our agency approved RPMS. We are reminded that starting January 2015, all performance based human resource movements and or/ developments/interventions such as promotion , scholarship, training, rewards and incentives shall **only** be based on a CSC – approved SPMS.

2. In this connection, all teaching and non- teaching personnel of DepEd Cebu province are required to submit their certified photocopy of RPMS together with the following requirements, to wit:

- a. Summary of Ratings;
- b. Part I : Individual Performance Commitment Review Form (IPCRF)
- c. Part II : Competencies;
- d. Summary of Ratings for discussion;
- e. Individual Development Plan;
- f. Coaching Report (for School Heads, Supervisors and Section Heads only)
- g. Summary of Ratings by district (for elementary)/by school (for secondary) and should be fastened in a folder, following the template below.


District / municipality :

Level : Elementary or Secondary

Name	Position & or Designation	Station	Rating
1			

3. Public School District Supervisors concerned are required to submit the said report not later than October 07 , 2016 using the MS Excel Format through this email address, floren.semlante@gmail.com and a hard copy will be submitted to Human Resource Section. Attention : Mr. Floren C. Semblante. / Mrs. Margarita A. Nierra.

4. Immediate dissemination of and strict compliance with this Memorandum is directed.


RHEA MAR A. ANGTUD , Ed.D.
Schools Division Superintendent