



28 September 2016


DIVISION MEMORANDUM

No. 588, s. 2016

**CONFERENCE FOR ENGLISH DISTRICT SUBJECT SPECIALISTS (DSSs)
AND SECONDARY MUNICIPAL ENGLISH COORDINATORS**

To: Assistant Superintendents
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads

1. This Office announces the conduct of the **Conference for English District Subject Specialists (DSSs) and Secondary Municipal English Coordinators** at the Civil Service Commission Conference Hall, Government Center, Sudlon, Lahug on Tuesday, October 4, 2016, from 8:00 AM to 5:00 PM.
2. This gathering provides the venue for the discussion of the following issues:
 - a. NAT results;
 - b. Least-learned skills based on the NAT 7;
 - c. ORV 2015-2016 results;
 - d. Sharing of best practices on interventions made; and
 - e. National Reading Month Celebration.
3. Participants to this assembly are all English DSSs and Secondary Municipal English Coordinators. They are required to bring to the venue results of the latest NAT 7 with least-learned skills and ORV 2015-2016.
4. A registration fee of **Four Hundred and Fifty Pesos (Php 450.00)** shall be charged each participant to defray the cost of venue rental, lunch and two (2) snacks.
5. Registration, travel and other expenses incurred in relation to participation in this conference are chargeable against School MOOE/SEF/PTA funds, subject to their availability and accounting rules and procedure.
6. This Memorandum serves as the participants' Authority to Travel.
7. Immediate and wide dissemination of this Memorandum is directed.


RHEA MARA. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent