



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
Sudlon, Lahug, Cebu City



November 14, 2016


DIVISION MEMORANDUM

No. 728, s. 2016

'SALAMAT PO' LETTER WRITING PROJECT

To: Assistant Superintendents
Division Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School

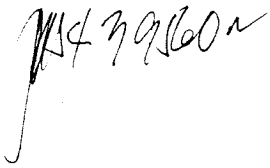
1. Attached herewith is a copy of DepEd Regional Memorandum No. 0543, dated August 30, 2016, entitled, “**'Salamat Po' Letter Writing Project**” for the information and guidance of all concerned.
2. It states that this project aims to develop among the youth the value of being grateful to someone through letters and say “Salamat Po”.
3. Further, it states that this project is open to all elementary and high school students from both public and private schools throughout the division and that March 6, 2017 is the date for the Semi-Grand Draw, while March 24, 2017 is for the Grand Draw.
4. For more information, interested parties may refer to the enclosed mechanics and guidelines of this year’s “Salamat Po” Letter Writing Project.
5. Immediate and wide dissemination of this Memorandum is hereby directed.


RHEA MAR A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent

Dr. Balang

October 29, 2016

RHEA MAR A. ANGTUD, Ed. D.
Schools Division Superintendent
Division of Cebu Province
Department of Education
Sudlon, Lahug, Cebu City



Dear Dr. Angtud,

Conducted in collaboration with the Department of Education and the Komisyon ng Wikang Filipino through a Memorandum of Agreement, the "Salamat Po" Letter Writing project which is open from Preparatory to High School students and purposely to focus on developing among the youth the value of being grateful to someone through letters and say "Salamat Po" to anybody they want is now on its 4th year. In addition to the partnership MOA, DepEd has issued DepEd Memorandum No. 113, s. 2016 dated July 22, 2016. DepEd R7 also issued Regional Memorandum No. 0543, s. 2016 dated Aug. 30, 2016.

The following are the Mechanics for CY 2016:

- 1) The letters shall be:
 - handwritten and can either be in mother tongue, Filipino or English
 - mailed via the Post Office or Postal Station
 - specify the name of the school and teacher
 - sent via Ordinary mail with a postage rate of P12.00 (anywhere in the Philippines); regular rate applies for international destination
- 2) For every letter sent for domestic destination, one (1) raffle stub shall be given and two (2) raffle stubs for foreign mails; all fields shall be filled up: name of student, teacher, school address and contact number and signed by both the student and the teacher before the same shall be dropped in designated drop boxes located in schools and Post Offices.
- 3) Draw dates and Prizes

Draw	Deadline of entries	Draw dates	Prizes	Winners	Venue
Semi-Grand	Feb 28, 2017	March 6, 2017	P10,000.00 each	student, teacher, school	Mandaue City
Grand	March 15, 2017	March 24, 2017	P50,000.00 each	student, teacher, school	PHLPost, Manila

Because of the educational value of letter writing, it can be made a school project. We will conduct free lectures on letter writing followed by a workshop and actual dropping of letters in mailboxes provided at the school.

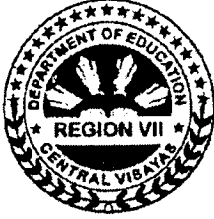
We would like to solicit your support on this matter. We can also be reached through tel, nos. 3448242 / 3464881 / 4209930.

Thank you very much for your support.

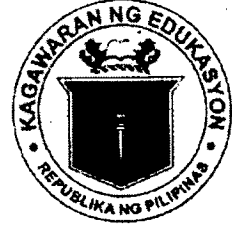
Very truly yours,



CIRIO OSCAR C. ESPOS, CESO V
Acting Area Director
Attached: DepEd Memoranda



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM


No. 0543 s. 2016

AUG 3 0 2016

“SALAMAT PO” Letter Writing Project

TO: All Schools Division Superintendents
All Others Concerned

1. For the information and guidance of all concerned, attached is a communication from the Philippine Postal Corporation – Central and Eastern Visayas Area, dated August 17, 2016, regarding its “SALAMAT PO” Letter Writing Project on March 6, 2017 for the Semi Grand Draw and on March 24, 2017 for the Grand Draw.
2. Attention is invited on the mechanics and guidelines of this year’s “Salamat Po” Letter Writing Project and other details of the scheduled activities.
3. Interested schools may inquire through telephone numbers 3464881/3448242.
4. Immediate dissemination of this Memorandum is enjoined.


JULIET A. JERUYA
Director III
OIC-Regional Director

RD
ARV

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

“EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat”



Republic of the Philippines
Department of Education

22 JUL 2016

DepEd MEMORANDUM
No. **113**, s. 2016

SALAMAT PO LETTER WRITING PROJECT YEAR 4

To: Undersecretaries
Assistant Secretaries
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary Schools Heads
All Others Concerned

1. The Philippine Postal Corporation (PHLPost), in partnership with the Department of Education (DepEd), will launch the **Salamat Po Letter Writing Project Year 4**. This activity will be conducted from September to October 2016.
2. The Project aims to:
 - a. educate the youth about the essence of appreciation *Salamat Po* attitude through letter writing;
 - b. promote positivism among the youth by appreciating the good deeds instead of criticizing each other;
 - c. develop the writing skills of the learners;
 - d. uplift the morale of the public servants;
 - e. foster love, friendship and strong family ties; and
 - f. bring back the passion for letter writing despite the existence of modern means of communications, like cellular phones and the social network.
3. The Project is open to all elementary, high school and college students from both public and private schools and institutions nationwide.
4. Enclosed is the Mechanics of the activity.
5. For more information, all concerned may contact **Mr. Joel L. Otarra**, Corporate Officer-in-Charge, Philippine Postal Corporation (PHLPost), 3rd Floor Central Post Office Building, Liwasang Bonifacio, Manila at telephone nos. (02) 527-8327 and (02) 527-8328; telefax no. (02) 527-0034 or visit the official Website: www.phlpost.gov.ph.
6. Immediate dissemination of this Memorandum is desired.


LEONOR MAGTOLIS BRIONES
Secretary

**PHLPOST "SALAMAT PO" LETTER WRITING PROJECT YEAR 4
MECHANICS**

1. This Letter Writing Project is open to all Elementary and High School (Junior and Senior) students from both public and private institutions nationwide.
2. Students shall be encouraged to write "thank you" letters to anyone they want using Filipino/mother tongue or English Language following the proper format of writing a letter (place and date, addressee's address, opening and closing salutation and signature.)
3. PHLPost employees' children and relatives who are still in elementary and high school levels are qualified to join the "Salamat Po" Project.
4. The letter shall be handwritten and mailed to addressee via **the post office and accredited postal stations only** and should specify the Name of the School and Teacher and send it via Ordinary mail service with postage rate of P10.00 (1-2 pages only) for delivery anywhere in the Philippines. Students may also send letters/postcards/aerogramme abroad using Airmail service, published rates applied.
5. For every "Salamat Po" entry sent via postal service, or any of the accredited postal station, the mailer shall be entitled to one (1) Raffle Ticket, upon payment of the corresponding postage fee.
6. If the "Salamat Po" Entry letter to be sent is for outside the country, Published Rates shall apply, and entitled to 2 Raffle Tickets.
7. Raffle stub shall be properly filled up and **duly signed by the mailer and the teacher** who encourages the mailer to write. Raffle stub shall be dropped at the designated drop boxes located at all Post Offices, accredited Postal Stations, Post Offices Located in Robinsons, SM and other malls with Postal Counters.
8. The name of teacher, School and its contact number and address should be **clearly** written in the raffle stub. The Postmaster shall check if all information is filled out.
9. In areas where post offices/postal stations are not accessible to students, PHLPost and Postal Station Operators shall schedule the pick-up of all mails upon request of the school heads and shall see to it that postage fees are paid and raffle tickets are duly issued. Entries shall be properly dropped at designated drop boxes.
10. In celebration of the "Buwan ng Wika", during the month of August, Students are encouraged to write "**THANK YOU**" letters for their parents, relatives, friends, and teachers or to anyone, using **Filipino Language**, following the proper format of writing a letter.
11. In celebration of the "National Teachers Month" students are encouraged to send "**THANK YOU**" letters to their teachers from September 2016 to October 2016. College and Pre-school Students are also qualified to join within this period.

12. The schools are also encouraged to conduct letter writing activities during Family Day and any other events where letter writing activities are appropriate. E.g. Letter to 'Ninong and Ninang' on December and Love Letter on Valentine's Day.
13. In areas where post offices are not accessible to students, PHLPPost shall schedule a pick-up of all entries, upon request of the school heads.
14. One (1) Semi-Grand Draw winner will be drawn from each Area on March 15, 2017. **The teacher of the winning student as well as the school will also receive the cash prize of P10, 000.00 as the student.**
15. One (1) Grand Draw winner shall be drawn. **The School and the teacher of the Grand Draw winner will receive the same amount of P50, 000.00 as the student.**
16. The **Grand Raffle Draw** shall be held at the Philpost Central on April 2017 during the celebration of **PHLPOST ANNIVERSARY**. The awarding of prizes for the grand draw shall be held at the school of the winning entry preferably during the flag ceremony within the month of June of the next school year 2017.