



Republic of the Philippines

Department of Education

Region VII, Central Visayas

DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City



November 18, 2016

DIVISION MEMORANDUM

No. 742, s. 2016

**BASA PILIPINAS REINFORCING EFFECTIVE LITERACY INSTRUCTION
IN GRADE 2 CLASSROOMS TRAINING OF TRAINERS (TOT)**

**To: Assistant Superintendents
Division Supervisors/Coordinators
District Supervisors/OICs
Elementary School Heads**

1. This Office announces the conduct of the ***Basa Pilipinas Reinforcing Effective Literacy Instruction in Grade 2 Classrooms Training of Trainers (ToT)*** on November 24-26, 2016 at Golden Prince Hotel and Suites, Cebu City.
2. Please refer to the Enclosure for the **List of Participants**.
3. This training aims to:
 - a. review effective instructional practices and the 14 Domains of Literacy;
 - b. re-examine the Revised Teacher's Guides and prepare a Daily Lesson Log (DLL);
 - c. discuss classroom assessment and gain a better understanding of the kind of assessment found in the Revised Teacher's Guides;
 - d. revisit the Read-alouds and the Leveled Readers and address common challenges encountered in using them;
 - e. share best practices to effective classroom management; and
 - f. finalize plans for the rollout training on ***Basa Pilipinas Reinforcing Effective Literacy Instruction in Grade 2 Classrooms Training of Trainers (ToT)***.
4. Please take note of the following:
 - This is a live-in activity.
 - Arrival of participants is on day 1, except for teachers from Bantayan and Camotes Islands who may check in on day 0 (November 23).
 - Registration starts at 7:30 am of day 1 (November 24) and check out is on day 3 (November 26).
 - Arranged meals at the venue will start on day 1, AM snacks.
 - Bringing of a family member to the venue is not allowed.
 - Participants are responsible for their own maintenance medicines and vitamins.
5. Only round-trip transportation expenses shall be reimbursed with boat, bus and taxi receipts as attachments.

6. Teaching personnel shall be granted **Service Credits** tantamount to the services rendered during non-school day, as reflected in the daily attendance sheets, while non-teaching personnel are entitled to a **Compensatory Time Off (CTO)** benefit for their involvement in the said training on Saturday, November 26.
7. Traveling, hotel accommodation, meals, snacks and other expenses relative thereto, shall be chargeable against **USAID Basa Pilipinas Funds**, subject to availability and the usual accounting and auditing rules and regulations.
8. This Memorandum serves as Authority to Travel.
9. Immediate dissemination of and compliance with this Memorandum is directed.


RHEA MARIA ANGTUD, Ed.D., CESO VI
Schools Division Superintendent

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**Basa Pilipinas Reinforcing Effective Literacy Instruction in Grade 3 Classrooms Training of Trainers (ToT)
November 24-26, 2016, Golden Prince Hotel and Suites, Cebu City**

Participants

No.	Surname	First Name	District/Office
1	Abdon	Rosemarie	Carmen
2	Acebedo	Raquel	San Francisco
3	Alguno	Fe Belyn	Barili I
4	Alin	Angeli	Consolacion
5	Alvarado	Mercedita	Cordova
6	Andan	Pamela	Ronda
7	Balagtas	Gladys	Barili II
8	Balang	Evelyn	Division Office
9	Baliling	Merlene	Balamban 2
10	Batucan	Winfiel Maria	Cordova
11	Baylosis	Marissa	Consolacion
12	Butlig	Chloe	Catmon
13	Cabahug	Araceli	Division Office
14	Canete	Dominga	Pilar
15	Catubig	Rosemarie	Ginatilan
16	Cobrado	Janette	Liloan
17	Dela Torre	Josephine	Barili II
18	Dungog	Rowena	Tabogon
19	Flores	Mary Ann	Division Office
20	Fuentes	Ma. Concepcion	Malabuyoc
21	Garrucha	Chloe	Madrirdejos
22	Gealon	Imelda	Argao 2
23	Gella	Jasmin	Argao II
24	Gulay	Lady Lou	Minglanilla II
25	Leones	Eliseo, Jr.	Asturias
26	Managaytay	Rena	Aloguinsan
27	Mangubat	Novie	Division Office
28	Martinez	Jovelle	Pinamungajan I
29	Modequillo	Rachel	Sogod
30	Mondejar	Grace	Sogod
31	Monisit	Teresita	Catmon
32	Montealegre	Giovanni	Tuburan 1
33	Montejo	Marivic	Argao 1
34	Montolo	Juvinar	Division Office
35	Narciso	Roselyn	Cordova
36	Ocampo	Cristina	Asturias
37	Orongan	Maria Fe	Consolacion
38	Osores	Maxima	Oslob
39	Paras	Maria Elena	Division Office
40	Pepito	Grace	Poro
41	Rodemio	Pamela	Division Office
42	Sanchez	Jovencia	Argao I
43	Sarnillo	Myrna	Santander

44	Soco	Lorna	Consolacion
45	Solis	Fatima	Argao I
46	Solis	Raquel	Cordova
47	Toong	Marites	Liloan
48	Trinidad	John Jennis	Barili I
49	Villanueva	Mylah	Carmen
50	Villarin	Annaliza	Barili II
51	Villarin	Josephine	Pinamungajan I

