



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
Sudlon, Lahug, Cebu City



NOV 29 2016

DIVISION MEMORANDUM
No. 773, s. 2016

**ORIENTATION CONFERENCE FOR DISTRICT FOCAL PERSONS TO PREPARE
THE SBFP TERMINAL REPORTS**

TO: ASDS
PSDs / OICs
Elementary School Heads

1. Per DepEd Order No. 51, s. 2016, “ Implementation of the School – Based Feeding Program for SY 2016-2017 to address the under **Nutrition and Short-Term Hunger among Public Elementary School Children**, this Office announces the conduct of a one-day Orientation Conference for All District Focal Persons (one per District) on December 16, 2016 at Division Office Social Hall, Cebu City from 7:30am – 5:00 pm.
2. The objective of this orientation is to capacitate the participants in the preparation of SBFP Terminal Reports and to conduct Re-Orientation –District level, to School Nutrition Coordinators in order to equip them knowledge skills and attitudes in preparing SBFP Terminal Reports.
3. Traveling, and other incidental expenses shall be chargeable against **Local School / SEF / MOOE / PTA funds**, while snacks and lunch shall be chargeable against SBFP Feeding Funds, subject to their availability and the usual accounting and auditing rules and regulations.
4. This Memorandum serves as Participants’ Authority to Travel.
5. Immediate dissemination of the contents of this Memorandum is desired.


RHEA MAR A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent