



Republic of the Philippines

Department of Education

Region VII, Central Visayas

**DIVISION OF CEBU PROVINCE**

Sudlon, Lahug, Cebu City



December 1, 2016

DIVISION MEMORANDUM

No. 775, s. 2016

**ONE-DAY CONFERENCE OF ALL DISTRICT EPP AND TLE MUNICIPAL COORDINATORS**

To : Assistant Superintendents  
Education Supervisors/Coordinators  
District Supervisors/OICs  
Elementary and Secondary School Heads

1. This Office announces the conduct of a One-Day Conference of all District EPP and TLE Municipal Coordinators on December 14, 2016 at RAFI Conference Hall, 35 Lopez Jaena Street, Cebu City from 8:00 A.M. to 5:00 P.M.
2. The conference aims to:
  - a. discuss updates on awarding of tree growing and other greening components in the entire Cebu Province; and
  - b. review tree planting score cards.
3. Participants to this activity are the District EPP, Municipal TLE Coordinators and the Division NGP Coordinator.
4. Transportation and travelling expenses are chargeable against school/division/SEF/PTA and other local funds, subject to the usual accounting and auditing rules and regulations.
5. This Memorandum serves as your Authority to Travel.
6. Immediate dissemination of this Memorandum is desired.

  
RHEA MARA A. ANGTUD, Ed.D., CESO VI  
Schools Division Superintendent