



December 6, 2016

DIVISION MEMORANDUM

No. 799, s. 2016

**ADDENDUM TO DIVISION MEMORANDUM NO. 779 (ONE-DAY CONFERENCE
FOR THE LEADER AND PARTNER SCHOOL HEADS)**

TO : Assistant Superintendents
Division Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads

1. In case the Leader or Partner School Heads are not available on the scheduled date (December 7, 2016) during the conduct of the one-day conference, **designated focal person** of the school-to-school partnerships project team must attend.
2. **Meals of the participants and division personnel are chargeable against School-to-School Partnerships 2016 Program Support Fund (PSF)**, subject to its availability and the usual accounting and auditing rules and regulations.
3. Immediate and wide dissemination of this Memorandum is desired.


RHEA MAR A. ANGTUD, Ed. D., CESO VI
Schools Division Superintendent

Telephone Numbers:

Schools Division Superintendent:	(032) 255-6405
Asst. Schools Division Superintendent:	(032) 414-7457
Accounting Section:	(032) 254-2632
Disbursing Section:	(032) 255-4401
Admin/Legal:	(032) 253-7847

Website : www.depedcebuprovince.com

E-mail Add: depedcebuprovince@yahoo.com