



Republic of the Philippines

Region VII, Central Visayas

Sudlon, Lahug, Cebu City



January 26, 2017

DIVISION MEMORANDUM

NO. 61, s. 2017

Second Public Schools District Supervisors (PSDSs) Academy for Professional Enhancement (PAPE II: 2017)

**TO: Assistant Superintendents
Education Program Supervisors/Chiefs
Public Schools District Supervisors/OICs
All Others Concerned**

1. The office hereby informs the field on the conduct of the **Second Public Schools District Supervisors (PSDSs) Academy for Professional Enhancement (PAPE II: 2017)** for the division's **55 district supervisors (PSDSs) and all division Education Program Supervisors (EPSs)** (including Chiefs of CID & SGOD) at **New Eve's Kiosk Resort, Panagsama, Moalboal, Cebu on February 8-10, 2017 (Wed-Fri)**.

2. The **Academy** is intended to develop and provide differentiated supports to **PSDSs/EPSs** in their own journey toward **proficiency and total commitment** to their **duties and responsibilities**. The expected **program outcome** is about **BEHAVIOR CHANGE** in terms of **competence** among them who will be further enhanced in terms of **knowledge, values, attitudes and skills** in managing/supervising their respective schools/districts. This year's PAPE II is focused on **"Mentoring & Coaching: A Road to Success"** (with Simulation and Case Studies).

3. Participation to this training is **mandatory/compulsory** and is on **live-in** arrangement (75 pax). **PSDSs who intend to retire this year are still required to attend this very important gathering/workshop**. Participants are expected to be in the venue at exactly **11:00AM** for the **Registration/Opening Program** on the first day (Day 1-Feb. 8, 2017/Wed).

4. Participants are advised to bring **notebooks and other materials** so that they can take down notes on the different topics that will be discussed by the speakers/presenters. Host/s districts of Alcantara and Moalboal should provide **administrative and logistical support** during the **3-day Academy**.
5. Expenses for the lodging accommodations of the participants, venue rental, meals/snacks and other incidentals related to this training shall be charged to the **Division's HRTD Funds; travelling expenses** incurred by the **participants/PSDSs/EPs** and the training staff/speakers shall be chargeable to the **Division's MOOE**, subject to its availability and the usual accounting/auditing rules and regulations.
6. Please see attached **Training Matrix** for further information. Any questions pertaining to the **Academy** can be emailed at v_ybanez@yahoo.com.
7. Members of the training team are given Day Zero (0) in order to set-up and prepare the training venue. They are also required to stay during the whole duration of the Academy.
8. This Memorandum serves as **TRAVEL AUTHORITY** of all the participants including the members of the training team.
9. **Wide dissemination and strict compliance of this Memorandum is hereby directed.**


RHEA MAR A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent

Attachment to Div. Memo # 101 S. 2017



Republic of the Philippines

Region VII, Central Visayas

Sudlon, Lahug, Cebu City



Training Matrix: Public Schools District Schools Supervisors Academy for Professional Enhancement (PAPE II: 2017)

Date: February 8-10, 2017(Wed.-Fri.)

Venue: New Eve's Kiosk Resort, Panagsama, Moalboal, Cebu

Day 1

Topic/Activities	Time	Duration	Person/s Responsible
Travel Time from Respective Stations	6:00-11:00 AM	300 min.	Pax
Registration	11:01-12:01NN	60 min.	Training Team
LUNCH BREAK	12:02-12:59PM	57 min.	Training Team
National Anthem	1:00-1:05PM	5 min.	Host
Sugbo Hymn	1:06-1:10 PM	4 min.	Host
Prayer	1:09-1:14 PM	5 min.	Host
Words of Welcome & Message	1:15-1:25 PM	10 min.	Dr. Rhea Mar A. Angtud, CESO VI SDS
House Rules	1:26-1:30 PM	4 min.	Dr. Garry R. Napoles
Leveling of Expectations	1:31-1:34 PM	3 min.	Dr. Garry R. Napoles
The How & Why of Mentoring and Coaching	1:35-3:35 PM	60 min.	Mr. Roseller N. Gelig, CESO VI ASDS
Coffee Break	3:36-3:39 PM	3 min.	Training Team
Ethics in Mentoring and Coaching & Review on the Functions/Duties/Responsibilities of PSDSs/EPSS	3:40-5:40 PM	60 min.	Mr. Roseller N. Gelig, CESO VI ASDS
Wrap-up/Dinner	5:41-6:30PM	59 min.	Training Team
Day 2			
Registration of Participants	7:30-7:40AM	10 min.	Training Team
Prayer	7:40-7:44AM	4 min.	Assigned Host

Management of Learning (MOL)	7:45-8:00 AM	15 min.	Assigned Host
Simulation of Caselets/ Case Studies on Mentoring & Coaching as Applied in the School Learning Environment	8:01-12:01 Noon	240 min.	Dr. Rhea Mar A. Angtud, CESO VI SDS
LUNCH BREAK	12:02-12:59PM	58 min.	Training Team
Energizer/Ice Breaker	1:00-1:10PM	10 min.	Dr. Garry Napoles
Continuation on the Analyses of Caselets/Case Studies/Workshop in Groups	1:11PM-4:11PM	180 min.	Dr. Rhea Mar A. Angtud, CESO VI SDS
Q & A	4:12-5:00PM	48 min.	Assigned Host/OD
Wrap-up of Day 2	5:01-5:06PM	5 min	Assigned Host/OD
Officer of the Day			Dr. Garry Napoles
Day 3			
Registration of Participants	7:30 – 7:40 AM	10 min.	Training Team
Prayer	7:41 – 7:45 am	4 min.	Assigned Host
Management of Learning (MOL)	7:46 – 7:59 am	13 min.	Assigned Host
Recapitulation/Continuation on the SDS Presentation of Day 2	8:00 – 11:00 am	190 min.	Dr. Rhea Mar A. Angtud, CESO VI SDS
Guided Tour in the Vicinity of Moalboal	11:01-12:01 PM	120 min.	Host Districts: Moalboal & Alcantara
LUNCH BREAK	12:01-12:30PM	29 min.	Training Team
Return to Respective Stations	12:31PM		Pax/Training Team
Officer of the Day			Dr. Jose Garry Napoles

Prepared by:


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Second Public Schools District Supervisors Academy for Professional Enhancement (PAPE II: 2017)

Total Pax: 75

Theme: "Soaring to New Heights in Leadership & Service"

Date: 8-10 February 2017 (3 days)

Day 1

Venue: New Eve's Kiosk Resort, Panagsama, Moalboal, Cebu

Time: 11:00 AM-5:00PM

Programme

11:00-12:00 NN Registration

12:01-12:59 PM Lunch Break

1:00 PM Opening Program

Prayer

National Anthem

Sugbo Hymn

Presentation of Participants/Ground Rules/Rationale/Training Objectives

-Dr. Garry Napoles/Dr. Margarita A. Nierra

Words of Welcome/Message - Dr. Rhea Mar A. Angtud, SDS

1:35-3:35 PM

The How & Why of Mentoring and Coaching

-Mr. Roseller N. Gelig, CESO VI

ASDS

3:40-5:40 PM

Ethics in Mentoring and Coaching/Review on the Functions of PSDSs/EPSs

- Mr. Roseller N. Gelig, CESO VI

ASDS

5:41-6:00 PM Q & A

6:01 PM --- Dinner

Refer to Training Matrix for Activities in the next Day/s

Adjournment

Host: Dr. Garry Napoles