



Republic of the Philippines

Department of Education

Region VII, Central Visayas

DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City



February 2, 2017

DIVISION MEMORANDUM

No. 76 s. 2017

**SCHEDULE OF MONITORING AND EVALUATION OF DIVISION PERSONNEL
DURING THE CONDUCT OF SMEA AND DsMEA CONFERENCE IN THE THIRD
QUARTER OF SCHOOL YEAR 2016-2017**

**TO : Assistant Superintendent
Division Supervisors/Coordinators
District Supervisors/OIC's
Elementary and Secondary School Heads**

1. This Office announces the **Schedule of Monitoring and Evaluation of Division Personnel During the Conduct of SMEA and DsMEA Conference in the Third Quarter of School Year 2016-2017** in following dates and venues with the corresponding Division Personnel assigned in the every school and district stipulated in the attachment.
2. This activity aims to:
 - a. monitor the actual conduct of the SMEA and DsMEA conference for the Third Quarter of selected elementary and secondary schools as agreed upon during the orientation;
 - b. present the result of the SMEA and DsMEA to stakeholders;
 - c. discuss issues and concerns relative to the conduct of the SMEA and DsMEA;
 - d. provide technical assistance /mechanisms on the utilization of the data gathered to better improve the delivery of the basic education services to schools and districts.
3. SMEA conference for elementary will be done in the morning at exactly 8:00 AM while SMEA conference for secondary will be done in the afternoon at 1:00 PM.
5. DsMEA conference will be conducted at the CENTRAL SCHOOL in every district in the morning at exactly 8:00 AM.
4. School heads and district supervisors should provide the Division personnel with hard copy of the participants' attendance sheet during the SMEA and DsMEA conference.
5. Travelling, board and lodging, meals and other incidental expenses of the Division Personnel relative to the conduct of the said activity shall be charged against **Division**

Funds, subject to the availability and the usual accounting and auditing rules and regulations.

6. This memorandum serves as participants' **Authority to Travel**.

7. Immediate dissemination of and strict compliance with this Memorandum is directed.


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Schools Division Superintendent 

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**AREAS OF RESPONSIBILITY IN THE SCHOOL MONITORING & EVALUATION
 ADJUSTMENT for the THIRD QUARTER**

DIVISION PERSONNEL	DISTRICT	SMEA		DATE	DsMEA
		Elementary	Secondary		
MR. ISAIASH T. WAGAS & MRS. NENITA JARALVE	Consolacion	Nangka ES	Jugan NHS	Feb. 8, 2017	Feb. 14, 2017
	Cordova	Pilipog ES	Cordova NHS	Feb.13, 2017	Feb.15, 2017
	Lilo-an	Catarman ES	Liloan NHS	Feb. 7, 2017	Feb.16, 2017
	Compostela	Canamucan PS	Compostela NHS	Feb. 9, 2017	Feb. 17, 2017
DR. JOSE GARRY R. NAPOLES, MRS. ARACELI CABAUG, MRS. IMELDA MARGAJA	Aloguinsan	Bojo ES	Aloguinsan NHS	Feb. 13, 2017	Feb.20, 2017
	Pinamungajan 1 &2	Lamac ES	Lamac NHS	Feb.14, 2017	Feb. 21, 2017
	Balamban 1 &2	Nangka ES	Nangka NHS	Feb.15, 2017	Feb. 22, 2017
	Tuburan 1 & 2	Putat ES	Tuburan NHS	Feb.16,2017	Feb. 23, 2017
	Asturias	Bago ES	Looc Norte NHS	Feb.17, 2017	Feb. 24, 2017
DR. GERARDO S. MANTOS & MRS. JANE GURREA	San Remigio 1	Luyang ES	Luyang NHS	Feb. 6, 2017	Feb. 20, 2017
	San Remigio 2	Punta ES	Argawanon NHS	Feb. 7, 2017	Feb 21,2017
	Medellin	Kawit ES	Almacen-Torrevillas NHS	Feb. 8, 2017	Feb 22, 2017
	Daanbanatayan 1 & 2	Tominjao ES	Calape NHS	Feb. 9, 02017	Feb. 23, 2017
	Tabogon			Feb. 10, 2017	Feb. 23, 2017
	Borbon	Doña Mary Osmeña ES	Tabunan NHS	Feb. 13, 2017	Feb. 24, 2017
MR. NORMAN O. BLANCO	Tabuelan	Kansaguibo ES	Juan Pamplona NHS	Feb. 6, 2017	Feb. 13, 2017
	Sogod	Mohon ES	Mohon NHS	Feb. 7, 2017	Feb.14, 2017
	Catmon	Catmondaan ES	Catmon IS	Feb. 8, 2017	Feb.15, 2017
	Carmen	Luyang ES	Cantumog NHS	Feb. 9-10, 2017	Feb.16-17, 2017
DR. NOVIE MANGUBAT & DR. MARY ANN FLORES	Tudela	Puertebello ES	Puertobello NHS	Feb. 20, 2017	Feb. 27, 2017
	Poron	Esperanza ES	Luciano Verama NHS	Feb.21, 2017	Feb.28, 2017
	San Francisco	Consuelo ES	Consuelo NHS	Feb.22,-23 2017	Mar. 1, 2017
	Pilar	Kawit ES	Don Filomeno ES	Feb. 24, 2017	Mar. 2-3, 2017

DR. VICTOR A. YBAÑEZ & DR. PAMELA RODEMIO	Minglanilla 1 & 2	Tubod ES	Minglanilla Science HS	Feb.13, 2017	Feb. 20, 2017
	San Fernando	Sangat ES	Sangat NHS	Feb.14, 2017	Feb. 21, 2017
	Sibonga	Sabang ES	Sibonga NHS	Feb.15, 2017	Feb. 22, 2017
	Argao 1 &2	Colawin ES	Colawin NHS	Feb.16, 2017	Feb. 23, 2017
MRS. MARIA SOCORRO N. RELACION	Dalaguete 1 & 2	Casay ES	Mantalongon NHS	Feb. 17, 2017	Feb. 20, 2017
	Alcoy	Alcoy ES	Alcoy NHS	Feb. 7, 2017	Feb. 21, 2017
	Boljoon	El Pardo ES	Boljoon NHS	Feb. 8, 2017	Feb. 22, 2017
	Oslob	Nueva Caceres ES	Boljoon NHS	Feb.9, 2017	Feb. 23, 2017
	Santander	Talisay ES	Santander NHS	Feb.10, 2017	Feb.24, 2017
DR. MARGARITA A. NIERRA & DR. RODERIC GOLES	Barili 1 & 2	Dakit ES	Mantalongon NHS	Feb. 13, 2017	Feb. 20, 2017
	Dumanjug 1 & 2	Balaygtiki ES	Cogon NHS	Feb. 14, 2017	Feb. 21, 2017
	Ronda	Tupas ES	Langin NHS	Feb. 15, 2017	Feb. 22, 2017
	Alcantara	Palanas ES	Alcantara NHS	Feb. 16, 2017	Feb. 23, 2017
	Moalboal	Balabagon ES	Moalboal NHS	Feb. 17, 2017	Feb. 24, 2017
MRS. MARIA ELENA PARAS& MRS. ROSEMARY OLIVERIO & MRS. EVELYN BALANG	Badian	Zaragosa ES	Badian NHS	Feb.20, 2017	Feb.27, 2017
	Alegria	Sta. Filomena ES	Sta. Filomena NHS	Feb.21, 2017	Feb.28, 2017
	Malabuyoc	Sorsogon ES	Sorsogon NHS	Feb.22, 2017	Mar. 1, 2017
	Ginatilan	Palanas IS	Guiwanon NHS	Feb. 23, 2017	Mar. 2, 2017
	Samboan	Manuel L. Quezon ES	Samboan NHS	Feb.24, 2017	Mar. 3, 2017
MRS. JUVIMAR MONTOLO & TEAM	Santa Fe	Ocoy ES Poc ES	Hilantagaan NHS & Hilantagaan ES	Feb. 20, 2017	Feb.27- 28, 2017
	Madridejos	Tabagac ES	San Agustin NHS	Feb. 21, 2017	Mar. 1, 2017
	Bantayan 1	Sungko ES	Sulangan IS	Feb. 22, 2017	Mar. 2, 2017
	Bantayan 2	San Jose ES	Patao NHS	Feb. 23-24, 2017	Mar. 3, 2017