



DIVISION OF CEBU PROVINCE
Sudlon, Lahug, Cebu City

February 20, 2017

DIVISION MEMORANDUM

No. 107 s.2017

**ADMINISTRATION/ORIENTATION ON THE CONDUCT OF THE NATIONAL
CAREER ASSESSMENT EXAMINATION (NCAE) AND
DISTRIBUTION OF TEST MATERIALS
SCHOOL YEAR 2016 - 2017**

**TO: Assistant Superintendents
Chiefs/Education Supervisors/Coordinators
District Supervisors/OICs
Secondary School Heads
Heads, Private Secondary Schools**

1. Pursuant to DepEd Memorandum No. 16, s. 2017, this Office announces the administration of the **National Career Assessment Examination (NCAE)** for this school year 2016-2017. **The National Career Assessment Examination (NCAE) will be administered on March 1 to 2, 2017 (Wednesday and Thursday) to all Grade 9 students in both public and private schools of this Division.**

2. In view of this, **the field is further informed that there will be an Orientation On The Conduct of the National Career Examination (NCAE) which will be held at the Civil Service Conference Hall, Civil Service Commission Regional Office, Region VII, Sudlon, Lahug, Cebu City on the following dates;**

DATES	PARTICIPANTS
February 23, 2017 (8:00AM-12:00NN)	- South Secondary School Heads or his/her replacement the School Guidance Counselor public and private schools
- February 24, 2017 (8:00AM-12:00NN)	- North Secondary School Heads or his/her replacement the School Guidance Counselor both public and private schools

3. Schools heads are required to submit the List Of Names of the Room Examiners and the Chief Examiner of their respective schools during the orientation.
4. **Distribution of test materials will be done by municipalities/ district schools after the orientation.**
5. This Memorandum will serve as “**Authority To Travel**” of participants.
6. Immediate and wide dissemination of this Memorandum is desired.


RHEA MAR A. ANGTUD, Ed. D., CESO VI
Schools Division Superintendent





Republic of the Philippines
Department of Education

02 FEB 2017

DepEd MEMORANDUM
No. **16**, s. 2017

**ADMINISTRATION OF THE NATIONAL CAREER ASSESSMENT EXAMINATION
FOR SCHOOL YEAR 2016-2017**

To: Undersecretaries
Assistant Secretaries
Bureaus and Services Directors
Regional Directors
Schools Division Superintendents
Public and Private Secondary School Heads
All Others Concerned

1. The Department of Education (DepEd), through the Bureau of Education Assessment (BEA) with the assistance of schools division and secondary school personnel, shall administer the **National Career Assessment Examination (NCAE) for the School Year 2016-2017** from March 1 to 2, 2017 (Wednesday and Thursday) to all Grade 9 students in both public and private schools nationwide.
2. Authorized forwarder shall deliver the test materials two weeks before the test administration to schools divisions outside the National Capital Region (NCR) and five days before the test administration to schools divisions within NCR. The same forwarder shall retrieve the test materials one week after the test administration.
3. For more information, all concerned may contact the **Bureau of Education Assessment (BEA)**, Department of Education (DepEd) Central Office, 2nd Floor, Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City at telephone nos. (02) 631-2589 and (02) 631-2591.
4. Immediate dissemination of this Memorandum is desired.


LEONOR MAGTOLIS BRIONES
Secretary

References:

DepEd Memorandum No. 132, s. 2016
DepEd Order No. 23, s. 2016

To be indicated in the Perpetual Index
under the following subjects:

ASSESSMENT
EXAMINATIONS
SCHOOLS
STUDENTS