



Republic of the Philippines

Region VII, Central Visayas

Sudlon, Lahug, Cebu City



April 4, 2017

**DIVISION MEMORANDUM**

NO. 229, s. 2017

**SUBMISSION OF NAMES/PARTICIPANTS FOR THE 2017 TEACHING-LEARNING  
SUMMER INSTITUTE (TeLSI 2017)**

**TO: Assistant Superintendents  
Chiefs/Education Program Supervisors/Coordinators/SEPS/EPS  
Public Schools District Supervisors/OICs  
Secondary School/s Principals (including Integrated Schools)  
All Others Concerned**

1. The Office hereby requires all **Public Schools District Supervisors (PSDSs)/OICs** to submit the names/participants for the upcoming **2017 Teaching-Learning Summer Institute (TeLSI 2017)** with this school year's theme: **"Strengthening 'Eng-Sci-Math' Teaching-Learning Toward Excellence in K-12 Basic Education."** Deadline of submission is on **April 18, 2017 (Tues)**. Please submit the needed data via email at [v\\_ybanez@yahoo.com](mailto:v_ybanez@yahoo.com) in Excel file/format. Please see attached sample template.

2. The objectives of **"The Institute"** are as follows:

**Participants will be:**

- inspired and empowered to transform learning and teaching through evidence-based interactive practice;
- able to learn practical strategies for enhancing student learning;
- able to explore scientific/researched-based teaching principles of active learning, assessments, and inclusive teaching;
- able to participate activities that include **reflective writing**, planning, reading, researching, discussing teaching methods and philosophy, interactive presentations, and developing teaching materials; and
- able to develop a **sense of responsibility to value and enhance the learning** of every pupil/student.

3. The idea of **"The INSTITUTE"** is to create the atmosphere of **continuous improvement** or high quality teaching-learning process/es. **It is also a call for new direction of DepEd Cebu Province to emphasize academic rigor and active engagement among teachers and learners in every classroom.**

4. Participants are **teacher-grade level leaders** for **Grades 7 to 9** from the **242** secondary schools (including integrated schools) of the division with **specialization in English, Science**

and **Mathematics**. If the grade level leaders' expertise/specialization is **not** one of the three (3) subjects mentioned, the school head/principal of the school concerned should send someone with the needed expertise, provided that the teacher concerned is teaching in that **grade level (Grades 7 to 9)**. It is not necessary, however, that the three (3) participants from each secondary school should represent one in each learning area mentioned. It is possible that the three participants from each school may have the same specialization (e.g., English), the **primary consideration** is that s/he/they are the **grade level leaders** in the school.

**5. Participants** should not be **above 55 years old**, if the teacher-grade level leaders of said secondary/integrated school is already 55 years old, PSDSs/OICs/Secondary Principals are advised to designate/recommend someone to attend for this training based on the criteria previously mentioned. **Pregnant teachers** and those with **health issues or concerns** as well as **nursing mothers** are also discouraged to attend.

**6. The 2017 Teaching-Learning Summer Institute (TeLSI 2017)** is tentatively scheduled at DepEd Ecotech Center, Sudlon, Lahug, Cebu City on **April 30-May 3 (1<sup>st</sup> batch); May 7-10 (2<sup>nd</sup> batch) and May 28-31, 2017**. A separate memo will be issued later with the list of actual participants.

**7. Questions or inquiries about "The Institute"** can be sent directly to **Dr. Victor A. Ybañez** (SEPS-HRD) in the email address stipulated in the first paragraph. **Sending of multiple emails** from schools is **strictly prohibited**, in this regard, the submission of the data (consolidated by the district) should only **originate from the PSDS/district office**. The HRD/Training Section will only retrieve **55 email messages** from the district offices (55 school/s districts) with subject heading (Example: 2017 Teaching-Learning Summer Institute-Dalaguete 1).

**8. Wide dissemination of and strict compliance of this Memorandum is hereby directed.**

  
RHEA MAR A. DANGTUD, Ed.D., CESO VI  
Schools Division Superintendent

**Sample Template**

\_\_\_\_\_  
Date

**LIST OF PARTICIPANTS FOR THE 2017 TEACHING-LEARNING SUMMER INSTITUTE**

District of \_\_\_\_\_

Family Name	First Name	Middle Initial	Age	Grade Level	Major Field	School & Address	Teacher's Contact No.
1. Dela Cruz	Juan	V.	54	7	English	Dalaguete NHS, Dalaguete, Cebu	09678968011
2. Du	John	H.	30	8	Math	Dalaguete NHS, Dalaguete, Cebu	09334409124
3. Doe	Mary	G.	26	9	English	Dalaguete NHS, Dalaguete, Cebu	09447887239

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Name of District Supervisor/OIC  
Contact/Cellphone No. \_\_\_\_\_

