



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
Sudlon, Lahug, Cebu City



April 10, 2017

DIVISION MEMORANDUM

NO. 245, s. 2017

**TRAINING OF TRAINERS FOR THE K-12 MASS TRAINING OF
GRADE VI TEACHERS**

**TO: Assistant Superintendents
Education Program Supervisors/Coordinators
Public Schools District Supervisors/OICs
Elementary School/s Principals
Identified Trainers
All Others Concerned**

1. This Office announces the conduct of the Training of Trainers for the K-12 Mass Training of Grade VI Teachers on April 17-23, 2017 (Mon-Sun) from 8:00AM to 5:00PM at Kamagong (Room), DepEd Ecotech Center, Sudlon, Lahug, Cebu City.

2. Participants are the selected/identified trainers (45 pax) as well as the technical staffs (12 pax) assigned per subject area/grouping. Technical staffs are the subject/area specialists in the division/Education Program Supervisors (EPSs) including the CID/SGOD Chiefs. Please see attached list/names of the participants.

4. Participants are directed to come on time on the first day/Day One (1). Breakfast is served from 6:00AM to 7:30AM on the first day (April 17, 2017). The one-week training is on live-in/stay-in arrangement. They are advised to bring laptops, flash/thumb drives, curriculum guides and other pertinent materials that may be needed during the training as well as their personal effects (including prescription medicines) that are very useful during their one-week stay at Ecotech Center.

A handwritten signature in blue ink, likely of the official authorizing the memorandum.

5. Members of the training team, support staffs including the participants will be given **Compensatory Time-Off (CTO)** for the services rendered during **Saturday** or **Sunday**. However, if any of those personnel mentioned are not entitled to avail for a **CTO**, they will be given **leave or service credits** in accordance to existing Civil Service Commission (CSC) or DepEd Orders/Issuances.

6. This Memorandum serves as **Travel Authority** of the **participants**, training support staff or members of the training team.

7. Travelling expenses of the **participants** who are **school heads** or **teachers** shall be charged to the **schools' MOOE** while travelling expenses of the **PSDS-trainers** and **EPSs'** shall be charged to the **Division's MOOE**. Expenses for the food or meals/snacks and other related/incidental costs for this training shall be charged to the **K-12 Mass Training for Grade VI Teachers Special/Training Fund** (downloaded to the Division), subject to its availability and the usual accounting/auditing rules and regulations.

8. **Wide dissemination of and strict compliance of this Memorandum is hereby directed.**


RHEA MAR A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent

TRAINING DEPLOYMENT PLAN BY SUBJECT AREA

Title of Training/Activity: K-12 Mass Training of Grade VI Teachers

Venue: DepEd Ecotech Center, Sudlon, Lahug, Cebu City

DepEd Cebu Province				Technical Staff Assigned	# of Pax			Remarks
Training Date/s	Subject/Content Area	Trainer/s Responsible	Break-out Room/Location		1st Batch	2nd Batch	3rd Batch	
April 17-23, 2017 (TOT) April 30-May 6, 2017 (1st Batch); May 14-20, 2017 (2nd Batch); May 28-June 3, 2017 (3rd Batch)	Filipino	Janette Cobrado, Maxima Osoros, Abigail Villamor, Christina Ocampo, Romela Quiamco	New Dining 2	Mrs. Araceli A. Cabahug, EPS	91	97	104	CID/SGOD Chiefs will provide technical assistance to any of the break-out groups based on her/their expertise or field of specialization.
	English	Annalee Salvador, Marites Toong, Luthgarda Borgonia, Chloe Garrucha, Janeth Pacifico, Althea Pearl Liwalug	Executive Conf. Hall	Mrs. Evelyn F. Balang, EPS	95	71	88	
	Math	Gilda Bancog, Danilo Manguillimotan, Luzviminda Bariquit, Chona Bayang, Mary Bel Revilla	Pavilion	Dr. Pamela A. Rodemio, EPS	98	98	111	
	Science	Michelle Dubluis, Josephine dela Torre, Ma. Elena Milan, Joel Mondelo, Aladin Cabanig	Annex Dining	Mrs. Juvimar E. Montolo, EPS	91	81	99	
	HELE/ICT	Marieber Pulvera, Jervies Monterde, Deode Wynne Cases, Gemma Cristina Castro	Narra 2	Mrs. Maria Elena T. Paras, EPS	34	30	41	
	PEH	John Jennis Trinidad, Ma. Janeth Omambac, Edgar Tinapay, Janely Lima	Kamagong	Mrs. Nenita G. Jaralve, EPS	47	57	42	
	EsP	Glicerio Camongay, Josephine Villarin, Catalina Avila, Jocelyn Pacaldo	New Dining 1	Mrs. Jane O. Gurrea, EPS	43	57	60	
	Music/Arts	Jason Albaran, Raquel Solis, Niño Anthony Dugho, Nida Otadoy	Molave 2	Mrs. Nenita G. Jaralve, EPS	47	58	53	
	AP	Ma. Glyn Sumagang, Judilyn Suquib, Marivic Montejo, Mirafior Prescillas	Narra 1	Mrs. Rosemary N. Oliverio, EPS	58	69	72	
	IA/Agri	Victoriano Novabos, Victoriano Moral, Jhonna Maspara, Cleofe Papango	Yakal	Dr. Corazon Pumar, EPS & Mrs. Rosana Godinez, PSDS	30	37	41	
				Sub-total	625	655	718	
Prepared by: VICTOR A. YBANEZ, DM, EdDD, PhD (SEPS-HRD)				Total # of Grade VI Teachers	1 998			

