



Republic of the Philippines  
Department of Education  
Region VII, Central Visayas  
**DIVISION OF CEBU PROVINCE**  
Sudlon, Lahug, Cebu City



June 2, 2017

**DIVISION MEMORANDUM**  
NO. 350, s. 2017

**THREE-DAY ECHO SEMINAR-WORKSHOP ON YOUTH FORMATION WITH  
GENDER AWARENESS DEVELOPMENT (GAD-Third Batch)**

**TO: Assistant Superintendents  
Chiefs/EPSSs/SEPSs/EPSS IIs/Coordinators  
Public Schools District Supervisors/OICs  
Elementary/Secondary School/s Principals/Heads/TICs  
All Others Concerned**

1. This Office announces the conduct of the three-day **Seminar-Workshop on Youth Formation with Gender Awareness Development-Third Batch on June 19-21, 2017** at DepEd Ecotech Center with the partner hotel/service provider, **Crown Regency Hotel, Guadalupe, Cebu City**. The training/seminar starts on a **Monday** (June 19<sup>th</sup>) and ends on a **Wednesday** (June 21<sup>st</sup>). Registration is at **6:00AM-7:30AM** on Monday/June 19<sup>th</sup>.

2. The **Opening Program** will start at around **8:00AM**. The first meal/snacks will be served at around **9:00AM** on **June 19<sup>th</sup>/Monday**. Participants from **Bantayan and Camotes Islands** are given **Day Zero (0)**. However, expenses for dinner on June 18<sup>th</sup> and breakfast on June 19<sup>th</sup> will be considered as participants' counterpart or share for this training. **Participants who are late of least two (2) hours during Day One (1) of the training will be advised to return to their respective schools or location/origin.**

3. Participants are all **Supreme Pupil/s Government (SPG) Advisers** from the selected schools of the Division. There should only be one SPG adviser in each school/per school who is authorized to attend for this seminar-workshop. **The following are the list/s of schools districts and number of participants:**

<b>Name of Districts/Municipalities</b>	<b>Number of Participants</b>
<b>Bantayan 1</b>	<b>11</b>
<b>Bantayan 2</b>	<b>13</b>

<b>Consolacion</b>	<b>14</b>
<b>Cordova</b>	<b>11</b>
<b>Daanbantayan 1</b>	<b>16</b>
<b>Daanbantayan 2</b>	<b>10</b>
<b>San Remigio 1</b>	<b>11</b>
<b>San Remigio 2</b>	<b>16</b>
<b>Sta. Fe</b>	<b>10</b>
<b>Tabogon</b>	<b>15</b>
<b>Tabuelan</b>	<b>17</b>
<b>Carmen</b>	<b>19</b>
<b>Catmon</b>	<b>19</b>
<b>Compostela</b>	<b>15</b>
<b>Liloan</b>	<b>15</b>
<b>Pilar</b>	<b>7</b>
<b>Poro</b>	<b>17</b>
<b>San Francisco</b>	<b>42</b>
<b>Tudela</b>	<b>11</b>
<b>Total Pax</b>	<b>349</b>

4. Participants are advised to **bring notebooks, ballpens/pencils and copies of existing/current DepEd Orders** governing the existence of Supreme Students/Pupil(s) Government/s in schools. **They are also advised to bring/present their individual DepEd IDs during the registration for proper identification.** Participants for the first or second batch/es who failed to attend due to an emergency or for whatever valid reason may join for the last/third batch provided that an endorsement letter issued/signed by the District Supervisor/PSDS must be presented by the participant concerned upon registration.



**5. If the allocation on the number of participants per school/s districts is not accurate based on the above listing, then the basis on the number of participants should be the actual number of elementary/integrated schools in the district.**

**6. The training is on live-in/stay-in arrangement. Participants are also directed to bring the necessary stuffs/materials that are needed on their stay at the hotel for the three-day training including prescription medicines, etc. School/s heads are directed not to authorize or allow pregnant women-teachers, nursing mothers, 56 years old or above and those with health problems to participate. Participants are also reminded not to bring children or family members during the training.**

**7. This Memorandum serves as Travel Authority of the participants, trainers, admin/logistics/technical training support staffs as well as the other members of the training team/management.**

**8. The Nurse Section c/o Mr. Reynaldo Payot is also hereby directed to assign at least one (1) or two (2) nurses during the three-day training.**

**9. Travelling expenses of the participants shall be charged to the schools' MOOE while travelling expenses of the trainers/speakers/EPSS' shall be charged to the Division's MOOE. Expenses for the food or meals/snacks, lodging accommodations, materials given to the participants/trainers (if any) and other related/incidental costs for this training shall be charged to the Division's Gender Awareness Development (GAD) Funds, subject to its availability and the usual accounting/auditing rules and regulations.**

**10. For further inquiries about "The Youth Formation Training/Workshop," please send such inquiries to DR. VICTOR A. YBAÑEZ (SEPS-HRD) using the email address: v\_ybanez@yahoo.com or a direct inquiry may be raised to MRS. ROSEMARY OLIVERIO (EPS-AP) at the Promotional Office.**

**11. Wide dissemination of and strict compliance of this Memorandum is hereby directed.**

  
**RHEA MAR A. ANGTUD, Ed.D., CESO VI**  
Schools Division Superintendent