



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
Sudlon, Lahug, Cebu City



June 5, 2017

DIVISION MEMORANDUM
NO. 353, s. 2017

**REGIONAL FIELD TECHNICAL ASSISTANCE TEAMS (RFTATs)
MONITORING AND PROVISION OF TA ON THE OPENING OF
CLASSES FOR SCHOOL YEAR 2017-2018**

**TO: Assistant Superintendents
Chiefs/EPs/SEPs/EPs IIs/Coordinators
Public Schools District Supervisors/OICs
Elementary/Secondary School/s Principals/Heads/TICs
All Others Concerned**

1. This **Office** hereby informs the field on the conduct of the “Regional Field Technical Assistance Teams Monitoring and Provision of Technical Assistance (TA) on the Opening of Classes for School Year 2017-2018” pursuant to Regional Memorandum dated 02 June 2017.
2. Please see attached **Regional Memorandum** for your further information or reference.
3. All staffs/personnel of the Division who are directly involved on the enrollment/opening of classes task forces/teams are hereby directed to provide full support to the Regional Office technical staffs to ensure 100 percent success of this undertaking.
4. **Wide dissemination of and strict compliance of this Memorandum is hereby directed.**


RHEA MARA ANGTUD, Ed.D., CESO VI
Schools Division Superintendent



REPUBLICA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



JUN 02 2017

REGIONAL MEMORANDUM

No. 372, 2017

REGIONAL FIELD TECHNICAL ASSISTANCE TEAMS (RFTATs) MONITORING AND PROVISION OF TA ON THE OPENING OF CLASSES FOR SCHOOL YEAR 2017 - 2018

TO: Schools Division Superintendents
Officers-in-Charge of Regular Divisions
Asst. Schools Division Superintendents
Regional Office Division Chiefs

1. Pursuant to the mandate stipulated in DepEd Memorandum No. 55, s. 2017, the **Regional Field Technical Assistance Teams (RFTATs) Monitoring and Provision of TA on the Opening of Classes for School Year 2017 – 2018** shall be conducted on June 5 – 9, 2017.
2. The said activities focus on the following objectives:
 - 2.1 Ensure a smooth school opening of classes for School Year 2017 -2018.
 - 2.2 Address the problems commonly encountered at the start of the school year.
 - 2.3 Express caring capacity in providing technical assistance to Schools Division Offices (SDOs)/ schools for greater impact.
3. The participants to the said activity are the RFTATs assigned to 13 SDOs, SDS, ASDS, CID Chiefs, SGOD Chiefs, PSDSs & EPSs and other Division personnel if needed.
4. The Regional Field Technical Assistance Teams (RFTATs), shall be deployed to their assigned SDOs to conduct monitoring and provide appropriate, relevant, timely, and data – driven TA to SDOs/Schools. For proper guidance and reference of all concerned, enclosed are the following documents:

Enclosure No. 1 – RFTATs Schedule of Monitoring Activities
Enclosure No. 2 – List of RFTAT Members
5. The board and lodging, travelling, and other incidental expenses incurred by the RFTATs shall be chargeable against *Regional Funds* subject to the usual auditing and accounting rules and regulations.
6. This Memorandum serves as Travel Order.
7. For your proper guidance and strict compliance.

Juliet A. Jeruta
JULIET A. JERUTA, Ph.D., CESO V
Director III
Officer-In-Charge
Office of the Regional Director

Encl. As stated

JAJ/FYA/LBA/jfc

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

" EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat "

SCHEDULE OF RFTAT MONITORING ACTIVITIES

June 5 – 9, 2017

A. Schedule of RFTAT Activities - For RFTAT 1 (Bohol) & RFTAT 2 (Cebu)			
June 5	A.M.	Travel Time to SDOs	RFTATs
		Courtesy Call	SDS/ASDS
	P.M.	Briefing re RFTAT Activities	SDS, ASDS, CID Chief, SGOD Chiefs, PSDSs & EPSs and other Division personnel if needed
		Gathering of Data re issues and concerns	
June 6-8	Whole Day	Validation of the data gathered (random visit to districts or schools)	District Supervisors, School Heads, Guidance Counsellors & other internal and external stakeholders
June 9	A.M.	Debriefing	SDS, ASDS, CID Chief, SGOD Chiefs, PSDSs & EPSs and other Division personnel if needed
	P.M.	Travel Time back to residence/regional office	RFTATs
June 13		RFTAT Visit Post Conference	RFTATs

B. Schedule of RFTAT Activities - For RFTATs 4, 5, & 6 with 3 SDOs				
Date	Division	Activities		Persons to contact/discuss with
June 5 AM to June 6 AM	Bogo City (RFTAT 4) Lapu-Lapu City (RFTAT 5) Toledo City (RFTAT 6)	June 5 AM	Travel Time to SDOs Courtesy Call Briefing re RFTAT Activities	RFTATs, SDS, ASDS, CID Chief, SGOD Chiefs, PSDSs & EPSs and other Division personnel if needed
		June 5 PM	Gathering of Data re issues and concerns	SDS, ASDS, CID Chief, SGOD Chiefs, PSDSs & EPSs and other Division personnel if needed
			Validation of the data gathered (random visit to districts or schools)	District Supervisors School Heads, Guidance Counsellors & other internal and external stakeholders
		June 6 AM	Debriefing Travel Time to the next SDO	SDS, ASDS, CID Chief, SGOD Chiefs, PSDSs & EPSs and other Division personnel if needed

C. Schedule of RFTAT Activities - For RFTAT 3 (Tagbilaran City & Siquijor)			
Date	Division	Activities	Persons to contact/discuss with
June 5 AM to June 7 AM	Tagbilaran City	June 5 AM Travel Time to SDOs	RFTATs
		Courtesy Call Briefing re RFTAT Activities	SDS, ASDS, CID Chief, SGOD Chiefs, PSDS & EPSs and other Division personnel if needed

June 7 PM	Cebu City (RFTAT 5) Carcar City (RFTAT 6)	June 7 AM Briefing re RFTAT Activities PSDS & EPSs and other Division personnel if needed	June 7 AM Gathering of Data re issues and concerns SDS, ASDS, CID Chief, SGOD Chiefs, PSDS & EPSs and other Division personnel if needed	June 7 PM Debriefing Travel Time to the next SDO SDS, ASDS, CID Chief, SGOD Chiefs, PSDS & EPSs and other Division personnel if needed
June 8 AM to June 9 AM	Mandaua City (RFTAT 4) Talisay City (RFTAT 5) Naga City (RFTAT 6)	June 8 AM Travel Time to SDOs RFTATs, SDS, ASDS, CID Chief, SGOD Chiefs, PSDS & EPSs and other Division personnel if needed	June 8 PM Gathering of Data re issues and concerns SDS, ASDS, CID Chief, SGOD Chiefs, PSDS & EPSs and other Division personnel if needed	June 9 AM Debriefing Travel Time to the next SDO SDS, ASDS, CID Chief, SGOD Chiefs, PSDS & EPSs and other Division personnel if needed

		June 5 PM	Gathering of Data re issues and concerns	SDS, ASDS, CID Chief, SGOD Chiefs, PSDSs & EPSs and other Division personnel if needed
		June 6 AM	Validation of the data gathered (random visit to districts or schools)	District Supervisors School Heads, Guidance Counsellors & other internal and external stakeholders
		June 6 PM	Debriefing	SDS, ASDS, CID Chief, SGOD Chiefs, PSDSs & EPSs and other Division personnel if needed
		June 7 AM	Travel time to the next SDO	RFTATs
June 7 PM to June 9 PM	Siquijor	June 7 PM	Travel Time to SDOs	RFTATs
			Courtesy Call Briefing re RFTAT Activities	SDS, ASDS, CID Chief, SGOD Chiefs, PSDSs & EPSs and other Division personnel if needed
		June 8 AM	Gathering of Data re issues and concerns	SDS, ASDS, CID Chief, SGOD Chiefs, PSDSs & EPSs and other Division personnel if needed
		June 8 PM	Validation of the data gathered (random visit to districts or schools)	District Supervisors School Heads, Guidance Counsellors & other internal and external stakeholders
		June 9 AM	Debriefing	SDS, ASDS, CID Chief, SGOD Chiefs, PSDSs & EPSs and other Division personnel if needed
		June 9 PM	Travel time to the next SDO	RFTATs

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LIST OF RFTAT MEMBERS

RFTAT TEAMS	RFTAT 1	RFTAT 2	RFTAT 3	RFTAT 4	RFTAT 5	RFTAT 6	RFTAT 7
DIVISION	Bohol	Cebu Province	Tagbilaran City	City of Cebu	Lapulapu City	City of Cebu	ALL
TEAM LEADERS	Dr. Luz C. Jandayan	Dr. Leah B. Apao	Dr. Milagros C. Gabia	Dr. Maria Jesura C. Despojo	Dr. Emiliano B. Einar, Jr.	Dr. Flordeliza C. Sambrano	Mr. Victor V. Yntig
MEMBERS	Mr. Tomas P. Pastor	Mr. Pedrito S. Ocba, Jr.	Mr. Misael G. Borgonia	Mrs. Helen D. Sabino	Dr. Judith B. Abellaneda	Dr. Rosa H. Cabotaje	Mr. Aniano T. Bautista, Jr.
	Dr. Marilyn Miranda	Dr. Elaine F. Perfecto	Dr. Roland V. Villegas	Mr. Sylvio H. Sabino	Ms. Maurita Ponce	Mr. Cesar A. Restauro, Jr.	
	Dr. Ma. Felina S. Calledo	Mr. Emerson O. Degamo	Mr. Rogaciano Bajo	Dr. Eduardo C. Becaltos	Dr. Eduardo F. Omaña	Ms. Merden L. Bryant	
	Mr. Jess Marlowe C. Libre	Mr. Edmond Ocardo, Jr.	Mr. Rey P. Tan	Engr. Noemi C. Guillen	Mrs. Jasmine C. Sansaba	Mrs. Cynthia S. Miro	
	Dr. Berna J. Ysulan	Dr. Juvelyn P. Otero	Engr. Char May D. Yngayo	Mrs. Juanita F. Negapatan	Mrs. Grace B. Espos	Dr. Leo Acibar	
	Mr. Rosario Pagal, Jr.	Dr. Ranillo L. Edar	Mrs. Marilyn Sinconlegue	Mr. Quirico Sumampong	Mr. Allan P. Villacampa	Mrs. Doris F. Esmero	
	Dr. Sinfonla Berdin			Mrs. Riza Guangco	Dr. Brazil B. Sanchez		
Atty. Fiel Y. Almendra, OIC, Office of the Assistant Regional Director							
Dr. Juliet A. Jeruta, Ph.D., CESO V- OIC Office of the Regional Director							