



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
Sudlon, Lahug, Cebu City



June 6, 2017

DIVISION MEMORANDUM
NO. 358, s. 2017

**2017 Promising School/s Heads Academy towards Responsive, Progressive
& Emerging New Strategies (SHARPEN 2017-Cohort 1)**

**TO: Assistant Superintendents
Chiefs/EPSSs/SEPSs/EPSS IIs
Public Schools District Supervisors/OICs
Elementary/Secondary School/s Principals (including Integrated Schools)
All Others Concerned**

1. This Office announces the conduct of the **three-day 2017 Promising School/s Heads Academy towards Responsive, Progressive & Emerging New Strategies (SHARPEN 2017 - Cohort 1) on June 27-29, 2017** at Executive Dining Hall, DepEd Ecotech Center, Sudlon, Lahug, Cebu City. The training starts on Tuesday (June 27th) and ends on Thursday (June 29th). Registration is at **6:00AM-8:00AM** and the **Opening Program will start at around 8:15AM**. The first meal/snack will be served at around **9:00AM on Day One (1)/Tuesday**.
2. This year's **2017 Promising School/s Heads Academy towards Responsive, Progressive & Emerging New Strategies (SHARPEN 2017)** is designed as a way of strengthening the **2016 School/s Heads Induction Program (SHIP 2016)**. This is designed to help school site administrators to **continuously** develop the skills and processes necessary to successfully lead their schools in **today's climate of change**. They will learn new approaches to create and maintain a school culture that will benefit students. This provides support to long-time and veteran school leaders in the continuous development of their **leadership, managerial and interpersonal skills** that are shared, instructional and data-driven as they further need to articulate high level of commitment and organize the school to support a culture of **high expectations and excellence**.
3. Participants are school/s heads coming from the selected schools of the Division. They are occupying **HT1 to HT3 plantilla positions** with one to more than 10 years' experiences as school/s leaders. There are **133 participants for Cohort 1**. Please see attached names of participants as well as the training matrix.

A handwritten signature in black ink, appearing to be a stylized name.

4. The training is on **live-in/stay-in** arrangement. Participants are also directed to bring the necessary stuffs/materials including prescription medicines (if necessary) that are needed during their stay at the Ecotech Center.
5. Participants from **Bantayan or Camotes Islands** and those who need to travel of **more than four (4) hours** from their point of origin/station (going to the training venue) are given Day Zero (0). Check-in time is at 5:00 PM on 26 June 2017 (Monday). However, expenses for their dinner on Day 0/June 26th and breakfast on Day One (1)/June 27th will be the participants' share or counterpart for this training.
6. This **Memorandum** serves as **Travel Authority** of the **participants**, trainers, admin/logistics/technical training support staffs as well as the other members of the training team/management.
7. The **Nurse Section c/o Mr. Reynaldo Payot** is also hereby directed to assign at least **one (1) nurse** during the three-day training period.
8. Travelling expenses of the **participants** shall be charged to the **schools' MOOE** while travelling expenses of the **trainers/speakers/EPSS'** shall be charged to the **Division's MOOE**. **Expenses for the food or meals/snacks, lodging accommodations, materials given to the participants/trainers and other related/incidental costs for this training shall be charged to the Division's HRTD Funds**, subject to its availability and the usual accounting/auditing rules and regulations.
9. For further inquiries about **"The Academy/SHARPEN 2017,"** please send such inquiries to **DR. VICTOR A. YBAÑEZ (SEPS-HRD)** using the email address: v_ybanez@yahoo.com.
10. **Wide dissemination of and strict compliance of this Memorandum is hereby directed.**


RHEA MAR A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent

Outcomes/Success Indicators:

The Program outcome is a behavior change in terms of competence among school education leaders/administrators that are knowledgeable and skilled in managing their respective schools resulting to high student success/achievement.

II. Program Content Focus

Content Matrix (Plot the scope of program content based on the priority KSAs identified and their corresponding expected outputs)

Area/ Domain	Specific Objectives	Content	Suggested Activity	Duration	Person Respon- sible	Expected Output
Day 1						
Formal-Face-to Face (F3) Component						
Knowledge Building	Knowledge: Explain the purpose of this induction program. Skills: Make a reflection journal/ writing insights on the roles of new school leaders. Attitudes: Display willingness to perform the job.	1. Kumustahan, Levelling of Expectations, House Rules, Pretest	Lecture	1 hour	Training Team	Reflection Journal, Completed Pretest
		2. Personal & Professional Inventory	Lecture	2 hours (8-10AM)	Dr. Rhea Mar A. Angtud, SDS	
		3. The "We" Team/Teamwork	Lecture	2 hours (10-12NN)	Dr. Rhea Mar A. Angtud, SDS	
		4. Mentoring & Coaching for Peak Performance	Lecture	3 hours (1-4PM)	Mr. Roseller N. Gelig, ASDS	
		5. Change Management (in relation to Mentoring/ Coaching)	Lecture	1 hour (4-5PM)	Mr. Roseller N. Gelig, ASDS	
		Officer of the Day				
Day 2	Knowledge: Synthesize the roles of principals as instructional leaders.	6. Problem Solving & Ethical Decision Making	Lecture	2 hours (8-10AM)	Dr. Ester A. Futalan, SDS	Reflection /Simulation

	Skills: Write their own reflections about the topics presented. Attitudes: Demonstrate cooperation in performing the activities.	7. Resource Generation & Mobilization	Lecture	2 hours (10-12NN)	Dr. Ester A. Fotalan, SDS	
		8. Developing Proficiency in Written Communication /Writing Memos	Lecture	2 hours (1-3PM)	Mrs. Nenita G. Jaralve, EPS	
		9. Grievance Machinery and Procedures	Lecture	2 hours (3-5PM)	Atty. Orville dela Cerna, Legal Officer	
Officer of the Day-Assigned Host/s						
Day 3	Knowledge: Demonstrate competencies in dealing with children, parents and teachers.	10. Manager's Role in Capacity Building	Lecture	3 hours 8-11AM	Dr. Victor A. Ybanez	Reflection
		11. Commitment Planning/Integration -Post-test -Training Evaluation	Lecture	1 hour(11 - 12Noon)	Training Team	Reflection/ Feedbacking
Officer of the Day: Assigned Host/s						

Activity Schedule: (Outline how the program will be generally conducted day-to-day. Write tentative activity titles)

A. Formal Face-to Face(F3)

- Opening Program
- Keynote Message from the SDS
- Lecture-discussions from the different speakers
- Evaluation/Closing Program

Materials:

- Bond Paper, LCD Projector, Printer/Ink, etc.

Monitoring and Evaluation:

The Program Management Team has the responsibility for overseeing the Monitoring and Evaluation processes for the Program Delivery System.

Attachment to Div. Memo # _____



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Title of Training/Activity: Promising School/s Heads Academy towards Responsive, Progressive & Emerging New Strategies (SHARPEN 2017)

Date/s: June 27-29, 2017

Venue: DepEd Ecotech Center, Sudlon, Lahug, Cebu City

OFFICIAL LIST/S OF PARTICIPANTS (133 pax)

Family Name	First Name	MI	Gender	No. of Yrs. As Sch. Head	Name of School
Sabello	Gervacio JR.	B	M	F 5.6	Alcantara, Cabadiangan IS
Tuyogan	Cyrus	L	M	F 4	Alcantara, Cabil-isan ES
Morel	Eduardo	B	M	F 15	Alcantara, Manga ES
Ediza	Salvador	T	M	F 5.6	Alcantara, Salagmaya ES
TABOADA	RUSELL	S.	M	F	Aloguinsan, BOGO ES & CAWASAN PS
CABANTE	EVELYN	P.	M	F	Aloguinsan, BOJO ES
MALAAY	MIRASOL	A.	M	F	Aloguinsan, EPERANZA ES
CABALIDA	ANTHONY ULJUNICO	G.	M	F	Aloguinsan, OLANGO ES
MONTEMAYOR	NOLAN	M.	M	F	Aloguinsan, PUNAY ES
TOQUERO	MUALDEZ	Q.	M	F	Aloguinsan, SAKSAK ES
ANDALES	EVANGELINE	N.	M	F	Aloguinsan, STO. ROSARIO ES
CABANTE, JR.	TIBURCIO	Y.	M	F	Aloguinsan, TAMPAAN ES
Villomo	Romelie	A.	M	F 1.5	Argao, Anajao ES

Villegas	Nielsen	G.	M	F	3	Argao, Apo ES
MIER	MARIBETH	A.	M	F	7.3	Argao, BANAHAO ES/DALAS - AG PS
Caminade	Mercedes	T.	M	F	3.4	Argao, Calagasan ES
Gealon	Rogelio	S.	M	F	11	Argao, Guiwanon ES
Zamora	Jongie	H.	M	F	3.2	Argao, Jampang ES
ROBLEDO	JANICE CONSOLACION	C.	M	F	6	Argao, JOMGAO ES
Domingo	Janice Michelle	G.	M	F	6	Argao, Langub ES
Piñol	Malaren	R.	M	F	2	Argao, Mabasa ES
Indoc	Cristy	F.	M	F	3	Argao, Mandilikit ES
Alivio	Jasmin	O.	M	F	6	Argao, Mompeller ES
Sardido	Imelda	S.	M	F	6	Argao, Nug-as ES
Basilisco	Emily	Q.	M	F	6	Argao, Sua ES
Camajalan	Magdalena	A.	M	F	11	Argao, Sumaguan ES
RELACION	WALTER	Z.	M	F	4	Argao, TALAYTAY ES
LEONES	ELESIO JR.	S	M	F	6	Asturias, BAGO ES
TAYAN	MYRNA	B	M	F	6	Asturias, DON MAXIMINO ESTRELLA ES
CARIDO	ULDARICO JR	P	M	F	14.6	Asturias, Lunas II ES
BITOON	GRACELDA	D	M	F	4	Asturias, SAN ISIDRO ES
DACULAN	ELIZABETH	P	M	F	15	Asturias, TUBIGAGMANOK ES

ANTECRISTO	ALLAN	R	M	F		Badian, BASAK ES
SARANILLO	CONCEPCION	T	M	F		Badian, BUGAS ES
NOVAL	DESIDERIA	E	M	F		Badian, LAMBUG ES
LIWALUG	ALTHESSA PEARL	C	M	F		Badian, MATUTINAO ES
SILVANO	AURELIA	I	M	F		Badian, PATONG ES
Sasing	Dioscoro	C.	M	F	5.9	Balamban, Biasong ES
Capulan	Jeanine	S.	M	F	3	Balamban, Cabagdalan ES
Balansag	Virgilia	A.	M	F	4	Balamban, Cambagoceboc ES
Aligato	Eliseo	L.	M	F	13	Balamban, Cantibas ES
Requizo	Juliet	J.	M	F	4	Balamban, Duangan ES
Villanueva	Maria Winelyn	Q.	M	F	4	Balamban, Gaas ES
Puentenegro	Paul	R.	M	F	2	Balamban, Matun-og ES
Ambos	Annalie	C.	M	F	15	Balamban, Singsing ES
OMPAD	GEMINI	P.		F	6	Bantayan, Botigues Integrated School
DERECHO	ILYN	C.		F	3.6	Bantayan, Moamboc ES
GARCIA	JOVEN	M.	M	F	9	Bantayan, Sungko ES
Undang	Crisologo	T.	M	F	3	Barili, Giloctog ES
Refuela	Annabelle	B.	M	F	6	Barili, Sayaw ES
Duazo	Lindley	S.	M	F	4	Barili, Tubod ES

Balongcas	Elizabeth	I.	F	F	11	Boljoon, Baclayan ES
Verana	Fe	M.	M	F	25	Boljoon, Becerril ES
Piamonte	Mercedita	E.	M	F	11.5	Boljoon, Granada ES
Sayud	Evelinda	A.	M	F	17	Boljoon, Lunop ES
Tejano	Rosa	B.	M	F	17	Borbon, Bongdo NHS
Flores	Lourna	R	M	F	14.5	Catmon, Bagalnga ES
Butaya	Lyndon	D	M	F	5	Catmon, Cambangkaya ES
Laurel	Sandra	D	M	F	14.5	Catmon, Panalipan ES
Inocando	Edith	G.	M	F	10	Consolacion, Cabangahan ES
Gonzaga	Judith	S.	M	F	10.9	Consolacion, Garing ES
Balaba	Elena	L.	M	F	11	Consolacion, Lanipga ES
Daypuyat	Alma	C.	M	F	1.6	Consolacion, Panas ES
Alvarado	Mercedita	E.	M	F	13	Cordova, Bangbang ES
CASTRO	AQUILES JR	A	M	F	4	Daanbantayan, AGUJO ES
RODRIGO	RODULFO JR	B	M	F	5	Daanbantayan, LANA O ES
PELAYO	CELSA	M	M	F	5	Daanbantayan, LOGON ES
NOYNAY	TERESA	D	M	F	6	Daanbantayan, PURGASON ES
Belamia	Arnold	C.	M	F	10	Dalaguete, Bulak ES
LEGASPI	MA. ELENA	O.	M	F	15	Dalaguete, Caleriohan ES

AMBRAD	CARLO	C.	M	F	8	Dalaguete, Caliongan ES
Larona	Marilou	S.	M	F	17	Dalaguete, Casay ES
QUEVEDO	EUGENIA	R.	M	F	14	Dalaguete, Consolacion ES
CARUANA	MA. CLEOFE	B.	M	F	6	Dalaguete, Dugyan ES
Abregana	Antonia	B.	M	F	13	Dalaguete, Dumalan ES
GUTIERREZ	RISEL	L.	M	F	5	Dalaguete, Langkas ES
Montenegro	Cepriana	O.	M	F	19	Dalaguete, Maloray ES
Entera	Belmer	A.	M	F	13	Dalaguete, Manlapay ES
FUENTES	WINDA	C.	M	F	13	Dalaguete, Obong ES
RAMOS	EDUARDO	C.	M	F	5	Dalaguete, Sampig ES
ENTICE	TOMASA	D.	M	F	5	Dalaguete, Tubod ES
GONZALES	NEIL	Q.	M	F	9	Dumanjug, BULLOGAN ES
BOQUECOSA	SOLEDAD	T.	M	F	8	Dumanjug, CALABOON ES
OMEREZ	JOEBETH	C	M	F	4	Dumanjug, Cambanog ES
YAP	ANTHONY GENE	G.	M	F	10	Dumanjug, CAMBOANG ES
ALBERCA	JOHNA	P.	M	F	4	Dumanjug, COTCOTON ES
BERANGEL	AGNES	Z.	M	F	4	Dumanjug, KABALAASNAN ES
EUMAGUE	YOLANDO	B.	M	F	10	Dumanjug, KANG-ACTOL ES
ALPUERTO	JESSICO	G.	M	F	15	Dumanjug, KANTANGKAS ES

ESCOMO	PANFILA	M.	M	F	10	Dumanjug, PACULOB ES
VILLEGAS	NORMINDA	E	M	F		Dumanjug, Tubod-Bitoo ES
SAYSON	JERRELYN	H	M	F	4	Dumanjug, Tubod-Dugoan ES
Santillan	Vicente		M	F		Madridejos, Kodia ES
Bawiga	Jose		M	F		Madridejos, Maalat ES
Oftana	Arturo		M	F		Madridejos, Mancilang ES
Rondina	Alejandro		M	F		Madridejos, Tugas ES
ABELLANEDA	MARIA SHARON	P.	M	F	2.7	Minglanilla, CALBASAAN ES
GERSALINA	CIRILA	P.	M	F	15	Minglanilla, TUNGKIL ES
Labiste	Virgencita	C.	M	F	11	Oslob, Alo ES
Osores	Maxima	A.	M	F	21	Oslob, Daanlungsod ES
Llena	Jet Lee	V.	M	F	10	Oslob, Gawi ES
ALIPIN	JO ANN	U.	M	F	5	Pinamungajan, Mangoto / Guimbawi-an
MANCAO	LOIDA	G	M	F	4	Pinamungajan, Sacsac/Busay ES
GEROLAGA	CIRSELD	G	M	F	6	Pinamungajan, Sambagon/Cabaasan ES
CANILLO	JULIETA	O	M	F	6	Pinamungajan, Tangub ES
CABUENAS	MERCY	C.	M	F	4	Samboan, BULANGSURAN IS
ANGULO	JENNY	H.	M	F	4	Samboan, CAMBIGONG ES
BANTAYA	JEANETTE	F.	M	F	1	Samboan, CAÑORONG ES

TAAN	LORETA	G.	M	F	5	Samboan, COLASE ES
HISOLER	DOMINICIANA	F.	M	F	19	Samboan, JUMANGPAS ES
NELLAS	LIGAYA	G.	M	F	4	Samboan, KAMBUROY ES
GEROMO	MYLEN	C.	M	F	4	Samboan, MONTEVERDE ES
CADUNGOG	ESMIRA	M.	M	F	6	San Fernando, BASAK ES
PRIETOS	REY ANTHONY	S.	M	F	8	San Fernando, CABATBATAN ES
ALICAWAY	MA. VICTORIA	E.	M	F	6	San Fernando, LANTAWAN IS
DACALOS	JUANA	T.	M	F	17	San Fernando, TINUBDAN ES
Gilbuena	Marivic	G.	M	F	10	Santa Fe, Hagdan ES
Escaran	Susan	B.	M	F	7	Santa Fe, Okoy ES
Espinosa	Sheila Marie	E.	M	F	4	Santa Fe, PooC ES
Rudela	May Inting	R.	M	F	4	Sibonga, Abugon ES
Custodio	Lorgina	R.	M	F	4	Sibonga, Manatad ES
Diapana	Josiemel	O.	M	F	7	Sibonga, Sabang ES
Modequillo	Rachel	R.	M	F	3	Sogod, Bagakay ES
Monzolin	Julius	M.	M	F	4	Sogod, Cabalawan ES
Caparoso	Tessie	A.	M	F	4	Sogod, Cabangahan ES
Monisit	Lyndon	D.	M	F	9	Sogod, Tangke ES
Monsales	Roel	P.	M	F	5	Tabogon, Canao-canao ES

Romagos	Aireen	F.	M	F	4	Tabogon, Jose Malazarte ES
Lerio	Nenita	C.	M	F	5	Tabogon, Loong ES
Ursal	Ann	M.	M	F	4	Tabogon, Sambag ES
Broa	Marilyn	M.	M	F	8	Tabuelan, Kanlim-ao ES
Arnejo	Jonabel	C.	M	F	2	Tabuelan, Kanluma ES
Aquilla	Dindo	A.	M	F	1.5	Tabuelan, Villahermosa ES