



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
Sudlon, Lahug, Cebu City



September 28, 2017

DIVISION MEMORANDUM

NO. 633, s. 2017

**2017 ASPIRING LEADERS ACADEMY (ALA): THE DIVISION'S LEADERSHIP
SUCCESSION PROGRAM (1ST BATCH)**

**TO: Assistant Superintendents
Chiefs/EPSSs/SEPSs/EPs IIs
Public Schools District Supervisors/OICs
Elementary/Secondary School/s Principals (including Integrated Schools)
All Others Concerned**

1. This Office announces the conduct of the **five-day 2017 Aspiring Leaders Academy: The Division's Leadership Succession Program (1st Batch) on October 9-13, 2017** at Annex Dining Hall 1, DepEd Ecotech Center, Sudlon, Lahug, Cebu City. The training starts on **Monday (October 9th)** and ends on **Friday (October 13th)**. Registration is at **6:00AM-7:30AM** and the **Opening Program will start at exactly 7:45AM**. The **SDS lecture will start at exactly 8:00AM on Day One (1)**. Participants are directed to come on time. The first meal/snack will be served at around 9:00AM on the first day/Day 1.

2. This leadership succession program of DepEd Division of Cebu Province helps aspiring leaders to become the **change agents** who can **inspire teachers** and foster **educational equity** in their respective schools. Investing in this learning event is a key ingredient of future performance and need for the schools. The importance of their contributions as they grow to become **manager-leaders** cannot be emphasized strongly enough. This **Academy** focuses on this challenge by developing the participants **managerial/supervisory and leadership skills**.

3. Participants are **incumbent head teachers, school caretakers with valid designation orders, teachers-in-charge** and those who **recently passed the 2016 Principals Test**. There are **74 participants** for this **learning event**. Please see the attached names of participants as well as the training matrix. Only participants who are in the listing are allowed to attend. Substitution or proxy is not allowed. Due to the limited space of the training venue, walk-in participants are also strictly prohibited.

A handwritten signature in black ink, appearing to be a stylized letter 'A' followed by a horizontal line.

4. The training is on **live-in/stay-in** arrangement. Participants are also directed to bring the necessary stuffs/materials including prescription medicines (if necessary) that are needed during their stay at the Ecotech Center. **They are also advised to bring notebooks, pens/pencils so that they can take down notes on some important information or discussions from the speakers.**

5. Participants from **Bantayan or Camotes Islands** and those who need to travel of **more than four (4) hours** from their point of origin/station (going to the training venue) are given Day Zero (0). Check-in time is at 5:00 PM on **October 8, 2017 (Sunday)**. However, expenses for their dinner on Day 0/October 8th and breakfast on Day One (1)/October 9th will be the participants' share or counterpart for this training. They can still stay at Ecotech Center in the evening of Day Five (5) and leave in the early morning of Day 6/October 14th to their respective stations.

6. Participants will earn **40 hours/credit of management/supervision and leadership training** in order for them to qualify for a principal item position (as regards to training requirements under existing DepEd Order) after participating this program as well as complying the homework/assignments or completing the workshop activities given by the lecturers. Training hours in the **Certificate of Completion** will be deducted for **late comers and habitual loafers and bystanders (who used to go to the Division Office or other offices or walk-out while the session is ongoing)**. If a participant cannot complete the entire duration (5 days) of this training due to health or whatever reason/s, only the **Certificate of Appearance** will be given by the training management.

7. This **Memorandum** serves as **Travel Authority** of the **participants**, trainers, admin/logistics/technical training support staffs as well as the other members of the training team/management. For further inquiries about "**ALA 2017**," please send such inquiries to **DR. VICTOR A. YBAÑEZ (SEPS-HRD)** using the email address: v_ybanez@yahoo.com.

8. Travelling expenses of the **participants** shall be charged to the **schools' MOOE** while travelling expenses of the **trainers/speakers/EPSS'** shall be charged to the **Division's MOOE**. **Expenses for the food or meals/snacks, lodging accommodations, materials given to the participants/trainers (if there are any) and other related/incidental costs for this training shall be charged to the Division's HRTD/GAD Funds**, subject to its availability and the usual accounting/auditing rules and regulations.

9. **Wide dissemination of and strict compliance of this Memorandum is hereby directed.**

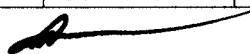

RHEA MAR A. ANGTUD, Ed.D., CESO VI
Schools Division Superintendent

Enclosure to Div. Memo # _____

ASPIRING LEADERS ACADEMY (ALA): THE DIVISION'S LEADERSHIP SUCCESSION PROGRAM

OFFICIAL LIST OF PARTICIPANTS (1ST BATCH-74 PAX)

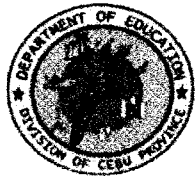
No.	Surname	Given Name	MI	Position/ Designation	SEX/Gender		District/School
					M	F	
1	Plando	Aiza	A	TIC	M	F	Alcoy, Bulalacao ES
2	Gonzales	Natalia Marites	V	HT	M	F	Alcoy, Guiwang ES
3	Galo	Victoria	M	TIC	M	F	Alcoy, Nug-as ES
4	Romarate	Eugen	V	TIC	M	F	Alcoy, Nug-as NHS
5	Benolirao	Gloria	T	TIC	M	F	Alcoy, Pasol-Pugalo IS
6	Manco	Ma. Cristina	R.	Caretaker	M	F	Alegria, Cambunoc ES
7	Ocaña	Angelito	G.	TIC	M	F	Alegria, Mayana ES
8	Kagakit	Antonio	P.	Caretaker	M	F	Alegria, Sta. Filomena NHS
9	Villarmente	Amiel	J.	HT-3	M	F	Barili, Balao NHS
10	Alguno	Fe Belyn	B.	HT-1	M	F	Barili, Budbud ES
11	Vergara	Gliceria	G.	T2 / TICS	M	F	Barili, C & C Mariñas MES
12	Ogabang	Marisa	E.	T3/ TICS	M	F	Barili, F & S Villaflor MHNS
13	Paraiso	Josephine	M.	T2 / TICS	M	F	Barili, Loyo ES
14	Eleccion	Severino Joel	S.	HT-3	M	F	Barili, Maigang ES
15	Buro	Gina	T.	HT-1	M	F	Barili, Mantayupan ES
16	Gonzales	Nestor	G.	HT-3	M	F	Barili, MH Paras MES
17	Abella	Ma. Adorra	T.	T2 / TICS	M	F	Barili, Pancil ES
18	Ricablanca	Josefina	R.	HT-3	M	F	Barili, Pangpang ES
19	Mañanita	Gracesila	I.	HT	M	F	Borbon, Don Gregorio Antigua ES
20	Manza	Hilario	P.	HT3	M	F	Borbon, Magdolinog ES
21	Baldespifosa	Elben	N.	T I C	M	F	Catmon, Cambangkaya ES
22	Callano	Judina	E.	TIC	M	F	Compostela, Mulao NHS
23	Geray	Meriam	V.	HT 3	M	F	Compostela, Tamiao ES
24	Soronio	Fritzie	C.	MT1	M	F	Consolacion NHS-Day-2016 Passer
25	Wenceslao	Cyrus		TIC	M	F	Consolacion, Lanipga NHS
26	Mangapis	Emelita	P.	TIC	M	F	Dalaguete, Ablayan ES
27	LOPEZ	MA. ROWENA	M.	Caretaker	M	F	Dalaguete, Amonsao ES
28	Dibdib	Catherine	O.	TIC	M	F	Dalaguete, Banhigan ES
29	Del Poso	Felix	B.	Caretaker	M	F	Dalaguete, Canlawilao ES
30	SABELLANO	UDELE	R.	Caretaker	M	F	Dalaguete, Catambisan ES
31	AMBRAD	ALBERTO	M.	Caretaker	M	F	Dalaguete, Catolohan ES
32	Belciña	Dionisio	L.	TIC	M	F	Dalaguete, Dumalan NHS
33	OMPOC	SARAH	D.	Caretaker	M	F	Dalaguete, Karatagan ES
34	Monzales	Maricel	Y.	Caretaker	M	F	Dalaguete, Lanao ES
35	QUARTEROS	NANETTE	E.	Caretaker	M	F	Dalaguete, Lugsangan ES
36	Alpuerto	Ma. Benneth	M.	HT	M	F	Dalaguete, Lumbang ES
37	Tubal	Ma. Beverly	S.	TIC	M	F	Dalaguete, Malones ES
38	Orozco	Florencia	A.	TIC	M	F	Dalaguete, Manlapay NHS
39	Hayo	Judy	V.	TIC	M	F	Dalaguete, Obo ES
40	Lumayag	Hermelina	P.	Caretaker	M	F	Dalaguete, Pañas ES
41	Vallejos	Amy	Q.	Caretaker	M	F	Dalaguete, Sacsac ES
42	Tangpos	Robermer	E.	Cařetaker	M	F	Dalaguete, Salug ES
43	Rubin	Marie Jane	L.	Caretaker	M	F	Dalaguete, Tuba ES
44	MASONG	ABNER	F.	HT-3	M	F	Medellin, Canhabagat ES
45	CORDERO	ARCHINLEY	A.	HT-1	M	F	Medellin, Caputatan Norte IS
46	ELIVERA	JOHN JOSEPH	S.	HT-1	M	F	Medellin, Dalinding Sur ES
47	JABINEZ	ELMA	C.	TIC	M	F	Medellin, Dayhagon ES
48	Pintor	Roy		Ast. Prin.	M	F	San Fernando, Sangat NHS
49	Gencono	Kathleen Marie	P.	T3/TIC	M	F	San Fernando, Tubod NHS



50	Collamat	Cindy		Caretaker	M	F	Sogod, Mohon NHS
51	Clamares	Edelen	R.	TIC	M	F	Tabogon, Mabuli ES
52	Bertulfo	Nimfa	M.	TIC	M	F	Tabogon, San Isidro ES
53	Gulben	Cipriana	P.	TIC	M	F	Tabogon, Taba-ao ES
54	Escarlan	Joel	B.	Caretaker	M	F	Tabuelan, Kanluhangon ES
55	Dura	Raul		TIC	M	F	TUBURAN NHS
56	Bragat	Jeramel	T	TIC	M	F	Tuburan, APALAN ES
57	Bellita	Irish	S.	TIC	M	F	Tuburan, Bangkito PS
58	Montebon	Elona	Y	HT 1	M	F	Tuburan, BULWANG ES
59	Gepitulan	Mary Faith	D.	TIC	M	F	Tuburan, Gaang ES
60	Gracia	James	D	HT 1	M	F	Tuburan, KABKABAN ES
61	Ibo	Reyna Chris		TIC	M	F	Tuburan, KALANGAHAN NHS
62	Tibay	Allen John	C.	TIC	M	F	Tuburan, Kalunsing ES
63	Lebita	Emelie	D.	TIC	M	F	Tuburan, Kamansi ES
64	Tamayo	Ruth	B	HT 1	M	F	Tuburan, KAMPOOT ES
65	Ylanan	Julieta	A	TIC	M	F	Tuburan, LIBO ES
66	Mondejar	Editha	A	TIC	M	F	Tuburan, MACUPA ES
67	Brigoli	Marizel	M	TIC	M	F	Tuburan, MAG-AGTA ES
68	Nuñeza	Mary Ann	G.	TIC	M	F	Tuburan, Mag-alwa ES
69	Mondejar	Agustino	S	HT 1	M	F	Tuburan, MATNOG ES
70	Ylanan	Bagamel		TIC	M	F	Tuburan, MONTEALEGRE NHS
71	Cabahug	Wena		TIC	M	F	Tuburan, PUTAT NHS
72	Jugasan	Emelita	B	TIC	M	F	Tuburan, SIOTES ES
73	Colegado	Amiel	M.	TIC	M	F	Tuburan, Tomugpa PS
74	Andales	Ariel	G.	TIC	M	F	Tuburan, Vicente Cabahug NHS

-NOTHING FOLLOWS-





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Training Matrix

Title of Learning Event: “Aspiring Leaders Academy (ALA): The Division’s Leadership Succession Program”

Number of Pax: 200 (5 days= 40 training hours)

Date/s: October 9-13, 2017 (1st Batch=74 pax, New Dining Hall 1); October 16-20, 2017 (2nd Batch= 120 pax, Kamagong)

Venue: DepEd Ecotech Center, Sudlon, Lahug, Cebu City

Expected Participants: TIC Applicants for School Year 2017-2018 & Passers of the 2016 Principals Test who do not have 40 hours’ relevant trainings in management/supervision or leadership (as required by DepEd Orders Nos. 39 & 42, s. 2007; 40 relevant training hrs. for P1 position; 24 relevant training hrs. for HT1 position)

DAY 1 (MONDAY)/Oct. 9th & 16th

Activities/Group	Time	Duration	Person/s Responsible/Speaker
Registration	6:59- 7:59AM	60 mins.	Training Team/OD
National Anthem	8:00- 8:03AM	3 mins.	Multimedia
Sugbo Hymn	8:03- 8:05AM	2 mins.	Multimedia/National Anthem (Instrumental, no pictures in the screen)
Prayer	8:06- 8:08AM	2 mins.	Multimedia
Words of Welcome	8: 09- 8:13AM	5 mins.	Training Team
House Rules	8:14- 8:20AM	6 mins.	Training Team
Roll Call	8:21- 8:25AM	5 mins.	Training Team
Leveling of Expectations/Statement of Purpose/Rationale	8:26- 8:30AM	5 mins.	Training Team
	8:30AM- 12:01Noon	210 mins.	The Principal as a Person; Transition: Follower to Being a Leader by: SDS DR. RHEA MAR A. ANGTUD

	12:02- 12:59PM	57 mins.	LUNCH BREAK
	1:00PM- 4:00PM	180 mins.	Ethical Leadership/Code of Ethics and Professional Standards by: MR. ROSELLER N. GELIG (ASDS)
	4:01-6:01	120 mins.	Managing/Leading Change by: DR. JOSE GARRY R. NAPOLES (SEPS-SocMob)
DAY 2 (TUESDAY/Oct. 10th & 17th)			
Breakfast	6:00- 7:30AM	90 mins.	
Management of Learning (MOL)	7:31- 7:59AM	28 mins.	Assigned Host/s
	8:00- 12:00Noon	240 mins.	Instructional Supervision by: DR. MARY ANN P. FLORES (Chief, CID)
LUNCH BREAK	12:01- 12:59	58 mins.	Lunch Break
	1:00- 4:00PM	180 mins.	Mentoring & Coaching by: DR. NOVIE O. MANGUBAT (Chief, SGOD)
	4:01- 6:01PM	120 mins.	Administrative Grievance Machinery & Procedures by: ATTY. ORVILLE DELA CERNA (Legal Officer III)
DAY 3 (WED./Oct. 11th & 18th)			
Breakfast	6:00- 7:30AM	90 mins.	
Management of Learning (MOL)	7:31- 7:59AM	28 mins.	Assigned Host/s
	8:00- 12:00NN	240 mins.	The Principal as a Professional: Essentials of Management by: DR. ESTER A. FUTALAN (ASDS)
	12:01- 12:59	58 mins.	Lunch Break
	1:00- 4:00PM	180 mins.	Child Friendly School System/Procedures in Handling Child Abuse Cases by: Mrs. Jean O. Gurrea (EPS)
	4:01- 6:01PM	120 mins.	Gender Awareness Development (GAD) by: MRS. NENITA G. JARALVE (EPS)
DAY 4 (THURS./Oct. 12th & 19th)			



Breakfast	6:00-7:30AM	90 mins.	
Management of Learning (MOL)	7:31-7:59AM	28 mins.	Assigned Host/s
	8:00-12:00NN	240 mins.	School-Based Management/Continuous Improvement by: DR. PAMELA A. RODEMIO (EPS)
	12:01-12:59	58 mins.	Lunch Break
	1:00-3:30PM	150 mins.	Resource Generation & Mobilization by: DR. JOSE GARRY R. NAPOLES (SEPS-SocMob)
	3:31-6:01PM	150 mins.	The 2017 New Omnibus Rules on Appointments & Other Human Resource Actions of the CSC by: DR. VICTOR A. YBAÑEZ (SEPS-HRD)
DAY 5 (FRI./Oct. 13th & 20th)			
	6:00-7:30AM	90 mins.	
	7:31-7:59AM	28 mins.	Assigned Host/s
	8:00-12:00NN	240 mins.	Strategic & Critical Thinking by: DR. VICTOR A. YBAÑEZ (SEPS-HRD)
	12:01-12:59	58 mins.	Lunch Break
	1:00-3:00PM	120 mins.	Effective Communication by: MRS. EVELYN F. BALANG (EPS)
	3:01-4:31PM	90 mins.	Financial Management/Liquidation of School Funds by: MRS. RIANN C. VILLAMANTE (Accountant III)
	4:32-5:00PM	28 mins.	CLOSING PROGRAM HAVE A SAFE TRIP BACK HOME!

Prepared by:


VICTOR A. YBAÑEZ, DM, EdDD, PhD
 SEPS-HRD

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