



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
IPHO Bldg., Sudlon, Lahug, Cebu City



October 3, 2017

DIVISION MEMORANDUM
No. 644, s. 2017

**TRAINING ON SOLAR PHOTOVOLTAIC (PV) TRAINING – COURSE 1 & 2 AND
COMPUTER SYSTEMS SERVICING (CSS) ENHANCEMENT PROGRAM**

To: Assistant Schools Division Superintendents
Chiefs/EPS's/Division Coordinators/SEPS's/EPS's II
PSDS's/District OIC's
School Heads/Caretakers
All Others Concerned

1. Please find attached Regional Memorandum No. 0677, s. 2017 dated September 28, 2017 with the title as above, inviting TLE/TVE and TVL teachers, Science teachers, Principals and Supervisors to attend the training on **Computer Systems Servicing (CSS) Enhancement Program on October 23 – 28, 2017 at VocTech, 2nd Floor, BAL Center, Cebu South Road, Basak, San Nicolas, Cebu City.**
2. Registration fee, travelling, board and lodging and other incidental expenses incurred by the participants are chargeable against Division/Local Funds, subject to its availability and to the usual accounting and auditing rules and regulations.
3. School Heads and Supervisors are advised to carefully choose their participants to the said training program based on the subject offering of the school.
4. For information, dissemination and guidance of all concerned.


RHEA MARIA ANGTUD, Ed.D, CESO VI
Schools Division Superintendent



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City

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REGIONAL MEMORANDUM
No. 0677, s. 2017

SEP 28 2017

**TRAINING ON SOLAR PHOTOVOLTAIC (PV) TRAINING - COURSE 1 & 2 AND COMPUTER SYSTEMS
SERVICING (CSS) ENHANCEMENT PROGRAM**

To: Schools Division Superintendents

- Attached is a letter from **ENGR. ANDRES L. RALOTA, JR.**, President, Cebu Technical-Vocational Training and Assessment Academy, Inc. (VocTech), inviting the TLE/TVE & TVL teachers, Science teachers, principals and supervisors to attend the training on **Solar PV Training – Course 1 & 2 on September 18 – 21, 2017** and **Computer Systems Servicing (CSS) Enhancement Program on October 23 - 28, 2017** at VocTech, 2nd Floor, **BAL** Center, Cebu South Road, Basak, San Nicolas, Cebu City. This training is in coordination with VocTech, a TESDA accredited on Solar Panel Installation and Maintenance as well as institutions that need to expand their K – 12 Technical Vocational Program.
- For more details, refer to the attached communication.
- A registration fee of Seven Thousand (Php 7,000.00) Pesos/Course shall be charged to each participant for **Course 1 - Solar PV Training** and Six Thousand (Php 6,000.00) Pesos (Group of 5) shall be charged to each participant for **Course 2 - Solar PV Training**, Three Thousand (Php 3,000.00) Pesos shall be charged to each participant for **Computer Systems Servicing (CSS) Enhancement Program** to defray expenses for food, handouts, and training certificates. Registration fee, traveling, board & lodging and other incidental expenses incurred by the participants are chargeable against Division/Local funds, School MOOE, SEF and other sources of funds subject to its availability and to the usual accounting and auditing rules and regulations.
- This Memorandum serves as **Travel Order**.
- Immediate dissemination of this Memorandum to all concerned is desired.

JULIET A. JERUTA, Ph. D., CESO V
Director III
Officer in - Charge

JAJ/FY/VEBE, Jr/rv
CLMD/17

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542
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Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

“ EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat ”



August 23, 2017

Dr. ROLAND V. VILLEGAS
Education Program Supervisor in TLE, TVE, & EPP
Department of Education – Region VII
Ecotech Rd., Sudlon, Lahug, Cebu City

Dear Dr. Villegas:

Cebu Technical Vocational Training and Assessment Academy, Inc. (VocTech) is happy to announce that we will have the following training programs scheduled for the months of September and October, 2017 as follows:

COURSE	DATE	DURATION/TIME	COURSE FEE/ PARTICIPANT
SEPTEMBER 2017			
Basic Human Machine Interface (HMI)	Sept. 6, 7, & 8 2017	3 Days 8:00am – 5:00pm	PhP 5,180
CCTV Design & Installation / Basic Fiber Optics and Structured Cabling	Sept. 6, 7, & 8, 2017	3 Days 8:00am – 5:00pm	PhP 2,715
Enhancement Program in Animal Production	Sept. 13, 14, & 15, 2017	3 Days 8:00am – 5:00pm	PhP 4,000
Computer Systems Servicing (CSS) Enhancement Program	Sept. 18, 19, 20, 21, 22, & 23, 2017	6 Days 8:00am – 5:00pm	PhP 3,000
Solar PV Training – Course 1 Solar PV Training – Course 2	Sept. 20, 21, 22, & 23, 2017	4 Days 8:00am – 5:00pm	PhP 7,000/Course PhP 6,000(Group of 5)
Fiber Optics 101 / Fiber Optics 102	Sept. 25, 26, & 27, 2017	3 Days 8:00am – 5:00pm	PhP 3,000
Programmable Logic Controller (PLC)	Sept. 27, 28, & 29, 2017	3 Days 8:00am – 5:00pm	PhP 5,180
OCTOBER 2017			
CCTV Design & Installation / Basic Fiber Optics and Structured Cabling	Oct. 2, 3, & 4, 2017	3 Days 8:00am – 5:00pm	PhP 2,715
Basic Human Machine Interface (HMI)	Oct. 11, 12, & 13, 2017	3 Days 8:00am – 5:00pm	PhP 5,180
CCTV Design & Installation / Basic Fiber Optics and Structured Cabling	Oct. 16, 17, & 18, 2017	3 Days 8:00am – 5:00pm	PhP 2,715
Solar PV Training – Course 1 Solar PV Training – Course 2	Oct. 18, 19, 20, & 21, 2017	4 Days 8:00am – 5:00pm	PhP 7,000 PhP 6,000(Group of 5)
Computer Systems Servicing (CSS) Enhancement Program	Oct. 23, 24, 25, 26, 27, & 28, 2017	6 Days 8:00am – 5:00pm	PhP 3,000
INCLUSIONS: Training kit, consumables, training certificate, snacks and lunch.			
EXCLUSIONS: Assessment Fee for CSS – P610 (if applicable).			



We would like to invite the Department of Education (DepEd) teachers, particularly those handling the Technical-Vocational-Livelihood Track to participate in any of the programs above. Our training sessions are meticulously planned by our trainers and are designed in a manner geared toward the maximization of efficiency.

We wish to have a meeting with you to discuss further our proposal on a date most convenient to you. Please let us know on when is the best date and time to visit your office. We hope to have a positive response from you. You may contact us at (032) 4175254 or 0933 345 5013 or you may email us at mail@voctech.edu.ph

Thank you very much.

Very truly yours,

Pedro V. Sandoza Jr.
VP – Operations & Finance

Noted by:

Andres J. Ralota Jr.
President