



Republic of the Philippines
Department of Education
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
Sudlon, Lahug, Cebu City



November 13, 2017

DIVISION MEMORANDUM

No. 769, s.2017

“SALAMAT PO, TEACHER” LETTER WRITING PROJECT

To: Assistant Superintendents
Division Chiefs
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads

1. For information and guidance of all concerned, attached is a letter from Philippine Postal Corporation, Central and Eastern Visayas Area, **encouraging all students to send “Thank You” letters to their teachers.** The main highlight of this project is to bring back the passion for letter writing despite the existence of modern means of communication.
2. For details, refer to the attached communication.
3. Immediate and wide dissemination of this memorandum is desired.


RHEA MARIA ANGTUD, Ed.D., CESO VI
Schools Division Superintendent

Dr. Mangubat

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PHLPOST

Republic of the Philippines
PHILIPPINE POSTAL CORPORATION
Central and Eastern Visayas Area

OFFICE OF THE AREA DIRECTOR

September 12, 2017

DR. RHEA MAR A. ANGTUD, Ed. D
Schools Division Superintendent, Cebu Province
DEPARTMENT OF EDUCATION
Sudlon, Lahug, Cebu City

Madam:

Now on its 5th year and conducted in collaboration with the Department of Education and the Komisyon ng Wikang Filipino through a Memorandum of Agreement, the "Salamat Po" Letter Writing project which is open to all Elementary and High School students has the theme "**SALAMAT PO, TEACHER**". Students are encouraged to send "Thank You" letters to their teachers. One of the objectives of this project is to bring back the passion for letter writing despite the existence of modern means of communications like cellular phones and the social network.

Once again we would like to solicit the most valued support of DepEd R7 in this worthwhile project which is highlighted by an **information caravan** and a **Letter Writing Raffle Promo** which will commence this September 2017 to March 2018. The information caravan which aims to contribute to the learning of the students in terms of letter writing, proper addressing and sending of mails is free of charge and shall be conducted to any interested school. There will also be audio visual presentations, a letter writing workshop and actual dropping of letters in mailboxes provided at the school.

The following are the Year 5 mechanics:

- 1) The letters, cards, etc with the theme "**SALAMAT PO, TEACHER**" shall be :
 - 1-2 pages, handwritten either be in mother tongue, Filipino or English language following the proper format of writing a letter and the name of the school and teacher is specified
 - sent via Ordinary mail through the Post Office or Postal Station with a postage rate of P12.00 (anywhere in the Philippines); regular rate applies for international destination
- 2) For every letter sent for domestic destination, one (1) raffle stub shall be given and two (2) raffle stubs for foreign mails; all fields shall be filled up and duly signed by the mailer / student, including name of student, teacher, school and school address and contact number and shall be dropped in designated drop boxes located in schools and Post Offices.
- 3) Draw dates and Prizes

Draw	Deadline of entries	Draw dates	Prizes	Winners	Venue
Semi-Grand	Feb 15, 2018	Feb 28, 2017	P3,000.00 each	3 students, 3 schools	PHLPost Area Office, Mandaue City
Grand	March 15, 2018	April, 2018	P10,000.00 each	1 student, teacher, school	PHLPost, Manila

We would like to call you. We can can also be reached through tel. nos. 3448242 / 3464881.

Thank you very much for the most valued support in this undertaking.

Very truly yours,



CIRIO OSCAR C. ESPOS, CESO IV