



November 15, 2017

DIVISION MEMORANDUM

No. 778 s. 2017

**REGIONAL MASS TRAINING OF TEACHERS (MTOT) AND  
CAREER ADVOCATES FOR THE IMPLEMENTATION  
OF GRADE 12 CAREER GUIDANCE PROGRAM**

To : Assistant Superintendents  
Chiefs, CID and SGOD  
Division Supervisors / Coordinators  
District Supervisors / OICs / Caretaker  
Public Elementary and Secondary School Heads

1. Attached is a Regional Memorandum No. 0803 s. 2017 dated November 2, 2017, entitled "Regional Mass Training of Teachers (MTOT) and Career Advocates for the Implementation of Grade 12 Career Guidance Program", which will be conducted on November 20 – 23, 2017 at Deped Ecotech Center, Sudlon, Lahug, Cebu City, for information and guidelines of all concerned.
2. Please refer to Enclosure No. 1 for the list of participants. For details, refer to the attached communication.
3. Travelling expenses of participants shall be chargeable to **School MOOE** while board and lodging and other incidental expenses related to the training shall be chargeable to **Regional Funds**, subject to the usual accounting and auditing rules and regulations.
4. This Memorandum serves as "**Authority to Travel**" of the participants of the said training.
5. Wide dissemination of this memorandum is desired.

  
RHEA MAR A. ANGTUD, Ed. D., CESO VI  
Schools Division Superintendent

Telephone Numbers:

Schools Division Superintendent: (032) 255-6405  
Asst. Schools Division Superintendent: (032) 414-7457  
Accounting Section: (032) 254-2632  
Disbursing Section: (032) 255-4401  
Admin/Legal: (032) 253-7847

Website : [www.depedcebuprovince.com](http://www.depedcebuprovince.com)  
E-mail Add: [depedcebuprovince@yahoo.com](mailto:depedcebuprovince@yahoo.com)

**Enclosure No. 1**

**Regional Mass Training of Teachers (MTOT) and Career Advocates for the  
Implementation of Grade 12 Career Guidance Program**

**List of Participants**

<b>Name</b>	<b>School</b>
1. Bernadeth Tadle	Compostela NHS
2. Beverly Boroc	Pinamungajan NHS
3. Zosima Escarda	Bantayan NHS
4. Flora Leyson	Madrideos NHS
5. Rejie Labastida	Buanoy NHS
6. Merly Cabrera	Sta. Fe NHS
7. Cheryl Marie A. Pitogo	Argao NHS
8. Vina Martha Laguring	Tulay NHS
9. Juvis Mae Quilaton	Dalaguete NHS
10. Maria Milagros Batongmalaki	Badian NHS
11. Catherine M. Bargayo	Carmen NHS
12. Arlene Garces	Sibonga NHS
13. Alena M. Solante	Puertobello NHS
14. Joan L. Monacillo	Tuburan NHS
15. Suchiem Uraca	Liloan NHS
16. Lilia R. Diwata	Bitoon NVHS
17. Rosely M. Merino	Pilar NHS
18. Janice Luz Mae Sadaya	Looc Norte NHS
19. Antonia V. Enad	Sangat NHS
20. Estelie Postrano	Oslob NHS
21. Ma. Lanie L. Monton	Daanbantayan NHS
22. Dave P. Soncados	Doña Liling Neis Negapatan NHS
23. Raquel J. Cabezas	Camotes NHS
24. Marita Undangan	Santander NHS



---

## AUTHORITY TO TRAVEL

**To :**        **SHERYL P. BARITUA**                        - **B and M Pañares MNHS**  
              **NENA BARDOQUILLO**                      - **Consolacion NHS**

**From:**     **The Schools Division Superintendent**

**Date :**     **November 8, 2017**

---

1. You are hereby directed to proceed to Deped Ecotech Center, Sudlon, Lahug, Cebu City on November 20-23, 2017 to attend the **Regional Mass Training of Teachers (MTOT) and Career Advocates for the Implementation of Grade 12 Career Guidance Program.**
2. A brief Report of Accomplishment and Certificate of Appearance shall be submitted to this Office immediately upon your return.
3. Board and lodging and other incidental expenses related to the training shall be chargeable against **Regional Funds**, while the travelling expenses shall be charged against **Division Funds**, subject to the usual accounting and auditing rules and regulations.
4. Please be guided accordingly.

  
**RHEA MAR A. ANGTUD, Ed.D., CESO VI**  
Schools Division Superintendent 

---

Telephone Numbers:

Schools Division Superintendent:	(032) 255-6405
Asst. Schools Division Superintendent:	(032) 414-7457
Accounting Section:	(032) 254-2632
Disbursing Section:	(032) 255-4401
Admin/Legal:	(032) 253-7847

Website : [www.depedcebuprovince.com](http://www.depedcebuprovince.com)  
E-mail Add: [depedcebuprovince@yahoo.com](mailto:depedcebuprovince@yahoo.com)

Dr. Flores

DSD 2815A



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
REHIYON VII, GITNANG VISAYAS  
REGION VII, CENTRAL VISAYAS  
Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM

NOV 0 2 2017

No. 0803 s. 2017

REGIONAL MASS TRAINING OF TEACHERS (MTOT) AND CAREER ADVOCATES FOR THE IMPLEMENTATION OF GRADE 12 CAREER GUIDANCE PROGRAM

TO: Schools Division Superintendents  
All Others Concerned

1. Pursuant to unnumbered DepEd Memorandum dated September 25, 2017 entitled, *National Training of Trainers and Mass Training of Teachers and Career Advocates for the Implementation of Grade 12 Career Guidance Program*, a regional Mass Training of Teachers and Career Advocates for the implementation of Grade 12 Career Guidance Program will be conducted on November 20 – 23, 2017 at Deped Ecotech Center, Sudlon, Lahug, Cebu City.
2. Regional Trainers (see Enclosure No. 1) from the 19 Schools Division Offices (SDOs), who completed the National Training of Trainers (NTOT) last October 11 -13, 2017, shall take the lead in conducting the mass training of teachers and career advocates.
3. The number of participants of the mass training per schools division is found in Enclosure No. 2, to be endorsed by the Schools Division Superintendent to the Regional Office on November 10, 2017.
4. Participants are expected to be at the venue by 2:00 p.m. in Day 0 (November 20), with dinner as the first meal.
5. Funds support for the mass training were downloaded to the Regional Office to cover expenses for board and lodging, supplies, contingencies and other incidental expenses related to the training. Travelling expenses of field trainers and participants shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.
6. For more information, all concerned may contact at telephone no. 414-7399 or through email address: [giun.asp@gmail.com](mailto:giun.asp@gmail.com)
7. For your action and compliance.

JULIETA A. JERUTA, Ph.D., CESO V  
Director III  
Officer-In-Charge

JAJ/FYA/ESSD/jjp

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542  
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323  
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239  
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;  
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367  
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

" EFA 2015: Kanapalan ng Lahat, Pananagutan ng Lahat "

(Enclosure No. 1 to DepEd Regional Memorandum No. \_\_\_\_\_, s. 2017)

LIST OF FIELD TRAINERS AND FACILITATORS OF CAREER GUIDANCE PROGRAM		
No.	Name	Official Station / Division
1.	Rogelio Cañolay	Bais City
2.	Immaculate B. Tadena	Bayawan City
3.	Lydia S. Damayo	City of Bogo
4.	Lope S. Hubac	Bohol
5.	Jorisa Nova Mata	Carcar City
6.	Jone Ray F. Melgo	Cebu City
7.	Sheryl P. Baritua	Cebu Province
8.	Nena Bardoquillo	Cebu Province
9.	Love Joy Almagro	Danao City
10.	Josan Ramos	Dumaguete City
11.	Estrella B. Icalina	Guihulngan City
12.	Leana A. Rejuso	Lapu-lapu City
13.	Ofelia V. Marfa	Mandaue City
14.	Iryll Mae Macahig	Negros Oriental
14.	Marilou T. Doronila	City of Naga
15.	Sherryl Evan M. Jaos	Siquijor
16.	Evelyn L. Dumadag	Tagbilaran City
17.	Roger Cabañero	Talisay City
18.	Arturo T. Gaso	Tanjay City
19.	Melna Mae Camoro	Toledo City

(Enclosure No. 2 to DepEd Regional Memorandum No. \_\_\_\_\_, s. 2017)

**Number of Slots per Division to the MTOT in the Implementation of Grade 12 CGP**

<b>Division</b>	<b>Number of Slots</b>
Bais City	5
Bayawan City	5
Bogo City	5
Bohol Province	24
Carcar City	10
* Cebu Province	24
Cebu City	19
Danao City	10
Dumaguete City	5
Guihulngan City	10
Lapulapu City	10
Mandaue City	5
City of Naga	5
Negros Oriental	24
Siquijor	10
Tagbilaran City	10
Talisay City	10
Tanjay City	10
Toledo City	5
<b>Total Number of Participants</b>	<b>206</b>



Republika ng Pilipinas

## Kagawaran ng Edukasyon

Tanggapan ng Pangalawang Kalihim

### MEMORANDUM

**TO :** REGIONAL SECRETARY, ARMM  
REGIONAL DIRECTORS  
Regions I-XII, Caraga, NCR and CAR

**FROM :** ALAIN DEL S. PASCUA  
Undersecretary for Administration

**SUBJECT :** Conduct of the National Training of Trainers and Mass Training of Teachers and Career Advocates for the Implementation of Grade 12 Career Guidance Program

**DATE :** September 25, 2017

The Bureau of Learner Support Services, Youth Formation Division (BLSS-YFD) will conduct the National Training of Trainers (NTOT) for teachers and career advocates for the implementation of Grade 12 career guidance program (CGP) on the following schedule:

Cluster	Date	Venue
• Luzon Cluster (Regions I-V, CAR, NCR)	October 23-25, 2017	Within Region IVA (specific venue to be announced)
• VisMin Cluster (Regions VI-XII, Caraga, ARMM)	October 11-13, 2017	Ecotech Center Cebu City
Mass Training of Trainers	November, 2017 - December 15, 2017	Regional Training

The activities are in line with the implementation of Grade 12 of the K to 12 Program. The Grade 12 CGP aims to: 1) apply academic and employment readiness skills in work-based learning situations such as internships, shadowing or mentoring, and; 2) determine a clear directional exit after senior high school.

#### Office of the Undersecretary for Administration

(Administrative Services, Information and Communications Technology, Disaster Risk Reduction and Management, Schools Health, Youth Formation, Dugout Teachers, Camp Education Facilities/School Buildings)

Department of Education, Central Office, Meralco Avenue, Pasig City

Room 519, Mabini Building; Mobile: +639260320762; Landline: +6326337203, +6326376207

Email: [uscc.admin@deped.gov.ph](mailto:uscc.admin@deped.gov.ph); Facebook/Twitter @depedtayo

In support to this, the Bureau has downloaded funds in August, 2017, for the conduct of mass training of teachers and career advocates for the implementation of Grade 12 Career Guidance Program. Prior to the conduct of mass training, the Bureau will be conducting the National Training of Trainers (NTOT) scheduled on the above-mentioned dates.

In this connection, may we request for the **regional consolidated list of participants** for the NTOT using the attached template, based on the allocation below:

Region	Number of Participants to the NTOT	Region	Number of Participants to the NTOT
I	6	IX	5
II	7+ 1 Batanes	X	5
III	6	XI	8
IVA	7	XII	6
IVB	5	CARAGA	9
V	9	ARMM	6
VI	13	CAR	4
VII	12	NCR	10
VIII	9		

The criteria for the selection of trainers for the NTOT are the following:

- Must be physically fit
- Possess excellent communication and facilitation skills
- Must be career advocates/trainers/preferably guidance counselor
- Have been involved in any trainings related to career

Participants to the NTOT are expected to check-in at 3:00pm a day before the schedule dates for the registration. First meal to be served is dinner. Their transportation expenses shall be reimbursed at the region charged to the downloaded funds for the said activities.

Kindly submit the consolidated list on or before October 4, 2017 at [blss.yfd@deped.gov.ph](mailto:blss.yfd@deped.gov.ph).

For clarification, please direct all inquiries to YFD at (02) 637-9814/0928-740311 or to the above-mentioned email.

For immediate dissemination and compliance.



**Enclosure**

**Regional List of Participants to the National Training of Trainers  
of Grade 12 Career Guidance Program**

<b>Region</b>	<b>Division</b>	<b>Name of Participants</b>	<b>Designation</b>

**Certified correct:**

\_\_\_\_\_  
Regional Director  
Signed Over Printed Name