



November 24, 2017

**DIVISION MEMORANDUM**

No. 818, s. 2017

**DIVISION CONFERENCE OF ELEMENTARY & SECONDARY  
MATHEMATICS KEY PERSONS**

**To: Assistant Superintendents  
Chiefs, CID and SGOD  
Education Program Supervisors  
District Supervisors/OICs  
Elementary & Secondary School Heads**

1. This office announces the conduct of a **One-day Division Conference of Elementary and Secondary Mathematics Key Persons (MKPs)** at Minglanilla Central School, Minglanilla, Cebu on December 14, 2017 from 8:00 AM to 5:00 PM.
2. Participants to this conference are the District MKPs in the elementary and the Municipal MKPs representing each municipality in the entire division. They are expected to bring a report on the conduct of the **DepED-MTAP Saturday Review Classes**.
3. This activity aims to:
  - a. evaluate the conduct of the DepEd-MTAP Saturday Review Classes both in Elementary and Secondary;
  - b. review the Mechanics and Guidelines on the conduct of Math Challenge Elimination Round;
  - c. discuss the Contest Mechanics of the different competitions for the Division Math Expo;
  - d. identify the different venues for the Math Challenge Elimination Round and Division Math Expo; and
  - d. organize different Working Committees.
4. Expenses for meals and snacks, transportation and other expenses relative thereto shall be chargeable against **School/District/Division MTAP funds**, subject to availability and the usual accounting and auditing rules and regulations.
5. This Memorandum serves as participants' Authority to Travel.
6. Immediate and wide dissemination of this Memorandum is desired.

  
**RHEA MAR A. ANGTUD, Ed.D., CESO VI**  
Schools Division Superintendent

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