



November 27, 2017

DIVISION MEMORANDUM

NO. 826, s. 2017

**SUBMISSION OF COPIES OF MASTERAL THESIS AND DOCTORAL
DISSERTATION**

**TO: Assistant Superintendents
Chiefs/EPSSs/Coordinators/SEPPS/ EPS IIs
Public Schools District Supervisors/OICs
Secondary/Elementary/Integrated School/s Heads/TICs
All Others Concerned**

1. This **Office** hereby requires all teachers and non-teaching staffs in the field to submit hard copies of their **master's theses or doctoral dissertations** at the **CID/LRMDS Office c/o Dr. Mary Ann P. Flores**. Deadline of submission is **on or before December 27, 2017**.
2. Copies collected will then be submitted to the **Regional Office Library** by the **Division** on the first week of January 2018. For further details of this undertaking, please refer to **Regional Memorandum No. 0902, s. 2017** as herein attached.
3. **Wide dissemination of and strict compliance of this Memorandum is hereby directed.**


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Schools Division Superintendent

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