



DIVISION MEMORANDUM

No. 387, s. 2018

**MONTHLY CONFERENCE OF CID PERSONNEL**

TO : Assistant School Division Superintendents  
Division Chiefs  
Education Program Supervisors  
Public Schools District Supervisors  
Senior Education Program Specialists (SEPSs)/EPSA  
CID/SHS Program Development Officers

1. In cognizance with the full implementation of K to 12 Program, this Office has scheduled the 1<sup>st</sup> Monthly Conference of Curriculum Implementation Division (CID) personnel on June 21, 2018 at the Ecotech Center, Sudlon, Lahug, Cebu City.
2. The said conference aims to craft appropriate interventions responsive to the identified issues and concerns. Specifically, it deals with the following:
  - 2.1 Generate significant information from the field personnel vis-à-vis issues and concerns requiring appropriate interventions.
  - 2.2 Refine IPCR for School Year 2018-2019.
  - 2.3 Discuss schools operations and governance.
  - 2.3 Engage the personnel to value transparency in ensuring good governance across all levels.
3. Participants to the said activity are the following:
  - 3.1 Three (3) Assistant Schools Division Superintendents
  - 3.2 CID Chiefs (CID and SGOD)
  - 3.3 CID EPSs
  - 3.4 Public Schools District Supervisors
  - 3.5 EPSAs (ALS)
  - 3.6 PDOs (CID Office and SHS PDOs)
4. The participants are enjoined to bring the following:
  - 4.1 Draft 2018-2019 IPCR based on their KRAs stipulated in the Compendium
  - 4.4 3-page Narrative Report on Instructional Supervisory Tasks highlighting the significant CIGPs and the technical assistance provided. Attached MOVs, if there's any.
5. The SGOD Chief is instructed to present a 15-minute report re Opening of Classes through PowerPoint detailing the significant findings (CIGPs) per District/Schools and the action taken by the Division monitors and TA providers.
6. The CID shall ensure the smooth conduct of the said conference. Accommodation, conference venue, handouts, templates, and other materials necessary for the successful implementation of the activity shall be made available.
7. Expenses for meals (lunch, A.M. and P.M. snacks), travelling expenses, per diem, training materials, and other incidental expenses incurred by the participants relative to their participation in the aforesaid activity shall be chargeable against Division Funds subject to usual accounting and auditing rules and regulations.
8. For your proper guidance and strict compliance.
9. This Memorandum serves as **TRAVEL ORDER**.

  
**RHEA MAR A. ANGTUD, Ed.D., CESO VI**  
Schools Division Superintendent